

May 13, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. on Monday, May 13, 2019. The following council members were in attendance: Bradbury, Goemaat, Hegwood, Steenhoek, and St. Peter. Chief Chambers, Clerk Thomas, Utility Billing Clerk Lanphier, and Public Works Director Timmins were in attendance.

Visitors at the meeting were: Brad Jermeland, Chris Bird, Josh Wood, Jody Wood, Brian D. Briles, Kathy Van Veen, Robert and Donna Thomason, Carol Ann Diekema, Kathy Macy, Mike and Brenda Lanser, Alex Amadeo, Delmar Johnson, Shirley Lanphier, Matt Roush, Cathy De Haai, Staci Mc Coy, Jill Witt.

Council Member Goemaat moved and was seconded by Council Member Steenhoek to approve the consent agenda. Items on the agenda included bills and minutes from the April regular meeting, clerk and treasurer report, and the Class B Wine and Sunday Sales Permit for the Dollar General Store located at 211 S. Monroe Street. Motion carried 5-0.

"Public Works have been working on the streets filling potholes, asphalt on West Lincoln is planned for the end of the week, the Wastewater Treatment Facility Project has started out by the golf course, and mowing and weed eating at the cemetery has started," stated Director Timmins. Chief Chambers remarked that May 20th –June 2nd is GSTB and to be extra cautious while driving.

Mayor Duinink opened the public hearings at 7:03 p.m. for the following: the 2019 Budget Amendment for year ending June 30, 2019 (Resolution 27-2019), the Meadows Street Project for loan agreement with a principal amount not to exceed \$255,000, a public hearing for the Wastewater Treatment Facility Improvements for a loan agreement with a principal amount not to exceed \$2,500,000 in general obligation bonds, and a public hearing to enter into a loan agreement with a principal amount not to exceed \$1,550,000 in sewer revenue bonds for the Wastewater Treatment Facility Improvements. Clerk Thomas stated that there were no written or oral objections to the hearings listed. Steenhoek moved and was seconded by Council Member St. Peter to close the hearings at 7:05 p.m. Motion carried 5-0.

Steenhoek moved and was seconded by Council Member Bradbury to approve RESOLUTION NO. 28-2019. A resolution taking additional action on proposal to enter into a general obligation Street Improvement Loan Agreement for the Meadows Plat 2 Streets. Motion carried 5-0.

Council Member Hegwood moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 29-2019. A resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$2,400,000 General Obligation Sewer Improvement Bonds and providing for the levy of taxes to pay the same, Series 2019A. Motion carried 5-0.

Hegwood moved and was seconded by Goemaat to approve RESOLUTION NO. 30-2019. A resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,470,000 Sewer Revenue Bonds, Series 2019B.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 31-2019. A resolution consent to assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements. Motion carried 5-0.

Steenhoek moved and was seconded by Hegwood to approve RESOLUTION NO. 32-2019. A resolution assigning addresses in the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by Hegwood to approve a two-year contract with American Federation of State, County and Municipal Employees Iowa Council 61, AFL-CIO contract with the City of Monroe. Motion carried 5-0. Union employees will be guaranteed a 2.5% and two additional holidays each year.

On behalf of the Friends of the Library, Carol Ann Diekema took the floor. Carol is asking for the city to give the Friends the platted street located to the north of the existing library. Chris Bird and Josh Wood, both with adjoining property, are against the library building to the north. Both Bird and Wood use the platted street throughout the year to get to their back properties. They do not want to be landlocked and unable to access their land. The council is not opposed to the expansion of the library but question the location. Hegwood suggested that the community room should be located with city hall. Some think the addition should be on the back of the existing library, but Diekema stated the water lines in the area would not support a sprinkler system if the buildings were attached. Others are concerned about parking in the area if the Friends were to build such a large addition. Mayor Duinink would like to compromise and suggested discussing options with an engineer and running a water line from Jasper Street through Chris Bird's piece of land. Bird was not for the waterline at the time of the meeting, claiming he's buying the land on contract and doesn't own it. "With all the children coming to summer reading and other activities throughout the year, additional space is needed," stated Brenda Lanser. "A list was provided to the council prior to the meeting, on all the activities that could take place at the new Community Cultural Center instead of City Hall," stated Diekema. Bradbury moved and was seconded by Goemaat to continue discussions on the library expansion. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve Payment Request No. 1 for the Wastewater Treatment Facility Improvement Project in the amount of \$48,356.90. Motion carried 5-0.

Chief Chambers has been monitoring the parking concerns on East Lincoln Street. There continues to be vehicles parking too close to the corner of Mechanic and East Lincoln. The council is in favor of making a portion of the street to the corner of Mechanic no parking, along with the intersection of Hwy 14 and East Lincoln. The police department will check all the uncontrolled intersections and report back to the council before doing in ordinance form.

