

November 13, 2017

A closed session meeting was scheduled as directed by City Attorney, Gilbert Caldwell, on November 13, 2017, at 6:15 p.m. Roll call was taken, Council Members in attendance were: Jeff Hegwood, Amber Nickelson, Alicia Hansen, Jean Goemaat, and Nate Bradbury were in attendance. Absent was Mayor, Doug Duinink. Mayor Pro Tem, Amber Nickelson requested Jeff Timmins, Public Works Director; attend the closed session meeting, seconded by Jean Goemaat. Upon roll call vote, motion carried 5-0.

Jean Goemaat moved and was seconded by Alicia Hansen to enter into closed session under Iowa Code 21.5 (c) at 6:16 p.m. Motion carried unanimously 5-0. Mayor Duinink arrived at the meeting at 6:22 p.m.

Amber Nickelson moved and was seconded by Jean Goemaat to exit closed session and adjourn the meeting at 6:45 p.m. Motion carried 5-0.

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk

November 13, 2017

The regular meeting of the Monroe City Council was called to order on November 13, 2017, at 7:00 p.m. by Mayor Duinink at the Monroe City Hall. Roll call was taken, present – Hegwood, Nickelson, Hansen, Goemaat, Bradbury. Kim Thomas, City Clerk, Jeff Timmins, Public Works Director, were in attendance.

Visitors at the meeting were: Andrea Steenhoek, Jen St. Peter, Larry Diekema, Delmar Johnson, Glen Duinink, Sarah McCray, Sabrina Reed, Braydon ?, and Mike Mendenhall.

Council Member Hansen moved and was seconded by Council Member Hegwood to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the October meeting. Motion carried 5-0.

Committee & Board Reports – Director Timmins stated he continues to work on street maintenance. Jeff is currently working with I & S Group on a possible street improvement project for 2018 on Lincoln Street.

Mayor Duinink opened the public hearing for the sale of 314 W. Marion Street at 7:17 p.m. Thomas stated there were no oral or written objections just positive comments. Mayor Duinink closed the hearing at 7:18 p.m. Nickelson moved and was seconded by Hansen to approve the RESOLUTION NO. 30-2017. A resolution approving the sale and conveyance of real property locally known as 314 W. Marion St. Motion carried 5-0. Council Member Bradbury moved and was seconded by Council Member Nickelson to approve the development agreement between Norman Rozendaal Tiling Inc. and the City of Monroe. Motion carried 5-0.

Jason Van Ausdall from Veenstra & Kimm was in attendance to discuss any questions the council has concerning the building code and any previous inspections completed. At the September meeting Tim Neibergall voiced his concerns on the cost of his permit for a used garage and the valuation of the structure. Mr. Neibergall did not want to be taxed at the \$40,029 that V & K had valued the building at by square footage. Jason explained that the valuation was not the same as the assessed value and that a standard chart is used by code officials to determine the valuation. Jeff Timmins is ok with doing inspections on accessory buildings if that's what the council wants to do. Thomas and Timmins had proposed charging \$100.00 for unattached accessory buildings under 600 square feet; anything over 600 square feet, it was suggested \$150.00 without electricity or \$225.00 with electricity and V & K would continue to do all electrical trade permits same as before. Sheds under 10x12 and under 15 feet tall would continue to be \$25.00 but anything over would be the proposed \$100.00 revised fee. Council Member Goemaat moved and was seconded by Bradbury to adjust building code fees for accessory buildings. Thomas stated a resolution would be required updating fees for unattached accessory buildings and would have one ready at the December meeting. Motion carried 5-0.

A discussion on Utility Service Fees vs. Water Deposits took place. The Council agreed to bring back water deposits and do away with the Utility Service Fee since we are billing monthly now. Thomas suggested a \$100.00 refundable water deposit and the Council agreed. Thomas stated it would need to be done in ordinance form starting at the December meeting.

