

January 8, 2018

The regular meeting of the Monroe City Council was called to order on January 8, 2018, at 7:00 p.m. by Mayor Duinink at the Monroe City Hall. Roll call was taken, present – Bradbury, McCray, Steenhoek, Hegwood, St. Peter. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nick Chambers, Police Chief; were in attendance.

Visitors at the meeting were: Tom Dick, Tiffany Oxenreider, Zachary Enos, Larry Diekema, Delmar Johnson, Deanna Shannon, Jacob Katschman, Dean Van Ryswyk, and Mike Mendenhall.

Council Member Hegwood moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the November meeting. Motion carried 5-0.

Hegwood moved and was seconded by Council Member McCray to set the budget workshop for January 29, 2018 at 6:00 p.m. Motion carried 5-0.

Committee & board reports – Public Works Director Timmins provided the council with a brief update on the last month. On New Year's Eve, they repaired a water main break on the corner of York and North Street. With the recent snow falls, the public works department has also been removing snow off the main roads. Chosen Valley testing crew is also in town this week to get road samples. Timmins is planning on doing the streets without the new water mains first. Chief Chambers provided the council with an update on solar powered stop signs for the 4-way stop on Hwy 14. Cost for two signs would be around \$3,200.00. Chambers contacted the DOT about placement of the signs. The DOT is ok with the city purchasing and maintaining the solar powered signs. The DOT will not provide a stop light at that intersection. Chambers also talked to Jasper County about the speed limit signs coming into Monroe from the 163 bypass. The city can change the speed limit if we wish to do so by ordinance. The county is also willing to change the speed limit from 55 to 45 before reaching city limits to slow people down. Chambers also mentioned that Officer Cruz is working on an informational Facebook page for the Police Dept.

Hegwood moved and was seconded by Council Member Bradbury to approve \$5,000 for the engineering design for the Red Rock Trailhead. Hegwood suggested using \$2,500 from the MRP savings and \$2,500 from the general fund for parks. Motion carried 5-0. Bradbury moved and was seconded by Hegwood to set aside \$20,000 out of the 2018/2019 budget for the Transportation Alternatives Grant Program for the Red Rock Trail completion from Prairie City to the Monroe Trailhead completing phase 1 funding. Motion carried 5-0.

Public Works Director Timmins stated that the department would be fine with mowing for the 2018/2019 season. Timmins would like to hire seasonal employees again this year. Timmins also mentioned purchasing a new mower and trading in the used one. Mayor Duinink requested Timmins to provide more information on a new mower at the February meeting.

The fencing at Madsen Field by the sidewalk along Hwy 14 was taken out by the public works department so they could do some grading and water issue repairs. Timmins asked to put the item on the agenda to determine if the fencing should be put back. Timmins stated he had numerous people who like the looks of the field without the fencing. Larry Diekema stated that by leaving the fencing out that neighbors might start using the city property for other purposes such as storage. Due to all the activities that still take place at that location the council was in agreement to put the fencing back up. The council also agreed to allow Timmins to set it back 5 or 10 feet to allow for easier maintenance. Council Member Steenhoek moved and was seconded by Bradbury to put the fencing back up at Madsen Field along Hwy 14. Motion carried 5-0.

Bradbury moved and was seconded by Steenhoek to offer employee paid dental insurance to full time employees. Motion carried 5-0.

Decals on the chief's police vehicle were on the agenda again. Tom Dick spoke up to say to let the chief make his own decision on whether to put decals on the vehicle or leave them off. Bradbury read a letter from former council member, Jean Goemaat, reporting information about unmarked police vehicles and requesting the council allow Chief Chambers to leave the decals off and to continue to focus on the safety of our officers, not decals on a police vehicle. Bradbury moved and was seconded by Hegwood to allow Chief Chambers to decide whether to put decals on his vehicle or leave them off. Motion carried 5-0. Larry Diekema suggested taking the decals off the other police vehicle before moving on to the next agenda item.

