

April 8, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Duinink on April 8, 2019, at 7:00 p.m. Roll call was taken, present – Steenhoek, St. Peter, Hegwood, Bradbury and Goemaat. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director, and Police Chief, Nick Chambers, were in attendance.

Visitors at the meeting were: Brenda Lanser, Delmar Johnson, Carol Ann Diekema, Carolyn Daniels, Amber Nickelsen, Alicia Hansen, Jamee Pierson and Seth Shannon.

Council Member Goemaat moved and was seconded by Council Member Steenhoek to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and the bills and minutes from the March meeting. Motion carried 5-0.

Committee and board reports – Public Works Director Timmins stated that the roads are going to junk with the hard winter we had and that the MRP water should be on by Wednesday. Chief Chambers stated that the 3<sup>rd</sup> police vehicle is up and running and the new officer is now on his own patrolling.

Carolyn Daniels was in attendance to ask permission to have Monroe Bike Nights again this year. Council Member Bradbury moved and was seconded by Steenhoek to approve CJ's Bar & Grill request for bike nights May through September on the 2<sup>nd</sup> Saturday of each month from 4 pm to 11 pm. Motion carried 5-0.

Alicia Hansen and Amber Nickelsen were in attendance to ask permission for adult beverages in the park during this year's Old Settlers events. Bradbury moved and was seconded by Council Member St. Peter to approve the request for adult beverages in the city park on June 22<sup>nd</sup> and August 3<sup>rd</sup> & 4<sup>th</sup>, between the hours of 7:00 p.m. to midnight on August 3<sup>rd</sup> & 4<sup>th</sup>. Motion carried 4-1. Goemaat voted no.

Brenda Lanser, Carol Diekema and Seth Shannon were in attendance to discuss the expansion of the Monroe Public Library. A new idea was brought to the table by Carol Diekema. The Friends of the Library are wishing to build a community culture building to the north of the existing library, stated Diekema. The Friends of the Library would like the city to give the plated street on the north side of the library to them so they can build on it. Carol stated that the neighbors to the west of the library would be willing to make a parking lot for the building. Seth Shannon talked a little bit about the building plans. Seth stated that the 40x160 building would hold 150 plus people, be separate with a walkway between the 2 buildings. A concern was the amount of parking a building like that would need and the drawing presented to the council only showing 16 additional parking spaces. Chris Bird and Josh Wood both provided letters to the council opposing the land being given to the Friends of the Library. Both Bird and Wood have abutting property and use the plated street on a regular basis to get to their back lots. Thomas has concerns as to the type of building and to whether it would house all the existing events that go on at city hall on a regular basis. Thomas mentioned that the current library is beautiful, one of the best in the entire county but also voiced the need for city hall to be updated to provide more storage and additional office spaces. Hegwood mentioned that we currently have nowhere to house a city administrator if we were to hire one. Brenda Lanser mentioned a possible building grant opportunity for seniors but was unsure if the building would be available everyday for senior meals. The council decided they would like to talk to the homeowners in the area and tabled this item. Diekema thanked the council for listening.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 22-2019. A resolution setting fees to be charged by the City of Monroe Fire and Rescue for vehicle fires and rescues involving response and hazard control. Motion carried 5-0.

Steenhoek moved and was seconded by Council Member Hegwood to set the budget amendment hearing for May 13<sup>th</sup>, 2019, for 7:15 p.m. Motion carried 5-0.

Steenhoek moved and was seconded by Hegwood to approve RESOLUTION NO. 23-2019. A resolution to fix a date for a public hearing on a proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement and to borrow money there under in a principal amount not to exceed \$2,500,000.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 24-2019. A resolution to fix a date for a public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money there under in a principal amount not to exceed \$1,550,000. Motion carried 5-0.

Bradbury moved and was seconded by Hegwood to approve a contract for engineering services and construction review with Veenstra & Kimm, Inc, for the Meadows at Monroe Plat 2 Subdivision. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve the legal services engagement between the City of Monroe and Dorsey and Whitney LLP for the Meadows Street Improvement Project. Motion carried 5-0.

Steenhoek moved and was seconded by Hegwood to approve RESOLUTION NO. 25-2019. A resolution setting the date for a public hearing on a proposal to enter into a General Obligation Street

Improvement Loan Agreement and to borrow money there under in a principal amount not to exceed \$255,000. Motion carried 5 -0.

Steenhoek moved and was seconded by Goemaat to approve **RESOLUTION NO. 26-2019**. A resolution setting rental fees for tournament ball at the Monroe Recreation Park. Motion carried 5-0.

Chief Chambers asked for the discussion of no parking on both sides of East Lincoln to be added to the agenda. Over the winter, Chief Chambers tagged vehicles because of a safety concern along East Lincoln. The council agreed to drive down on that end of town more often and do more research before making no parking on both sides East Lincoln Street. Thomas suggested doing no parking 100 feet from the corner on both sides of East Lincoln Street at the corner of Mechanics Street. This item was tabled until the May meeting.

Hegwood moved and was seconded by Bradbury to leave the offer of 2.5% annual raises for 2 years and add 2 holidays to the existing union contract up for renewal July 1, 2019. The holidays approved were Martin Luther King Jr. Day and Presidents Day. Motion carried 5-0.

Open Forum - the council advised Clerk Thomas to post for part-time help for the summer months. Steenhoek mentioned Kathy Van Veen had spent all day Saturday working in the park uptown. Steenhoek would like for the council to tell her thank you for her efforts.

