

September 16, 2019

The regular meeting of the Monroe City Council took place on Monday, September 16, 2019, at the Monroe City Hall at 7:00 p.m. Mayor Duinink announced the meeting was being recorded and Clerk Thomas took roll call. Council Members in attendance were: Steenhoek, St. Peter, Hegwood, Goemaat, and Bradbury. Employees at the meeting were Jeff Timmins and Nicholas Chambers.

Visitors at the meeting were: Stacie McCoy, Cassie Lynch, and Delmar Johnson.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer report, bills and minutes from the August meeting, Southside - Class C Liquor and outdoor sales for 104 S. Commerce Street, Casey's refund of \$25.00 for 509 S. Monroe Street and carry out wine request for 201 Ralph Street. Motion carried 5-0.

Committee & Board Reports – The public works department has been repairing water main breaks and mowing. The Wastewater Treatment Plant Project is coming along and Lincoln Street Project is almost finished. Grimes Asphalt has still got to roll the sides of the road and plant seed reported Timmins. There were no police or fire reports.

Council Member Hegwood moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 43-2019. A resolution allowing for the transfer of funds within the City of Monroe, Iowa. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 44-2019. A resolution approving submission of the City Street Financial Report for the year ending June 30, 2019. Motion carried 5-0.

Goemaat moved and was seconded by Steenhoek to approve RESOLUTION NO. 45-2019. A resolution accepting the hiring of a part-time library assistant for the Monroe Public Library. Motion carried 5-0.

St. Peter moved and was seconded by Hegwood to approve RESOLUTION NO. 46-2019. A resolution accepting the hiring of a substitute library assistant for the Monroe Public Library. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 47-2019. A resolution approving an increase in pay for Kurt Briles from \$18.00 TO \$18.50 effective August 25, 2019. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA BY AMENDING SUBSECTION 65.02 OF CHAPTER 65. Motion carried 5-0. This ordinance places stop signs at the end of Meadowlark Drive at Cemetery Road and Big Blue Stem at Jasper Street.

Hegwood moved and was seconded by Steenhoek to approve pay request #5 to Woodruff Construction in the amount of \$238,463.19 for the Wastewater Project. Motion carried 5-0.

One email request was received to consider putting a 3-way stop sign on Big Blue Stem at Meadowlark Drive as a way to slow drivers down. The council declined the request at this time. Steenhoek stated she had spoken to numerous residents living in that neighborhood over the weekend and they didn't see the need for a stop sign. The council may reconsider this request at a later time.

Stacie McCoy, Vice President of the PTA, was in attendance to ask permission to close down Commerce Street from Marion to Washington Street from 2 pm to 5 pm on November 2, 2019, for a PTA Trunk or Treat Event on Commerce Street. Stacie would like to have the community and local business owners partake in the event. Steenhoek moved and was seconded by Goemaat to grant permission to close Commerce Street from Marion Street to Washington Street for the Trunk or Treat Event sponsored by the PTA on November 2, 2019, from 2 p.m. til 5 p.m. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve a sewer refund request from Darin Pendroy at 213 W. Sherman for \$171.96. Motion carried 5-0. Pendroy had a hose head break outside while he was on vacation.

Goemaat moved and was seconded by St. Peter to approve an agreement between the City of Monroe and Iowa State University for the completion of a new Comprehensive Plan. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve the reimbursement request from the Monroe American Legion as part of the Downtown Revitalization Program for \$2100.00. The American Legion replaced the sidewalk in front of the building. Motion carried 5-0.

Open Forum – Trick or Treat Night was set for October 31st from 6 to 8 p.m.

Goemaat moved and was seconded by Hegwood to enter into closed session at 7:30 p.m. under Iowa Code 21.5(i), which states: to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried 5-0. Goemaat moved and was seconded by Steenhoek to exit closed session at 7:58 p.m. Motion carried 5-0.

