

July 6, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on July 6, 2015. Roll Call was taken, present – Nickelson, Shannon, Wilson, absent – Hansen. Council Member John Vriezelaar regrestfully retired his seat effective July 1, 2015 due to health reasons. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; and Shawn Buckingham, Monroe Police Officer; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Jean Goematt, Kathleen Darrach, Kathy Van Veen, Mike Mendenhall, and Larry Diekema.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the June meeting. Motion carried 3-0.

June 2015 Bills

Salaries	Net:	24267.50
EFTPS	Federal Tax	8139.35
Iowa Department of Revenue	Withholding/Sales Tax	6164.00
IPERS	Police/Regular IPERS	5025.76
City of Monroe	Garnishment/Health Insurance	572.88
Monroe Postmaster	Stamps	98.00
Iowa Finance Authority	Principal/Interest/Fees	25766.75
Bankers Trust	Principal/Interest/Fees	253803.75
Cardmember Services	Trimmer/Blower/Registration/Books/ Ink	985.41
Neuvirth Construction	Pay #2 2015 Water Main Project	51552.80
Airgas	Cylinder Oxygen	62.97
Casey's	Gas	1389.48
Central Iowa Rural Water	Payment/Principal/Interest	13642.19
City of Monroe	Car Washes	40.00
Hewitt's	Batteries/Cables/Tires/Value Stem/ Misc.	979.88
Iowa City/County Management	Membership Dues	120.00
Jasper County Speed Shop	Battery/Oil Changes/Labor/Misc.	480.07
KAL Services	Sanitation Contract	11747.57
Kim Thomas	Mileage/Misc. Reimbursement	67.39
Laser Resources	Copier Service	105.00
Martin Marietta	Rock	432.89
Matthew Mardesen	Mileage Reimbursement	102.35
Mediacom	Internet	118.40
Mid American Energy	Utilities	3079.53
Monroe Foods	Paper Towels/Toilet Paper	64.14
Monroe Postmaster	Box Fee	90.00
Mowboys	Mowing Contract	1750.00
Mustang Car Wash	Police Car Washes	80.00
Newton Fire Department	Billing Service	360.00
Nicholas Chambers	K-9 Boarding Reimbursement	120.00
US Cellular	Phone Service	85.04
WP Barber Lumber	Rock/Mulch/Flashlight/Lime Stake	210.15
Baker & Taylor	Books	986.58
Bruening Rock	Rock	718.41
Caldwell, Brierly, Chapula, Nuzum	Legal Fees	907.35
Center Point Large Print	Books	40.14

Data Technologies	Training	321.23
Demco	Covers/Labels/Laminate	217.62
Forbes	Laminating Charge	5.86
Grimes Asphalt	Cold Mix	1141.72
HD Supply Waterworks LTD	Gasket/Bolts/Nuts/Ring	712.24
Iowa Department of Public Safety	Terminal Billing Fee	300.00
Iowa Library Services	Class Registration	35.00
Jasper County Animal Rescue League	Participation Fee/Service	278.87
Kane Welding & Supply	Misc. Charge	10.00
Keystone Laboratories	Testing	594.00
Malone Motorsports	Battery	478.00
Marco Inc.	Copier Usage	100.24
Menninga Pest Control	Air care/Pest Management	61.00
Meredith Books	Book	35.87
Monroe Animal Clinic	K-9	51.36
Monroe Mirror	Paper/Publications	416.07
Monroe Public Library	Petty Cash Expense	55.80
Municipal Supply	Repair Clamps	254.75
Noble All American	Ambulance Repairs	314.69
Piper Jaffray & Co.	Dissemination Services	1000.00
Professional Computer Solutions	Labor/Installation of PC's	665.00
Quill	Ink/Paper	181.56
Sandry Fire Supply, LLC	Rocker Lug Chain/Handle	493.70
Shred It	Service	82.89
Safe Building Compliance	Inspections	360.65
Trans-Iowa Equipment	Sweeper Segment	185.15
Veenstra & Kimm, Inc	Engineering	2161.48
Wal-Mart	Misc. Supplies	243.31
Wal-Mart	Library Summer Reading Supplies	171.11
Leighton State Bank	Interest Payment	5017.29
Lowes	Ceiling Fans/Broom/Mop/Misc	527.20
Kim Thomas	GCMOA Mileage Reimbursement	55.20
Iowa One Call	Locates	37.80
Windstream	Phone Service	636.34
Monroe Mirror	Envelopes	49.00
Van Ryswyk Plumbing & Heating	Service AC/Freon	99.00
Western Leak Detection	Leak Survey	900.00
Manatt's	Patching/Seal Coat	40000.80
Save Our Sewers, Inc	Rebuild Manholes	2000.00
MetLife	Prepaid Life Insurance	27.18
Total June Expenses:		\$ 474,434.71
Total June Revenue:		\$122,540.29
 <u>Total Revenue</u>		
General Fund	26079.23	
Road Use Fund	20532.82	