Hegwood moved and was seconded by St. Peter to approve one week of vacation payout for Marc Van Wyk. Motion carried 5-0. The council would like to discuss vacation carry over limits before the next fiscal year budget starts. The union contract currently states that vacation carry over must be approved by the council. Clerk Thomas stated that most employees have less than 150 hours carry over and that it has never been discussed; however, since Van Wyk has such an abundance of vacation, he was not being allowed to accrue comp time or vacation time until he used some.

Hegwood moved and was seconded by Steenhoek to approve RESOLUTION NO. 1-2018. A resolution to accept Mayor Duinink's council appointments. Motion carried 5-0.

Hegwood moved and was seconded by Steenhoek to approve RESOLUTION NO. 2-2018. A resolution to accept council appointments. Motion carried 5-0.

Hegwood moved and was seconded by Steenhoek to approve RESOLUTION NO. 3-2018. A resolution to accept city board appointments. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 4-2018. A resolution designating a city attorney. Motion carried 5-0.

Bradbury moved and was seconded by Council Member McCray to approve RESOLUTION NO. 5-2018. A resolution designating city official newspapers. Motion carried 5-0.

Bradbury moved and was seconded by McCray to approve RESOLUTION NO. 6-2018. A resolution naming depositories. Motion carried 5-0.

Hegwood moved and was seconded by Bradbury to approve RESOLUTION NO. 7-2018. A resolution assigning an address within the City of Monroe as 211 South Monroe Street. This address is for parcel 1726245003 in Block 23. Motion carried 5-0.

Bradbury moved and was seconded by Steenhoek to approve the 2nd and 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 92.09 OF CHAPTER 92, WATER RATES. Motion carried 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. SECTION 1. The Utility Service Fee is amended by deleting the existing 92.09 and substituting the following: "92.09 WATER/SEWER DEPOSIT. If property served by water/sewer is a residential rental property or unit(s), there shall be required a one hundred dollar (\$100.00) deposit when establishing a new service account with the city and shall include changes in occupancies of property within the city. This deposit will also be applied to any outstanding water/sewer bill with the City of Monroe and/or for any damage to city property upon termination of services." SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not

affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed by the City Council of the City of Monroe, Iowa on the 8th day of January, 2018. ORDINANCE NO. 282. Signed: Douglas P. Duinink and attested by: Kim K. Thomas, City Clerk.

Hegwood moved and was seconded by Bradbury to adjourn at 8:00 P.M. Motion carried 5-0. A full copy of minutes can be found at www.MonroelA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim Thomas, City Clerk

December 2017 Bills

SALARIES	NET	25113.44
EFTPS	FEDERAL TAX	9543.99
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3291.00
IPERS	POLICE/REGULAR	5841.61
CITY OF MONROE	HEALTH INS	1838.26
COLLECTION SERVICE CENTER	GARNISHMENT	633.30
GIS BENEFITS	LIFE INSURANCE	106.37
BANKERS TRUST	INTEREST/BOND FEE	7448.75
IOWA FINANCE AUTHORITY	INTEREST	1015.00
MID AMERICAN ENERGY	UTILITIES	3191.53
MONROE POSTMASTER	MAILING/STAMPS	621.76
MUSIC WORKS	LIBRARY CHRISTMAS PROGRAM	195.00
UNITED HEALTHCARE INS CO	HEALTH INS	11078.57
VERIZON	PHONE	533.94
IDALS	LICENSE FEE	15.00
WINDSTREAM	PHONE	72.35
WINDSTREAM	PHONE	60.63
KAL SERVICES	SANITATION CONTRACT	13586.72
CARDMEMBER SERVICES	BOOKS/ SUPPLIES/MISC	1621.07
AIRGAS	LEASE RENTAL/OXYGEN	388.58
ALTOONA FIRE DEPT	TIER	250.00
ANDREA LANPHIER	MILEAGE	13.91
BAKER & TAYLOR	BOOKS	682.17
BITUMINOUS MATERIALS	CRS-2	1113.51
CALDWELL, BRIERLY, CHALUPA,	LEGAL SERVICES	3339.25
CARPENTER UNIFORM	PANTS,SHIRTS,CUFFS,EMBLEMS	174.95
CASEYS	GAS	1546.13
CENTER POINT LARGE PRINT	BOOKS	88.68
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	11114.81
EMP EMERGENCY MEDICAL	AMBULANCE SUPPIES	548.26
FORBES OFFICE EQUIPMENT	NAME PLATES/ORDER FEE	49.00
GUIDEPOSTS	BOOKS	19.08
HEWITT'S	ANTIFREEZE/BATTERY/TIRE REPAIRS	545.11
IDEAL READY MIX	READY MIX	364.13
IOWA LEAGUE OF CITIES	ECIC MEAL	16.00
JASPER COUNTY ABSTRACT	TITLE CERTIFICATE	125.00
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION FEE/SERVICE	241.27
JASPER COUNTY TREASURER	ELECTION	1964.84

