

July 14, 2014

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on July 14, 2014. Roll Call was taken, present – Hansen, Nicholson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Wes Breckenridge, Interim Police Chief; and Nicholas Chambers, Police Officer; were in attendance. The Mayor announced the meeting was being recorded.

Visitors at the meeting were: Donita Breckenridge, Joyce Palm, Donald Palm, Nona Kain, Bob Sheeler, Jean Goematt, Twila Vriezelaar, Barry Romick, Kathleen Darrach, Larry Diekema, Paul Kane, Allison Montgomery, Mike Lagergren, Tom Dick, Scott Breckenridge, James Breckenridge, Karen Johnson, Delmar Johnson, Deanna Shannon, Laura Jones, Nate Bradbury, Brandon Lagergren, Gwendolyn Pearson, Mary Kain, Bob Schnug, Cary Diekema, Drew Schmidt, and Sheri Schmidt.

Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the bills and minutes from the June meeting and the clerk and treasurers report. Motion carried 5-0. There were no committee and board reports.

June 2014 Bills

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|----------------------------------------|--------------------------------------------|-----------|
| Salaries | Net: | 23758.87 |
| EFTPS | Federal Tax Payment | 8119.16 |
| Iowa Department of Revenue | Withholding/Sales Tax | 1346.00 |
| IPERS | Police/Regular | 4775.42 |
| AFSCME | Union Dues | 68.92 |
| City of Monroe | Reimbursement | 445.64 |
| Mid American Energy | Utilities | 3579.33 |
| Monroe Postmaster | Stamps | 98.00 |
| United Healthcare | Health Insurance | 2970.62 |
| Bankers Trust | Bond Payment 2010 Water Main | 260763.75 |
| Iowa Finance Authority | Sewer Revenue Bond Payment | 24979.50 |
| Cardmember Services | Books/Generator Agreement/Flag | 1353.83 |
| Caldwell, Brierly, Chapula, Nuzum PLLC | Legal Services | 1399.50 |
| Central Iowa Rural Water | Principal/Interest/Usage Fee | 24419.62 |
| Cole Landscape and Design | Plantings | 260.00 |
| Four Seasons Yard Care | Mowing Contract | 1080.00 |
| GCMOA | Annual Membership Dues | 20.00 |
| ICASH | Annual Membership Dues | 200.00 |
| Jasper County Animal Rescue League | Participation Fee/Service | 200.13 |
| Jims Johns | Portable Units | 165.00 |
| KAL Services | Sanitation Contract/Spring Clean Up | 11836.86 |
| Keystone Laboratories | Testing | 396.00 |
| L & L Custom Tops | MRP Countertops | 700.00 |
| Mediacom | Internet | 117.40 |
| Mowboys Lawn Care | Mowing Contract | 2000.00 |
| Newton Landfill | Landfill Fees | 15.97 |
| Quill Corporation | Paper/CD Envelopes | 67.76 |
| Roger Grier | Mower Blades | 35.00 |
| Wal-Mart | Weed Killer/Pens/Towels/Clorox Wipes | 122.80 |
| Airgas | Oxygen | 55.24 |
| Baker & Taylor | Books | 955.82 |
| Breckenridge Graphics | Decals | 20.00 |
| Casey's | Gas | 1227.97 |
| Country Living Magazine | Subscription | 23.51 |
| DEMCO | Bookmarks/Pockets | 166.58 |
| Des Moines Asphalt | Cold Mix | 785.99 |
| Fair-Play | Installation Charge | 9090.00 |
| First Class Signs | Flag Pole Installation | 263.00 |
| Forbes Office Equipment | DVD's/Printer Ink | 37.12 |
| GL Magazine | 2 Year Subscription | 24.95 |
| Guideposts | Books | 40.69 |
| Hewitt's | Tractor Fluid/Snap Ring/Air Filter/Fitting | 552.09 |
| IACMA | Registration/Membership Dues | 330.00 |
| Iowa League of Cities | ECIC Meals | 30.00 |
| Iowa Prison Industries | Signs | 539.10 |
| Jasper County Speed Shop | Brakes/Oil/Labor | 439.20 |
| Jerico Services Inc | Dust Control | 644.00 |
| Kane Salvage & Welding | Mower Repair | 25.00 |
| Keltek | Radio Repair/Cord Ext. | 679.52 |
| Lowe's | MRP Grill | 185.14 |