Special Revenue Fund	15505.79
Capital Project Fund	268.92
Enterprise Fund	59961.74
Fiduciary Fund	0.00
Debt Service Fund	191.79
Revenue Total:	\$122,540.29

Total Expense

General Fund	47125.65
Road Use Fund	47011.49
Special Revenue Fund	4227.36
Capital Project Fund	0.00
Enterprise Fund	122266.46
Fiduciary Fund	0.00
Debt Service Fund	253803.75
Expense Total:	\$474,434.71

Committee & Board Reports – Buckingham reported the Water Main Project continues; completion date is still planned for August with hopes the city square will be done before the end of July.

Council Member Shannon moved and was seconded by Wilson to approve Pete’s Super Value Class C Beer, Class B Wine and Sunday Sales for 216 N Monroe Street. Motion carried 3-0.

Shannon moved and was seconded by Wilson to approve American Legion Post 363 Class C Liquor and Outdoor Service for 105 E Marion Street. Motion carried 3-0.

Nickelson moved and was seconded by Shannon to accept letters of interest for those interested in serving on the Monroe City Council to fill in until the November regular election. Motion carried 3-0. Mayor Briles would like to swear in the new member of the Council after appointment at the August meeting.

Wilson moved and was seconded by Nickelson to approve pay request #3 to Neuvirth Construction for \$239,731.49 for the 2015 Water Main Project. Motion carried 3-0.

Wilson moved and was seconded by Nickelson to approve the high bid of \$531.00 for the 2007 Snapper mower to Lori Storm. Motion carried 3-0.

The council agreed to put the ordinance for a 3 way stop on Taylor at Sherman Street. Traffic continues to increase with activities going on at the MRP. The ordinance will be on the August agenda.

Shannon moved and was seconded by Nickelson to approve RESOLUTION NO. 18-2015. A resolution setting the salaries for appointed officers and employees of the City of Monroe, Iowa, for year ending June 30, 2016. Motion carried 3-0.

One proposal was received for the property located at 402 East Washington from VL Construction for \$250.00. Shannon moved and was seconded by Nickelson to accept the bid for \$250.00 from VL Construction for construction of a small spec home at 402 E Washington. Motion carried 3-0.

Shannon moved and was seconded by Wilson to approve RESOLUTION 19-2015. A resolution proposing the sale and authorizing the public hearing for the sale of lot five (5) in Block five (5) in Tool’s Point, in Monroe, Jasper County, Iowa and the south ½ (6 feet) of the alley running 66 feet east and west between lots 4 and 5 in Block 5 in Tool’s Point Addition to the City of Monroe, Jasper County, Iowa. The address formally known as 402 East Washington. The public hearing has been scheduled for August 10, 2015 at 7:30 p.m. the next regular meeting. Motion carried 3-0.

Open Forum – Larry Diekema would like to see information provided in Council packets and was told to stop in and get a copy at City Hall anytime. Kathy Van Veen would like to see a couple street lights put out at the MRP and has heard complaints about not enough handicap parking spaces. Van Veen feels like hiring a park manager to schedule and maintain the MRP would be beneficial to the Little League and the PCM Community. The City continues to get complaints on who is authorized to use the park and at what times. Mayor Briles would like to have a joint meeting between the City Council and the MRP Board to discuss ways to enhance the park and improve communication between the Little League Organization, the MRP Board and the City of Monroe. A joint meeting will be scheduled at the August council meeting. Jeff Shannon mentioned numerous junk cars parked around the city, a trailer parked on the city square, Hewitt’s tires, mowing concerns, a service line ran to an empty lot without permission and the Monroe Police Vehicle parked at the Liquor Store for extended periods of time, City staff will address the

areas of concern brought to attention. At the end of the meeting, Council Member Sean Wilson thanked John Vriezelaar & Family and wished them the best. “John truly loved the City and I have learned from him” stated Wilson. Mayor Briles agreed and said there was no better supporter of the Monroe Fire and Ambulance than John Vriezelaar. Mayor Briles said “John was very tenacious, on anything that John believed in, he was whole heartily in”. The Mayor, Council and City Staff will miss John from the table and wish him and his family the best of luck. At the end of the meeting Mayor Briles announced that Sean Wilson will serve as Mayor Pro Tem.

Wilson moved and was seconded by Nickelson to adjourn at 7:55 p.m. A full copy of minutes may be seen at www.MonroeLA.com or the Monroe City Hall.

Brain D Briles, Mayor

Kim K. Thomas, City Clerk