Bradbury moved and was seconded by Hegwood to approve RESOLUTION NO. 27-2017. A resolution accepting the hiring of a full time police officer for the City of Monroe, Iowa. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve RESOLUTION NO. 28-2017. A resolution amending health insurance benefits for employees with family health insurance coverage. Motion carried 5-0.

Hansen moved and was seconded by Bradbury to approve RESOLUTION NO. 29-2017. A resolution approving the FY2017 Annual Renewal Tax Increment Financing report as presented. Motion carried 5-0.

Hegwood moved and was seconded by Bradbury to approve RESOLUTION NO. 31-2017 and set the public hearing for December 11, 2017, at 7:15 p.m. The resolution is proposing to vacate and dispose of real property in Monroe, Iowa, and setting time for hearing and prescribing notice thereof. The real estate described is the part of East Lincoln Street located directly south of Lot 105 in T. L. Shaw's addition to the City of Monroe, Jasper County Iowa. The city council intends to convey the property described to Dewey Acre's LLC. Motion carried 5-0. The planning and zoning board met on November 13, 2017, at 6:00 p.m. and motioned to dispose of the driveway described. Five members of the P&Z were in attendance at the meeting.

Bradbury moved and was seconded by Goemaat to approve RESOLUTION NO. 32-2017 and set the public hearing for December 11, 2017, at 7:20 p.m. Motion carried 5-0. The resolution proposing to vacate an alley in Monroe, Iowa, conveying to neighboring property owners and setting time for hearing and prescribing notice thereof. This alley is located to the east of 310 E. Marion Street and described as: the

west six feet of the north one hundred and twenty feet of the north/south alley adjacent to lot seven on east, block nineteen in the City of Monroe, Jasper County, Iowa.

Open Forum – Larry Diekema would like to see decals on the police Tahoe and is willing to pay for them and have them put on. Diekema feels very strongly that decals need to be on all Monroe police vehicles. Mayor Duinink spoke up to say that he would discuss the issue with Chief Chambers but it would be initially up to him whether to put them on or not. It is not required by ordinance or state law to do so. The council agreed to discuss the issue at the next meeting when Chief Chambers would be in attendance. Hansen asked to have the flags taken down on the city square. The Monroe Old Settlers Committee put the Christmas lights up in the park over the weekend and noticed that the flags were still up and needed taken down.

Goemaat moved and was seconded by Hegwood to adjourn the meeting at 7:51 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk

October 2017 Bills

SALARIES	NET	22473.54
EFTPS	FEDERAL TAX	8510.63
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3447.00
IPERS	POLICE/REGULAR	5118.58
CITY OF MONROE	HEALTH INS	790.98
COLLECTION SERVICE CENTER	GARNISHMENT	633.30
GIS BENEFITS	LIFE INSURANCE	91.97
WINDSTREAM	INTERNET	82.33
MID AMERICAN ENERGY	UTILITIES	4027.30
MONROE POSTMASTER	POSTAGE	229.19
UNITED HEALTHCARE	HEALTH INS	5070.85
VERIZON	PHONE	489.65
CARDMEMBER SERVICES	REGISTRATOIN/LIBRARY SUPPLIES/MISC.	1268.90
AIRGAS	CYLINDER OXYGEN	76.00
ALTOONA FIRE	PARAMEDIC ASSIST	250.00
AMERICAN FENCE COMPANY	FENCING	18530.00
ANDREA LANPHIER	SUPPLY REIMBURSEMENT	30.98
BAKER AND TAYLOR	BOOKS	1005.00
BITUMINOUS MATERIALS	OIL	329.96
BROAD REACH	BOOKS	455.65
CALDWELL, BRIERLY, CHALUPA,	LEGAL SERVICES	37.50
CARPENTER UNIFORM	UNIFORM EXPENSE	188.97
CASEY'S	GAS	1522.37
CENTER POINT LARGE PRINT	BOOKS	131.22
DANKO	SUPER SWIVEL JOINT, GLT	164.00
DATA TECHNOLOGIES	TRAINING/MILEAGE	689.01
DMACC	EMT TUITION	2763.00
EMP EMERGENCY MEDICAL	AMBULANCE SUPPLIES	1147.76
FARVER TRUE VALUE	REPAIRS TO MOWER/LABOR	20.25
FOLLETT SOFTWARE	CARD CATALOG	570.00
FORBES OFFICE EQUIPMENT	ROLLER INK	4.67
GUIDEPOSTS	BOOKS	52.48
HEWITTS	OIL/SOCKET SET/LEAF SPRING	789.08
IA DEPT OF PUBLIC SAFETY	TERMINAL BILLING FEE	300.00
IAWEA	REGISTRATION FEE	120.00
IA ASSOC OF MUN UTILITIES	REGISTRATION FEE	240.00
IA LEAGUE OF CITIES	REGISTRATION FEE	45.00
IA ONE CALL	LOCATES	29.70