Goemaat moved and was seconded by Steenhoek to adjourn the meeting at 8:00 p.m. Motion carried 5-0. A full copy of the minutes can be seen at www.MonroelA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

SALARIES	NET	26950.80
EFTPS	FEDERAL TAX	9185.17
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	3290.00
IPERS	POLICE/REGULAR	6128.68
CITY OF MONROE	HEALTH INS/GARNISHMENT	1641.00
RURAL WATER	VISION INSURANCE	88.44
DELTA DENTAL	DENTAL INSURANCE	255.84
GIS BENEFITS	LIFE INSURANCE	88.73
WINDSTREAM	PHONE/INTERNET	77.52
MID AMERICAN ENERGY	UTILITIES	3809.18
MONROE POSTMASTER	MAILING/STAMPS	230.44
UNITED HEALTHCARE	HEALTH INSURANCE	5984.30
VERIZON	PHONE/INTERNET	507.96
EMINENT DEVELOPMENT LLC	MEADOWS STREETS	215000.00
CARDMEMBER SERVICES	SUBSCRIPTIONS/SUPPLIES/MEALS/MISC	949.14
ANDREA LANPHIER	MILEAGE	98.02
B & B BEDDING	MULCH	315.00
BAKER & TAYLOR	BOOKS/SUPPLIES	500.01
BITUMINOUS MATERIALS	CRS-2	794.43
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	1059.00
CASEY'S	GAS	1797.69
CENTER POINT LARGE PRINT	BOOKS	218.10
IOWA REGIONAL UTILITIES ASSOC	PRINCIPAL/PAYMENT/INTEREST	13350.41
COUNTRY LIVIING MAGAZINE	SUBSCRIPTIONS	32.07
DEMCO	BOOKS/SUPPLIES	149.11
DIGITAL ALLY	RMA REPAIR FEE	395.00
DMACC	ADMINISTRATION FEE	15.00
DMB SALES	1 YEAR SERVICE AGREEMENT	347.40
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	1259.90
FARVER TRUE VALUE	NUTS/BOLTS	10.60
FRANCES MILLER	REIMBURSEMENT	20.00
GRAFIX SHOPPE	GRAPHICS FOR PD	860.44
GUIDEPOSTS	BOOKS	39.88
HEWITT'S	TIRE/REPAIRS/OIL/BATTERY/MISC	398.38
HGTV	1 YEAR SUBSCRIPTION	15.00
I & S GROUP	ENGINEERING/LINCOLN STREET	18183.50
IOWA COUNTY ATTORNEY'S ASSOC	REGISTRATION FEES	210.00
IOWA DEPARTMENT OF NATURAL RESOURCES	WASTEWATER PERMIT	420.00
IOWA DEPT. OF AGRICULTURE	ANIMAL WELFARE LICENSE	75.00
IOWA ENVIRONMENTAL SERVICES	ASBESTOS SAMPLING	388.00
IOWA ONE CALL	LOCATES	34.20
WINDSTREAM	PHONE SERVICE	63.77
JASPER CO. ABSTRACT	ABSTRACT	175.00
JASPER CO. ANIMAL RESCUE LEAGUE	PARTICIPATION FEE/SERVICE	783.81
JASPER CO. SPEED SHOP	BRAKE PADS/OIL CHANGES/MISC	712.35
JOHNSON AUTOMOTIVE	OIL CHANGE LABOR/PARTS	53.28
KABEL BUSINESS SERVICES	POP ANNUAL PLAN FEE	350.00
KAL SERVICES	SANITATION CONTRACT	13604.05
KATHY VAN VEEN	PREEN/LANDSCAPE FABRIC	107.68
KEYSTONE	TESTING	1241.00
KIM JENKINS	WHOLE SALE FLOWERS	37.65
KIM THOMAS	JULY MILEAGE	68.44
KLOCKE'S EMERGENCY VEHICLES	LED DOME LAMP/STRIP LIGHT	556.00
MAGUIRE IRON	TOWER MAINTENANCE	86900.00
MARCO INC.	COPIER SERVICE	52.41
MARTIN MARIETTA MATERIALS	FILL SAND/ROAD CHIP	1133.98
MEDIACOM	INTERNET	144.93
MENNINGA PEST CONTROL	SERVICE	165.00
MERCYONE DES MOINES	AMBULANCE SUPPLIES	551.76
MID AMERICAN ENERGY	WASP/HORNET KILLER	145.07