JOES OLD FASHIONED FUN	OLD SETTLERS RIDE DEPOSIT	1500.00
KEYSTONE LABORATORIES	TESTING	829.00
KIM THOMAS	MILEAGE	57.14
MARCO	COPIER	93.94
MARTIN MARIETTA MATERIALS	CHIP	136.23
MEDIACOM	INTERNET	83.44
MERCY MEDICAL CENTER	SUPPLIES	736.70
MONROE FOODS	WATER/COFFEE	12.97
MONROE MIRROR	ENVELOPES	96.00
MUNICIPAL SUPPLY	VALVE BOXES/ROPE/BOX TOP	288.00
MUSTANG CAR WASH	CAR WASHES	90.00
NATIONAL NOTARY ASSOC	SUBSCRIPTION	69.00
NEWTON DAILY NEWS	PUBLICATIONS	203.38
OFFICE OF AUDITOR OF STATE	AUDIT	5077.10
PELLA RENTAL	LIFT FOR LIGHTS	401.00
PROFESSIONAL COMPUTER SOL	REMOTE SERVICE/ALL POINTS	359.00
QUILL CORPORATION	PRINTER CART/PAPER	226.97
SANDRY FIRE SUPPLY	BOOTS	150.79
SHRED IT	SERVICE	101.91
SMITH & LOVELESS INC	VALVE SOL 2 WAY/FREIGHT	217.42
TWO RIVERS	DIESEL	1248.72
US CELLULAR	PHONE SERVICE	162.84
VAN RYSWYK P & H INC	BRASS BUSHING/ELBOW	44.67
VEENSTRA & KIMM, INC	INSPECTIONS/ENGINEERING	1451.00
WAL-MART	SUPPLIES	154.43
WAL-MART	LIBRARY SUPPLIES	148.07
WP BARBER LUMBER	SCREWS/HOSE/REROD/ANCHOR	363.46
JASPER CO RECORDER	TAXES 314 W MARION CLOSING	437.00
METLIFE	LIFE INSURANCE	27.18
TOTAL DECEMBER EXPENSE:		\$ 123,160.33
TOTAL DECEMBER REVENUE:		\$ 130,416.83

TOTAL REVENUE:	
GENERAL	32559.09
ROAD USE	18328.87
SPECIAL REVENUE	33444.40
CAPITAL PROJECT	1461.62
ENTERPRISE	42472.77
FIDUCIARY	0.00
DEBT SERVICE	2150.08
TOTAL:	\$ 130,416.83

TOTAL EXPENSE:	
GENERAL	58494.60
ROAD USE	7913.31
SPECIAL REVENUE	14798.16
CAPITAL PROJECT	0.00
ENTERPRISE	34505.51
FIDUCIARY	0.00
DEBT SERVICE	7448.75
TOTAL:	\$ 123,160.33