WINDSTREAM	PHONE	60.42
JASPER CO ANIMAL RESCUE	PARTICIPATION FEE/SERVICE	253.27
JASPER CO EMERGENCY MGMT	PER CAPITA FEE	2745.00
JOSH HANSEN	WEB HOSTING/MAINTENANCE	368.94
JOSH VAN BAALE	UNIFORM EMT REIMBURSEMENT	120.43
JR MALONE	AMBULANCE REIMBURSEMENT	1308.32
KAL SERVICES	SANITATION CONTRACT	13517.40
KEYSTONE LABORATORIES	TESTING	1182.50
MARC VAN WYK	FUEL REIMBURSEMENT	20.02
MARCO INC. NW 7128	COPIER CONTRACT	183.47
MERCY MEDICAL SUPPLIES	AMBULANCE SUPPLIES	130.42
METRO ELECTRIC	INSTALL BREAKER/CONNECTION	70.00
MOVIE LICENSING USA	ANNUAL FEE	370.00
NEWTON DAILY NEWS	PUBLICATIONS	355.56
NOBLE ALL AMERICAN	AMBULANCE REPAIRS/LABOR	1153.56
QUILL CORPORATION	PAPER	35.98
SHRED IT	SERVICE	118.05
STOREY KENWORTHY	DELQ NOTICES	667.80
FAMILY HANDYMAN	SUBSCRIPTION	24.98
ULRICH FORD LINCOLN	LABOR/SWITCH/BULB	1626.14
US CELLULAR	PHONE	162.64
VEENSTRA & KIMM	ENGINEERING FEES	739.00
WAL-MART	SUPPLIES	7.29
WAL-MART	LIBRARY SUPPLIES	378.60
WP BARBER LUMBER	PADLOCK/NUTS/DRILL/CYLINDER	432.71
MEDIACOM	INTERNET	75.94
NEWTON FIRE DEPARTMENT	BILLING	350.00
IA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	12213.17
VERIZON	PHONE	537.56
METLIFE	LIFE INSURANCE	27.18
JASON GRIENER	DEPOSIT REFUND	116.17
JOSH ENGELBRECHT	DEPOSIT REFUND	99.11
LEIGHTON STATE BANK	NSF FEES	10.00
TOTAL OCTOBER EXPENSE:		\$ 121,188.45
TOTAL OCTOBER REVENUE:		\$ 437,236.34

TOTAL REVENUE:	
GENERAL	173763.58
ROAD USE	15730.05
SPECIAL REVENUE	166594.69
CAPITAL PROJECT	11668.64
ENTERPRISE	48836.68
FIDUCIARY	854.96
DEBT SERVICE	19787.74
TOTAL:	\$ 437,236.34

TOTAL EXPENSE:	
GENERAL	68517.90
ROAD USE	5906.56
SPECIAL REVENUE	6931.70
CAPITAL PROJECT	0
ENTERPRISE	35423.79
FIDUCIARY	4408.50
DEBT SERVICE	0
TOTAL:	\$ 121,188.45