MIDWEST K-9 DETECTION	BOARDING FEE	245.00
MONROE FOODS	TISSUE PAPER/TOWELS/MISC	115.37
MONROE MIRROR	COPY PAPER	141.40
MUNICIPAL SUPPLY INC	SUPPLIES	119.69
NEWTON DAILY NEWS	PUBLICATIONS	239.60
OFFICE AUDITOR OF STATE	ANNUAL EXAMINATION	5212.86
PELLA CONCRETE	CURB GUTTER/REMOVAL/REPLACEMENT	1843.60
PENWORTHY	BOOKS	224.97
SANDRY FIRE SUPPLY	BUNKER GEAR/BATTERY PACK/CHARGING STAT	20109.00
SCHOLASTIC ACCTS. PAYABLE	BOOKS	33.76
SHRED IT	SHREDDING SERVICE	123.73
SOUTHERN LIVING	1 YEAR SUBSCRIPTION	21.40
STATE LIBRARY OF IOWA	DATABASE SUBSCRIPTION	134.80
TASTE OF HOME	1 YEAR SUBSCRIPTION	12.98
TRANS-IOWA EQUIPMENT	BAND COUPLING/FREIGHT	52.69
TWO RIVERS COOP	LP	122.61
US CELLULAR	PHONE SERVICE	163.48
UTILITY SERVICE CO. INC.	QUARTERLY TANK MAINTENANCE	3096.95
VAN WALL EQUIPMENT	MOWER PARTS	484.41
VANDE WALL METAL	MANHOLE COVERS	80.00
VEENSTRA & KIMM, INC.	PERMITS/SURVEY/ENGINEERING	34775.66
WAL-MART	WEED KILLER/COFFEE POT	67.72
WAL-MART	LIBRARY SUPPLIES	58.80
GRIMES ASPHALT	WEST LINCOLN STREET PROJECT	237800.68
NORM ROZENDAAL TILING	SUPPLIES	79.43
VAN RYSWYK P & H	HAULING FEE/COUPLING/CEMENT	159.55
WOODRUFF CONSTRUCTION	#4 PAY REQUEST/WASTEWATER PROJECT	497535.82
WP BARBER LUMBER	LADDER/DOOR/KEY LOCKS/PAINT/MISC.	2926.87
AFLAC	INSURANCE	210.24
JERSEY FREEZE	K-9 REFUND	4000.00
LEIGHTON STATE BANK	K-9 REFUND	2000.00
HAROLD BEYER ESTATE	REFUND OF AMBULANCE OVERPAYMENT	716.80
LEIGHTON STATE BANK	NSF CHARGES	5.00
AUGUST TRANSFERS		86696.00
AUGUST 2019 EXPENSES:		\$ 1,321,630.39
AUGUST 2019 REVENUES:		\$ 708,679.96

TOTAL REVENUE:	
GENERAL	31189.76
ROAD USE	26444.00
SPECIAL REVENUE	14691.72
CAPITAL PROJECT	405.50
ENTERPRISE	566406.98
FIDUCIARY	150.00
DEBT SERVICE	69392.00
TOTAL:	\$ 708,679.96

TOTAL EXPENSE:	
GENERAL	160238.95
ROAD USE	405381.27
SPECIAL REVENUE	65461.31
CAPITAL PROJECT	7917.00
ENTERPRISE	671018.78
FIDUCIARY	11613.08
DEBT SERVICE	0.00
TOTAL:	\$ 1,321,630.39