There were 5 applications received for summer seasonal help. Steenhoek moved and was seconded by Goemaat to hire all 5 individuals at \$12.00 per hour. Thomas stated that a schedule would be provided this year to all help. Motion carried 5-0.

Alex Amadeo was in attendance on behalf of the West Lincoln Street Project. Goemaat moved and was seconded by St. Peter to approve change order No. 1 for the West Lincoln Street Project. The change order is a price reduction for using a different type of sub base material at \$2400 and granular stabilization material at \$3.50 per ton estimated at 100 tons. Motion carried 5-0. Hegwood moved and was seconded by St. Peter to approve Pay Estimate No. 1 to Grimes Asphalt for the West Lincoln Street Project in the amount of \$49,476.95. Motion carried 5-0.

Prior to the council meeting, there was a zoning meeting for the residential property located at 402 N. York Street. Melissa Budinich, Owner of Steppin Out Dance Studio, is considering purchasing the property, tearing it down and rebuilding but it would first have to be rezoned from Multi-Family Residential to Commercial. At the zoning meeting, the board members voted unanimously to keep the location Multi-Family Residential. More that 20% of the neighbors within the 200 feet requirement were against the zoning because of safety, traffic and parking concerns since it is so close to the elementary school. Some Neighbors in the area feel like it's too crowded and parking is already a concern. They have nothing against the dance studio at all. Bradbury suggested tabling the discussion until Melissa could make it. Brian D. Briles and Kathy Van Veen were in attendance and both are members of the zoning board. Briles stated the council should vote tonight instead of

wasting Melissa's time next month, they all had already voted no, which took the burden away from the council members. Van Veen stated if the council would go against the zoning recommendation for it to stay residential she would have to consider resigning off the zoning board. Bradbury moved to table the re-zoning for 402 N. York discussion until the June meeting so Melissa would have a chance to speak, Hegwood seconded the motion. Roll call, ayes – Bradbury, Hegwood, nays – Goemaat, Steenhoek, and St. Peter. Motion did not carry. Steenhoek moved and was seconded by Bradbury for 402 N. York to remain as a multi-residential property. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve the agreement with PFM Financial Advisors acting as Municipal Advisors for the City of Monroe. Motion carried 5-0.

The city now owns the building at the Monroe Recreation Park. The council agreed to let the employees decide what would work best out there besides the storage of equipment. Chief Chambers feels as if it's not a secure location to store police vehicles. Thomas stated that lighting and a camera system could be put out there.

Bradbury moved and was seconded by Goemaat to purchase a new Ford pickup for the maintenance department from Strivers Ford for \$29,597.00. Motion carried 5-0.

St. Peter moved and was seconded by Goemaat to table the purchase of a mower until after all the yearend bills are paid in June. Motion carried 5-0.

Chief Chambers has hired Travis Hamilton as a part-time officer for Monroe. Chief Chambers stated Travis has 16 years of experience and plans on working during Old Settlers, when Matthew Schneider goes to the ILEA and filling in for vacation time off. Thomas stated, as a part-time officer, the city would be required to pay IPERS and that an official hiring would be done at the June meeting by resolution.

Open Forum – Van Veen appreciated the council for voting with the Zoning Board tonight. Steenhoek has heard all positive comments about the hiring of Kurt Briles, and thanked him for all his hard work. Brian D. Briles asked Chief Chambers to show more police presence at the PCM Elementary School and stated he is not a fan of the city unmarked police vehicles. Briles also asked if anyone had contacted Mercy since the medical clinic is closing in July. Thomas stated she had a meeting with another provider next week. Shirley Lanphier would like to see the old water plant building along the golf course mowed and sprayed for dandelions on a regular basis. Comments were made about the condition of the fence and all the weeds growing along it. It was ok'd to remove the fence by the mayor and council. Hegwood mentioned a suggestion to enclose the Kiwanis shelter in the city park. Thomas stated that Leighton State Bank is wishing to plant a 15 foot maple tree on city property and is asking permission and a location to do so. It was suggested by the trailhead parking lot along W. Marion Street.

Goemaat moved and was seconded by Hegwood to adjourn the regular meeting at 8:47 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or www.MonroeIA.com. Bradbury moved and was seconded by Goemaat to enter into closed session at 8:53 p.m. Motion carried 5-0. The purpose of the closed session meeting was to discuss procedures for employee reviews in June. Bradbury moved and was seconded by Steenhoek to exit closed session and adjourn at 9:50 p.m. No action was taken.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

