

November 9, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on November 9, 2015. Roll Call was taken, present – Nickelson, Wilson, Hansen, Shannon, Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Public Works Employee, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded. The swearing in of Jean Goemaat to officially fill John Vriezelaar’s term for the remaining 2 years took place by Mayor Briles. Council Member Jean Goemaat officially took her seat at the council table.

Visitors at the meeting were: Kathleen Durrach, Jeff Hegwood, Delmar Johnson, Nate Bradbury, and Brandon Lagergren.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Shannon to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the October meeting. Motion carried 5-0.

October 2015 Bills

Salaries	Net:	25308.59
EFTPS	Federal Tax Payment	8707.17
Iowa Department of Revenue	Withholding/Sales Tax	1555.00
IPERS	Police/Regular	5371.82
City of Monroe	Health Ins Reimbursement	522.88
AFSCME	Union Dues	33.94
Mid American Energy	Utilities	4382.71
United Healthcare	Health Ins Reimbursement	3485.87
Cardmember Services	Camera/Registration/Hotel/Trees/Book	2439.04
6 FT	Library IT	45.00
Adams Door Co	Door Spring/Labor/Gas	567.00
Airgas	Cylinder Oxygen/Rent	65.09
Baker & Taylor	Books	575.86
Bob's Shooting Supplies	Ammo	123.25
Broad Reach	Books	176.09
Caldwell, Brierty, Chapula, Nuzum	Legal Services	928.75
Carpenter Uniform	Police Uniforms	723.13
Casey's	Gas	1150.21
Center Point Large Print	Books	82.08
Central Iowa Rural Water	Payment/Principal/Interest	11418.29
Data Technologies	Training/Travel/Mileage	396.75
DEMCO	Labels/Laminate/Misc	168.69
Discovery Girls Magazine	Subscription	29.95
Follett Software	Library Support	550.00
Forbes Office Equipment	Ink/Batteries/Misc	267.96
Gold Old Days	Subscription	16.97
Grimes Asphalt	Cold Mix	807.38
Guideposts	Books	35.48
Heartland Coop	Pyrethrum	45.50
Hewitt's Service Center	5w30/Tire Repair	77.77
Iowa Department of Public Safety	Terminal Billing Fee	300.00
Iowa Assoc of Municipal Utilities	Membership Dues	542.00
Iowa Gardener	Subscription	19.95
Iowa Library Services	Registration Fee	20.00
Iowa One Call	Locates	22.50
Jasper Co. Animal Rescue League	Participation Fee/Service	170.87
Jasper County Speed Shop	Oil Changes/Brake Fluid/Service	243.46
Jasper County Emergency Management	Dues	2745.00
Kal Services	Sanitation Contract/Fall Clean Up	11692.82
Law Enforcement Systems	Citations/Shipping	148.00

Manatt's	Seal Coat/Patchwork	50278.80
Mediacom	Internet Service	54.95
Modern Marketing	PD Temp Tattoos	71.93
Monroe Mirror	Publications	218.22
Monroe Public Library	Petty Cash Expense	66.43
Mowboys	Mowing Contract	2750.00
National Band & Tag	Pet Tags	58.37
Newton Fire Department	Tier Call/Billing	680.50
Patricia McDaniel	Cookbook	23.00
Pella Community Ambulance	Tier Call	154.46
Pella Tree Service	Tree/Stump Removal	442.50
Penworthy	Books	299.29
Personnel Concepts	Poster	15.90
Professional Computer Solutions	Printer Repair	190.00
Radar Road Tech	Radar Certifications	70.00
Shred It	Service	163.02
Skiff Medical Center	Ambulance Supplies	80.40
Smith & Loveless Inc	Valve/Freight	226.72
Safe Building & Compliance	Permits/Inspections	2370.33
US Cellular	Cell Service	171.43
Veenstra & Kimm Inc	Engineering Service	6640.15
Wal-Mart	Book	15.57
Wal-Mart	Tissue/Bulbs/Misc	52.18
WP Barber Lumber	Chisel/Hole Saw/Wire/Mulch/Misc	104.40
Monroe Postmaster	Stamps	49.00
Neuvirth Construction	#6 Pay Request/2015 Water Main	19616.76
JB Anderson	IWPCA Region 5 Registration	120.00
Kim Thomas	Mileage/Reimbursement	166.64
Windstream	Phone Service	646.13
Mercy Medical Center	Paramedic Assist	207.00
Monroe Postmaster	Utility Mailing	246.09
MetLife	Prepaid Life Insurance	27.18
Leighton State Bank	NSF Bank Fee	5.00
Total October Expense:		\$ 172,245.17
Total October Revenue:		\$ 334,225.24

Total Revenue

General Fund	131,317.42
Road Use Fund	17,197.71
Special Revenue Fund	149,021.73
Capital Project Fund	11,264.24
Enterprise Fund	3,551.86
Fiduciary Fund	50.00
Debt Service Fund	21,822.28
Revenue Total:	\$ 334,225.24

Total Expense

General Fund	52,678.38
Road Use Fund	57,393.65
Special Revenue Fund	6,737.37
Capital Project Fund	0.00
Enterprise Fund	55,435.77
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$172,245.17

Committee & Board Reports – Chief Chambers updated the Council on the recent car thefts (12 total from the area) and the recent calls for service. To date for 2015 the Monroe Police Department has received 1782 calls for service, wrote 302 citations, completed 129 criminal investigations and made 77 arrests of which 9 were driving while intoxicated. Chief Chambers stated drugs are the #1 problem in Monroe. A reminder that the STEP Program (seatbelt safety) will run from November 22<sup>nd</sup> to November 29<sup>th</sup> this month so everyone is encouraged to wear their seatbelts stated Chief Chambers. Public Works Buckingham would like to have Veenstra & Kimm provide GPS tracking for the new lines, the cost is \$1800.00. The Council was ok with the decision to purchase the GPS tracking system for the new water lines and would like to budget to have more done in the future. Terry estimated that GPS for the entire town would range between \$8,000 & \$10,000.

Monroe Recreation Park Update – Matt Mardesen stated Jeff Timmins will be doing the cement work this week for the score tables and Sellers Memorial out at the MRP. Lime for the fields has been ordered. Mayor Briles also reminded the Public Works Department that the weeds need sprayed at the MRP.

Council Member Nickelson moved and was seconded by Council Member Hansen to approve the Certificate of Completion and the 30 day notice to release final payment of \$33,731.40 to Neuvirth Construction for the 2015 Water Main Project. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve the 28E Service Agreement with the Safety Coalition of Central Iowa Cities and the Iowa Association of Municipal Utilities for the Monroe Membership. Motion carried 5-0.

The Board of Adjustment met prior to the Council Meeting at 6.30 p.m. to consider the variance request separating one parcel with two homes on it – to two parcels located at 108 South Buchanan Street. The Board of Adjustment approved the request 5-0. Mardesen recommended the Council also approve the request. Nickelson moved and was seconded by Shannon to approve the variance to separate parcels owned by the Michael Clingan Estate located at 108 Buchanan Street. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 21-2015. A RESOLUTION APPROVING THE FY2015 URBAN RENEWAL TAX INCREMENT FINANCING REPORT AS PRESENTED. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve the first reading of AN ORDINANCE TO ELIMINATE THE CODE SECTIONS CREATING AND GOVERNING THE PARK AND RECREATION BOARD OF THE CITY OF MONROE, IOWA. Motion carried 5-0. Hansen moved and was seconded by Nickelson to approve the 2<sup>nd</sup> reading of AN ORDINANCE TO ELIMINATE THE CODE SECTIONS CREATING AND GOVERNING THE PARK AND RECREATION BOARD OF THE CITY OF MONROE, IOWA. Motion carried 5-0. The third and final reading will be done at the December 2015 regular council meeting.

Consideration of Removal of Water Service Hook Up Charge– Brandon Lagergren would like to have the council reconsider the charge he was billed for water hook up to his empty lot located to the east of Mike's Lounge. During the 2015 Water Main Project a discussion took place between Terry Buckingham, Mike Lagergren and Brandon Lagergren and it was agreed to install a line to that empty lot. Brandon stated he was not told in advance that he was going to be charged for the new line, but later received a bill for \$1988.60. Buckingham stated that during previous water main projects including new housing developments that water lines are installed to empty lots at no charge to the owner of the lots including empty lots located on Mechanic Street. The city was billed by Neuvirth Construction in addition to the original bid price for the project for installation of the Lagergren line. Buckingham stated that Brandon is responsible for any problems from his service line to the main and Brandon agreed he was aware of that. Hansen moved and was seconded by Nickelson to remove the \$1988.60 charge for installation of a new line for the lot owned by Brandon Lagergren located directly to the east of 114 E Washington. Upon roll call vote, ayes – Hansen, Nickelson, Goemaat, Wilson, nays – Shannon. Motion carried 4-1.

Hansen moved and was seconded by Shannon to leave the Identify Theft Resolution dated October 13, 2008 as is. Motion carried 5-0. Chief Chambers stated that handouts are available at the Police Department and City Hall concerning identity theft for those interested.

Open Forum – Mayor Briles would like to see the Christmas lights up before Thanksgiving if possible and congratulated the election winners. Buckingham and Goemaat both mentioned that the Monroe Police Department is doing an excellent job. Wilson recently witnessed a lady getting her purse stolen at the Hy Vee store in Pleasant Hill and wanted to let everyone know to be careful this time of year. Mardesen announced that the City was awarded the Wellmark Grant for \$10,000 for the Red Rock Bike Trail Extension. Jeff Hegwood is working on a grant for the MRP for a new batting cage and other miscellaneous items for the MRP and will receive help from the city staff if needed.

Wilson moved and was seconded by Nickelson to adjourn at 7.45 p.m. Motion carried 5-0. A full copy of minutes can be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

---

Brian D. Briles, Mayor

---

Kim K. Thomas, City Clerk