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|----------------------------------------|------------------------------------------|---------------|
| Matthew Mardesen | Mileage/Meal Reimbursement | 131.15 |
| Monroe Foods | Air Freshener/Wipes/Shaving Cream | 9.87 |
| Monroe Mirror | Envelopes/Publications | 217.43 |
| Monroe Public Library | Postage/Batteries/Rubber bands | 39.69 |
| Municipal Supply | Frame/Cover/Iron Union/Clamp/Corp Stop | 1491.60 |
| Newton Clinic | Copay | 20.00 |
| Pumpkin Books | Childrens Books | 221.72 |
| Ranger Rick | 1 Year Subscription | 19.95 |
| SVPA Architects Inc | Professional Services | 2157.14 |
| Terry Buckingham | Boot Reimbursement | 52.99 |
| The Oskaloosa Herald | Advertising | 121.00 |
| Tim Forst Repair | Foot Feet Assembly | 156.90 |
| True North | Life Insurance | 247.11 |
| Two Rivers Coop | Trimec | 2548.25 |
| US Cellular | Phone Service | 274.78 |
| USA Blue Book | Filter Element Paper | 399.51 |
| Van Ryswyk Plumbing and Heating | Roadstone/Stool Lid | 587.99 |
| WP Barber Lumber | Air Filter/Paint/Landscape Block | 31.48 |
| Zimmerman & Franceson, Inc | Solenoid Valve | 1243.13 |
| Jasper County Recorder | Filing Fee | 17.00 |
| Carpenter Uniform | Uniforms | 138.34 |
| Galls Inc. | Clipboard/Citations/Badge Holder | 67.91 |
| Gritters Electric Inc | MRP Wiring | 9957.47 |
| Windstream | Phone Service | 576.77 |
| Kim Thomas | Mileage/Filing Reimbursement | 35.00 |
| Marco | Copier Usage | 61.22 |
| McCall Monuments | Stone Repair | 869.00 |
| Monroe Postmaster | Annual Box Fee | 86.00 |
| Mustang Car Wash | Car Washes | 70.00 |
| Professional Computer Solutions | PD Computer Agreement | 2585.90 |
| Sandry Fire Supply | Pail/Broom/Filter/O rings/Labor/Fuel Chg | 709.57 |
| Monroe Postmaster | Stamps | 49.00 |
| Caldwell, Brierly, Chapula, Nuzum PLLC | Legal Services | 563.75 |
| Carl Mulder | Curb/Gutter Repair | 500.00 |
| EMP Emergency Medical Products | Ambulance Supplies | 1910.99 |
| Iowa Department of Natural Resources | Supply Fee | 213.95 |
| Iowa Prison Industries | Signs | 26.70 |
| Monroe Mirror | Water Cards | 80.00 |
| Municipal Supply | Web Lids | 14.85 |
| Wal-Mart | Organizers/Pens/Trash Baskets/Towels | 161.96 |
| True North/Employee Prepaid Ins | Life Insurance | 27.18 |
| NSF Bank Fee | | 5.00 |
| Total June Expense: | | \$ 420,109.25 |
| Total June Revenue: | | \$ 101,960.30 |

Total Revenue

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|----------------------|---------------|
| General Fund | 20678.73 |
| Road Use Fund | 16842.34 |
| Special Revenue Fund | 14352.22 |
| Capital Project Fund | 617.36 |
| Enterprise Fund | 49301.34 |
| Fiduciary Fund | 0.00 |
| Debt Service Fund | 168.31 |
| Revenue Total: | \$ 101,960.30 |

Total Expense

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|----------------------|---------------|
| General Fund | 58275.03 |
| Road Use Fund | 7910.28 |
| Special Revenue Fund | 6631.11 |
| Capital Project Fund | 19747.47 |
| Enterprise Fund | 66781.61 |
| Fiduciary Fund | 0.00 |
| Debt Service Fund | 260763.75 |
| Total Expense: | \$ 420,109.25 |

Monroe Recreation Park – There was no June meeting reported Mardesen. Bathrooms and water services are complete. Will be moving trees for more parking next fall and seeding will also be done this fall. There has been some discussion about having a fall adult softball tournament.

Mike's Lounge Outdoor Service – Mike Lagergren was reminded by Clerk Thomas that back fencing must be installed. Council Member Hansen moved and was seconded by Wilson to approve the outdoor service request from Mike's Lounge for July 1, 2014 to October 31, 2014. Upon roll call vote, ayes – Hansen, Wilson, Shannon, Nicholson, nays – Vriezelaar. Motion carried 4-1.

Southside Food & Spirits Request for Outdoor Service on July 25, 2014 – Wilson moved and was seconded by Hansen to approve Southside Food & Spirits request for outdoor service on July 25, 2014. Upon roll call vote, ayes – Wilson, Hansen, Nicholson, Shannon, nays – Vriezelaar. Motion carried 4-1.