April 2019 Bills

SALARIES	NET	25419.34
EFTPS	FEDERAL TAX	8710.02
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	2962.00
IPERS	POLICE/REGULAR	6011.22
CITY OF MONROE	HEALTH INS/GARNISHMENT	1591.00
RURAL WATER	VISION INSURANCE	88.44
DELTA DENTAL	DENTAL INSURANCE	225.28
GIS BENEFITS	LIFE INSURANCE	95.93
MONROE POSTMASTER	MAILING	228.76
GEORGE STOCKER	DEPOSIT REFUND	0.74
UNITED HEALTHCARE INS CO	HEALTH INSURANCE	4639.17
VERIZON	PHONE/INTERNET	503.99
IOWA INTERACTIVE	REFUND OF OVERPAYMENT	17.13
WINDSTREAM	PHONE	139.10
MIDAMERICAN ENERGY	UTILITIES	3958.44
CARDMEMBER SERVICES	TRAINING/SUBSCRIPTIONS/MISC	2782.37
CASEY'S MASTERCARD	GAS	884.38
US CELLULAR	PHONE SERVICE	164.02
ACTION ELECTRIC	GENERATOR REPAIRS	550.00
ANDREA LANPHIER	MILEAGE	15.08
BOBS SHOOTING SUPPLIES	AMMO	18.40
BRUENING ROCK	ROAD STONE	1746.46

CAREER STEP	TRAINING	315.00
CASEY'S GENERAL STORE	GAS	629.91
IA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	12472.37
CHIEF SUPPLY	8X8 RECORD CARDS	33.49
DIGITAL ALLY	CAMERA	145.00
EMP EMERGENCY MEDS	AMBULANCE SUPPLIES	761.99
GALLS	UNIFORM	52.99
HEWITT'S SERVICE CENTER	REPAIRS/WASHER FLUID/STARTER	373.65
I+S GROUP	ENGINEERING	4205.00
JASPER CO ANIMAL RESCUE	FEES	229.27
JASPER COUNTY SPEED SHOP	SERVICE/SPARK PLUGS/HEADLAMP	420.81
KAL SERVICES	SANITATION CONTRACT	13604.05
GERALD SCHNEPH	KEEP IOWA BEAUTIFUL FEES	1521.26
KIM THOMAS	MILEAGE/RECORDING	136.72
MARCO	COPIER CONTRACT	176.79
MEDIACOM	INTERNET	67.49
MERCYONE	AMBULANCE SUPPLIES	140.62
MID-STATES ORGANIZED CRIME	MEMBERSHIP FEES	100.00
MIDWEST WHEEL	TANKER PARTS	11.84
MONROE MIRROR	PAPER/ENVELOPES	174.50
MONROE POSTMASTER	MAILING/STAMPS	235.00
MURPHY TRACTOR EQUIPMENT	PINS/BOLTS	118.36
MUSTANG CAR WASH	POLICE TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS	210.15
POWERPLAN	PARTS	208.00
QUILL CORPORATION	INK CARTRIDGES	1263.90
RACOM CORPORATION	INSTALLATION/LABOR	13815.96
SANDRY FIRE SUPPLY	SERVICE CALL FEE	45.00
SEPTICS AND MORE INC	CULVERT INSTALLATION	3000.00
SHRED IT	SHREDDING SERVICE	122.64
STOP STICK	KIT	493.00
STOREY KENWORTHY	RECEIPTS	456.00
TELEDYNE INSTRUMENTS INC	CADMIUM BATTERY	297.00
TIM SCHAFFER	ONSITE SERVICE	220.00
VAN RYSWYK P&H	LABOR/HAULING SNOW	552.50
VEENSTRA & KIMM, INC	PERMIT FEES/ENGINEERING	42459.96
WALMART	SUPPLIES	110.44
WP BARBER LUMBER	BATTERIES/PUMP/MISC	165.85
BAKER & TAYLOR	BOOKS	540.62
CENTER POINT LARGE PRINT	BOOKS	131.22
DEMCO	TITIN BOOK SUPPORT/BASE	163.15
GUIDEPOSTS	BOOKS	53.82
NEWTON DAILY NEWS	BUSINESS DIRECTORY FEE	12.00
PENWORTHY	BOOKS	289.01
SCHOLASTIC	BOOKS	286.45
EMINENT DEVELOPMENT	WATER MAIN REIMBURSEMENT	39629.00
CALDWELL AND BRIERLY TRUST	MRP BUILDING/WOODY	99655.01
AFLAC	INSURANCE	210.24
JAMIE PATCHETT	DEPOSIT REFUND	100.00
TOTAL APRIL EXPENSE:		\$ 301,258.30
TOTAL APRIL REVENUE:		\$ 432,586.52
TOTAL REVENUE:		
GENERAL	182626.66	
ROAD USE	9959.66	
SPECIAL REVENUE	160469.27	
CAPITAL PROJECT	12672.98	
ENTERPRISE	46345.51	
FIDUCIARY	377.73	
DEBT SERVICE	20134.71	

TOTAL: \$ 432,586.52

TOTAL EXPENSE:

GENERAL	164006.26
ROAD USE	18393.02
SPECIAL REVENUE	9310.10
CAPITAL PROJECT	0
ENTERPRISE	108239.30
FIDUCIARY	1309.62
DEBT SERVICE	0
TOTAL:	\$ 301,258.30