Steenhoek moved and was seconded by Hegwood to adjourn at 8:11 p.m. Motion carried 5-0. A full copy of minutes can be seen at the Monroe City Hall or at [www.MonroelA.com](http://www.MonroelA.com).

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Signed: Douglas P. Duinink, Mayor

Attested by:

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Kim K. Thomas, City Clerk

#### March 2019 Bills

SALARIES	NET	26005.60
EFTPS	FEDERAL TAX	8631.28
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	3069.00
IPERS	POLICE/REGULAR	5847.43
CITY OF MONROE	HEALTH INS/GARNISHMENT	1599.20
RURAL WATER	VISION INSURANCE	88.44
DELTA DENTAL	DENTAL INSURANCE	225.28
GIS BENEFITS	LIFE INSURANCE	74.33
MIDAMERICAN ENERGY	UTILITIES	4027.21
VERIZON	PHONE/INTERNET	503.70
UNITED HEALTHCARE	HEALTH INSURANCE	6427.05
MONROE POSTMASTER	MAILING/UTILITY BILLS	225.68
STACY VANNOY	WATER DEPOSIT REFUND	1.69
MIDWEST K-9	BOARDING/TRIAL FEE	390.00
CARDMEMBER SERVICES	BOOKS/SUBSCRIPTIONS/SUPPLIES/TRAINING	1713.54
AIRGAS	OXYGEN	203.34
ANDREA LANPHIER	MILEAGE	15.08
CAREER STEP	MAINTENANCE FEE/TRAINING	872.75
CASEY'S	GAS	384.44

IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	11014.37
COMPUTER PRO	MAINTENANCE	60.00
DAN MCADAMS	CARPET CLEANING	75.00
FORBES	SUPPLIES	29.46
GALLS	UNIFORMS	199.98
GWORKS	MEETING REGISTRATION	180.00
IA DEPT. OF TRANSPORTATION	SALT ROCK	3595.34
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	MEMBERSHIP DUES	693.00
WINDSTREAM	PHONE	149.09
JASPER COUNTY ANIMAL RESCUE LEAGUE	PARTICIPATION FEES/SERVICE	241.27
JEN ST. PETER	MILEAGE	42.51
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABORATORIES	TESTING	1341.00
KIM THOMAS	MILEAGE/REIMBURSEMENT	77.37
MARCO INC.	COPIER CONTRACT	141.00
MEDIACOM	INTERNET	143.43
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MONROE FOODS	SUPPLIES	56.29
MURPHY TRACTOR & EQUIPMENT	OIL FILTER	89.64
NEWTON DAILY NEWS	PUBLICATIONS	452.22
NEWTON FIRE DEPARTMENT	BILLING SERVICE	805.00
PHILIP ASCHEMAN PH.D	MMPI-2 EVALUATION	205.00
PIPER JAFFRAY & CO	DISSEMINATION FEE	1000.00
SECRETARY OF STATE	NOTARY	30.00
SHRED IT	SHREDDING SERVICE	122.64
SIMMERING-CORY INC	ORDINANCE UPDATE	104.00
TWO RIVERS COOP	DIESEL	1179.51
UNITY POINT HEALTH	BIOMEDICAL WORK ORDERS	322.50
US CELLULAR	PHONE SERVICE	164.02
VAN RYSWYK P & H	SUPPLIES	20.59
VANDE WALL METAL	SNOW PLOW REPAIR	57.17
VEENSTRA & KIMM ENGINEERING	ENGINEERING/PERMIT FEES/INSPECTIONS	41303.26
BAKER & TAYLOR	BOOKS/SUPPLIES	480.73
CASEY'S BUSINESS MASTERCARD	LP/DIESEL	686.83
CENTER POINT LARGE PRINT	BOOKS	131.22
GUIDEPOSTS	BOOKS	35.88
HEWITT'S	SUPPLIES/SERVICE/REPAIRS	191.88
MONROE FIRE DEPT	SERVICE	11500.00
MONROE PUBLIC LIBRARY	PETTY CASH	15.00
WAL-MART	LIBRARY SUPPLIES	136.03
WP BARBER LUMBER	SHOVEL/ICE MELT/BATTERIES/MISC.	336.54
BRENDA LANSER	INSURANCE REFUND	156.45
DEMCO	LIBRARY SUPPLIES/BOOKS	120.73
MONROE MIRROR INC	FD SUPPLIES	88.00
IAWEA	REGISTRATION	45.00

AFLAC	EMPLOYEE INSURANCE	210.24
MARCO INC.	COPIER PURCHASE	3557.70
VAN GORP INSURANCE	INSURANCE	71137.00
WINCHESTER CARRIAGE INC	SEWER EASEMENT	24473.48
TOTAL MARCH EXPENSE:		\$ 251,271.46
TOTAL MARCH REVENUE:		\$ 125,784.60

TOTAL REVENUE:	
GENERAL	39323.21
ROAD USE	16116.46
SPECIAL REVENUE	17533.12
CAPITAL PROJECT	484.26
ENTERPRISE	44508.66
FIDUCIARY	7265.85
DEBT SERVICE	553.04
TOTAL:	\$ 125,784.60

TOTAL EXPENSE:	
GENERAL	84712.96
ROAD USE	16424.57
SPECIAL REVENUE	35040.27
CAPITAL PROJECT	0.00
ENTERPRISE	108256.55
FIDUCIARY	6837.11
DEBT SERVICE	0.00
TOTAL:	\$ 251,271.46