Sewer Forgiveness for Mark Wiggins – Mr. Wiggins's pool liner was vandalized causing his 10,600 gallon pool to have to be drained and a new liner installed. Mr. Wiggins is asking for sewer forgiveness of the 10,600 gallons. Mayor Briles mentioned that request similar to Mr. Wiggins have been done in the past due to vandalism. Vriezelaar moved and was seconded by Wilson to forgive 10,600 gallons of sewer charges reported due to vandalism for Mark Wiggins living at 215 Beverly Circle. Upon roll call vote, ayes – Vriezelaar, Wilson, Nicholson, nays – Hansen and Shannon. Motion carried 3-2.

Monroe Police Discussions – Interim Chief Breckenridge reported the new police vehicle is in and would like to ask Baxter if they would like to purchase the 2009 Crown Victoria police vehicle. If Baxter is not interested he suggested the city take bids. With the officer application process at hand Chief Breckenridge discussed the residency requirements other cities currently have. The council agreed to allow a 30 minute response time on officer positions. Chief Breckenridge stated he would like to see the Police Chief Position selection process resume and was willing to discuss after the meeting. Some audience members were not in favor of the 30 minute response time agreed upon.

Commercial Zoning for Kane Salvage and Welding – The Public Hearing of the Planning and Zoning board was held at 6:00 p.m. at City Hall. There were no objections to the rezoning. The Planning and Zoning recommendation to the Council is to approve the rezoning of two parcels 1830327006 and 1830327002 located at 809 Mechanic Street. The legal description of these properties are: T L Shaw's Add NW ¼ Block 99 Ex East 61' & T L Shaw's Add NE ¼ Block 99 Ex East 79'. Wilson moved and was seconded by Council Member Shannon to approve the rezoning from residential RM to Commercial CM for 809 Mechanic Street. Upon roll call vote, motion carried unanimously.

SVPA Remodeling Proposals & Decision of Casey's Donation – At prior meetings the Council reviewed 2 proposals for the former Casey's building and an addition to the existing City Hall. Seth Shannon was in attendance to provide the Council with another option. Seth stated option 3 shows the addition being directly attached to the existing City Hall. The difference between option 2 and option 3 is a hallway between the existing City Hall and the new building. The estimated cost for option 3 is \$598,163.00. Many members of the audience commented as to why so much additional space was needed and if the purpose of a new building was only to go to monthly water billing? Audience members are concerned about the PCM School District remodeling and property taxes going up because of that too. City Administrator Mardesen asks the Council to decide on what to do with the old Casey's building. Casey's would like to know what the city's intentions are on the donation of the building. Jean Goematt, a member of the audience asked if Casey's had provided a contract and also asked what the restrictions on the building would be. Mardesen stated that the city was still in the initial stages and no contract had been provided by Casey's but would allow it to be published if the city had one. Wilson moved and was seconded by Vriezelaar to respectfully and thankfully decline the offer to accept the donation of the old Casey's building located at 101 S Monroe Street. Upon roll call vote, ayes – Wilson, Vriezelaar, Shannon, Nicholson, nays – Hansen. Motion carried 4-1.

504 N Main Property – The City has received the title for 504 N Main. This was a housing rehabilitation project that had been left unoccupied for a long period of time. The City went through the nuisance abatement procedure and was given the property on June 10, 2014. Mardesen would like to move forward on the sale of the property subject to a public hearing and approval of the council. Estimated cost in legal fees from start to finish is \$10,000 to \$12,000. Randy Caldwell, City Attorney; will write up the request for proposal with stipulations set by the Council. Shannon moved and was seconded by Vriezelaar to set the minimum bid at \$18,000 for the property located at 504 N Main, and to allow up to 6 months for rehabilitation to take place upon closing of the property. Motion carried unanimously 5-0.

Resolution for Street Closing July 25, 2014 – Wilson moved and was seconded by Shannon to approve RESOLUTION NO. 17-2014. A resolution approving designated areas for street closings for July 25, 2014 Bike Night between the hours of 6 p.m. to 10 p.m. Upon roll call vote, ayes – Wilson, Shannon, Nicholson, Hansen, nays – Vriezelaar. Motion carried 4-1.

Resolution for Salaries for FY2015 – Vriezelaar moved and was seconded by Shannon to approve RESOLUTION NO. 18-2014. A resolution setting the salaries for appointed officers and employees of the City of Monroe, Iowa for year ending June 30, 2015. Motion carried unanimously 5-0.

Resolution Approving Pay Differential for Employees – Wilson moved and was seconded by Vriezelaar to approve RESOLUTION NO. 19-2014. A resolution approving differential pay for employees acting in a supervisory position for an extended period of time. Motion carried unanimously 5-0.

Wilson moved and was seconded by Vriezelaar to adjourn at 9:00 p.m. A full copy of minutes may be seen at the Monroe City Hall or www.MonroeIA.com.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk