

June 13, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Pro Tem Amber Nickelson at 7:02 p.m. at the Monroe City Hall on June 13, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Hansen, absent - none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink was absent from the meeting.

Visitors at the meeting were: Kathleen Darrach, and Carol Ann Diekema.

Consent Agenda – Council Member Hegwood moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the May meeting. Motion carried 5-0. Jeff Timmins mentioned the public works department had been working on the MRP. Chief Chambers mentioned that the city should be receiving drug forfeiture money once charges are through the court system. Clerk Thomas reminded Chief Chambers that Old Settlers was August 5 & 6.

May 2016 Bills		
Salaries	Net:	21955.63
EFTPS	Federal Tax Payment	7533.37
Iowa Department of Revenue	Withholding/Sales Tax	1287.00
IPERS	Police/Regular	4482.86
City of Monroe	Health Ins Reimbursement	292.98
AFSCME	Union Dues	72.20
United Healthcare	Health Ins	1953.11
Mowboys	Mowing Contract	2200.00
Cardmember Services	Hotel/Training/Library Materials	971.63
Baker & Taylor	Books	545.66
Caldwell, Brierty, Chapula, Nuzum PLLC	Legal Services	2484.50
Carpenter Uniform	Uniforms	187.95
Casey's	Gas	984.25
Center Point Large Print	Books	82.08
Central Iowa Rural Water	Usage/Principal/Interest	13544.54
City of Monroe	Annual Water/Sewer Charges	1467.44
Dennison Racing Tee's	Police Uniforms	107.37
Forbes Office Equipment	Tables/Ink Cartridges	956.75
Guideposts	Books	96.12
Hewitt's	Oil Filter/Air Filter	40.48
Imagetrend Inc	Billing Software	1250.00
Iowa Law Enforcement Academy	Testing	180.00
Iowa One Call	Locates	27.90
Iowa Prison Ind.	Signs/Posts/Stabilizers	1569.00
Jasper County Animal Rescue League	Part Fee/Service	235.99
Jasper County Speed Shop	Tahoe Oil Change	54.94
Jasper County Treasurer	Property Taxes	551.45
Kal Services Inc	Sanitation Contract	10036.25
Keltek Incorporated	Motorola Radios	371.76
Keystone Laboratories	Testing	773.40
L-Tron	Microphone/Scanner Kit	678.00
Leighton State Bank	Principal/Interest	77653.50
Marco Inc. NW 7128	Copier Usage	86.20
Mid American Energy	Utilities	3306.38
Monroe Foods	Bleach/Dish soap	6.48
Monroe Mirror	Publications/Cards	308.15
Municipal Supply Inc	Strap/Web Lid	115.75
Mustang Car Wash	Car Washes	80.00
Penworthy	Books	79.45
Prairie City News	Subscriptions	55.00
Professional Computer Solution	Remote Service	20.00
Quill	Toner/Tape/Paper/Pads/Misc.	1255.66
Sandry Fire Supply LLC	Akron Kit/Bunker Gear	1675.43

Shred It	Service	88.89
Stalker Radar	Speed Radar Unit	2573.00
Summit Supply Co	MRP Bike Rack	554.00
Safe Building & Compliance	Permits	375.00
Toyne	VPS Power Shift & Misc.	1466.88
Utility Service Co. Inc.	Tower Maintenance	2790.05
Van Ryswyk Plumbing & Heating	Lime/Roadstone/Stool Repair	2571.93
Vogel Traffic Services	Pavement Marking	1400.00
Wal-Mart	Misc. Supplies/Weed Feed/Towels	141.65
Wal-Mart	DVD/Silverware	13.46
WP Barber Lumber	Keys/MRP Anchor	23.29
Windstream	Phone Service	652.08
Kim Thomas	Mileage	40.28
Mediacom	Internet	54.95
US Cellular	Phone Service	137.68
United Healthcare	Health Insurance	3055.37
MetLife	Insurance	27.18
Bankers Trust	Bond Payment/Interest	221643.75
Iowa Finance Authority	Bond Payment/Interest	26544.75
Transfers		485123.00
Total May Expense:		\$ 910,893.80
Total May Revenue:		\$ 688,034.32

Total Revenue

General	123761.88
Road Use	14484.37
Special Revenue	24341.89
Capital Project	49769.59
Enterprise	213251.54
Fiduciary	895.93
Debt Service	261529.12
Total:	\$ 688,034.32

Total Expense

General	50053.13
Road Use	9016.31
Special Revenue	415775.95
Capital Project	28599.00
Enterprise	108212.16
Fiduciary	0.00
Debt Service	299237.25
Total:	\$ 910,893.80

Council Member Hansen moved and was seconded by Hegwood to approve the Class E liquor, Class B wine, Class c beer and Sunday sales for Casey's General Store located at 201 Ralph Street. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve Pete's Super Value Class C beer, Class B wine, and Sunday sales at 216 N Monroe Street. Monroe carried 5-0.

Hansen moved and was seconded by Council Member Bradbury to approve the annual cigarette/tobacco/nicotine/vapor permit renewals for Casey's General Stores, Pete's Super Value and the Cigarbox. Motion carried 5-0.

The council was in agreement to interview Jeremy Stevenson for the full time officer position on June 27, 2016 at 6:30 p.m. Family insurance will need to be discussed upon hiring of a new officer.

Bradbury moved and was seconded by Hansen to proceed with the process of going to monthly water billing. The council reviewed the Request for Proposal submitted by Mardesen and agreed to release for bidding. Bids for the automated meter reading system and installation of water meters will be due August 1, 2016 at 1:00 p.m. at City Hall. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve **RESOLUTION NO. 20-2016**. A resolution allowing for a cell phone stipend for all salaried employees employed by the City of Monroe, Iowa. Motion carried 5-0.

Hansen moved and was seconded by Bradbury to approve the 2nd reading of the ordinance amending the City Code of the City of Monroe, Iowa 2013, by amending provisions pertaining to the schedule of fees for collection and transportation of solid wastes. Sanitation rates will increase from \$13.10 to \$18.25 per month effective with the July 1, 2016 contract. Motion carried 5-0.

Hansen moved and was seconded by Hegwood to approve RESOLUTION NO. 21-2016. A resolution setting the salaries for appointed officers and employees of the City of Monroe, Iowa for year ending June 30, 2016. Motion carried 5-0.

Open Forum – Carol Ann Diekema stated the Jasper County Foundation will be mailing the City of Monroe a check for \$5,000 for the MRP playground grant requested submitted. Diekema also reminded the Council and employees to speak loudly during meetings so everyone in the audience can hear. Mardesen stated the City would also be receiving \$5,000 from Prairie Meadows for the Keep Iowa Beautiful Grant for Tool's Point Park fencing. Jeff Timmins is still researching options and costs for repair for the street sweeper. Mardesen mentioned that the chicken discussion will be on the agenda for July and that the city was awarded the vacant property located at 314 W Marion. Hansen would like to see the can shed emptied and in the future the city public works take cans to the Oldham Redemption Center on Thursday's when they take samples to Newton. Hegwood mentioned that the northeast field at the MRP will be used for tournaments in the evenings through July 11th. Games at the MRP have been scheduled for 6 and 8 p.m.

Hansen moved and was seconded by Hegwood to adjourn at 7:40 p.m. Motion carried 5-0. A full copy minutes may be seen at the Monroe City Hall or www.MonroeIA.com.

Amber Nickelson, Mayor Pro Tem

Kim Thomas, City Clerk