

December 14, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on December 14, 2015. Roll Call was taken, present – Nickelson, Wilson, Hansen, Shannon, absent – Goemaat. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Jeremy Behun, Public Works, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Jeff Hegwood, Mallory Bell, Carlee Ver Heist, Morgan Novak, Kathleen Durrach, Doug Duinink, Karen Johnson, Delmar Johnson, Nate Bradbury, Josh Rexroat, and Stuart Rexroat.

Consent Agenda – Council Member Shannon moved and was seconded by Council Member Nickelson, to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the November meeting. Motion carried 4-0.

November 2015 Bills		
Salaries	Net:	24161.10
EFTPS	Federal Tax Payment	8331.81
Iowa Department of Revenue	Withholding/Sales Tax	1473.00
IPERS	Police/Regular	5150.94
City of Monroe	Health Ins Reimbursement	522.88
AFSCME	Union Dues	33.94
True North	Life Insurance	412.30
United Healthcare	Health Insurance	3485.87
Cardmember Services	Ambulance Supplies/Shelving/Books	1850.94
6 Ft	IT Work Library	45.00
Airgas	Cylinder Rent	133.72
Baker & Taylor	Books	1267.04
Caldwell, Brierty, Chapula, Nuzum	Legal Services	674.75
Carpenter Uniform	Uniforms	202.95
Casey's	Gas	1268.73
Center Point Large Print	Books	82.08
Central Iowa Rural Water	Payment/Principal/Interest	13563.44
Chief Supply	PD Kits	104.63
C.L. Carroll Co.	Aeration Repairs	1281.74
Danko	Super Swivel Joint	100.31
DEMCO	Library Supplies	64.59
EMP Emergency Medical Products	Ambulance Supplies	925.55
Food & Family	2 Year Subscription	13.98
Gritters Electric	Timers/Service Call	228.31
Guideposts	Books	35.48
Hewitt's Service Center	Tire Repair/Tire/Anti Freeze	123.50
Iowa Department of Public Safety	Terminal Fee	300.00
Iowa Codification	Ordinance Update	78.00
Iowa One Call	Locates	19.80
Jasper Co Animal Rescue League	Participation Fee	170.87
KAL Services	Sanitation Contract	10036.25
Kane Welding & Supply	Steel	15.30
Keystone	Testing	1400.00
Law Enforcement Systems	Labels/Records	195.00
Lowe's	Lights/Bulbs/Misc	263.54
Marco	Copier Contract	200.23
Matthew Mardesen	Mileage	65.55
Mediacom	Internet	54.95
Metro Electric	Transformer Repair	60.00
Mid American Energy	Utilities	3500.73
Monroe Foods	Bleach/Tissue/Paper Towels	89.38
Monroe Mirror	Publications	117.18
Mowboys	Mowing	1725.00

Municipal Supply	Meters/Seal/Touch Pads	1033.00
Mustang Car Wash	Tokens	80.00
Newton Daily News	Subscription	139.80
PCM School	Yearbook	48.00
Penworthy	Books	104.82
Physio-Control, Inc	Annual Maintenance	330.00
Professional Computer Solution	IT Service	190.00
Sandry Fire Supply	Pump/Cutter/Ram/Spreader/Receiver	2914.25
Shred It	On Site Service	81.51
Southern Living	Subscription	36.00
Safe Building and Compliance	Permits/Inspections	2189.47
Trent Malone	Mileage	939.55
US Cellular	Phone Service	162.33
Utility Service Co.	Quarterly Maintenance Agreement	2790.05
Van Wall Equipment	Blades	93.67
Veenstra & Kimm, Inc	Engineering Service	2005.88
Wal-Mart	Gloves/Carpet Cleaner/Misc	188.83
Wal-Mart	Library Supplies	47.29
WP Barber Lumber	Keys/Tarp/Tie Downs/Flashlight	77.91
Monroe Postmaster	Stamps	98.00
Monroe Postmaster	Certified Mailing	7.89
Windstream	Phone Service	648.39
Kim Thomas	Mileage/Meal	54.83
Leighton State Bank	Interest Payment	7653.50
Met Life	Prepaid Life Insurance	27.18
Total November 2015 Expense:		\$ 105,772.51
Total November 2015 Revenue:		\$ 223,743.60

Total Revenue

General Fund	66437.50
Road Use Fund	19562.54
Special Revenue Fund	40293.12
Capital Project Fund	2338.17
Enterprise Fund	90306.14
Fiduciary Fund	0.00
Debt Service Fund	4806.13
Revenue Total:	\$ 223,743.60

Total Expense

General Fund	47616.82
Road Use Fund	5723.52
Special Revenue Fund	6495.69
Capital Project Fund	0.00
Enterprise Fund	38282.98
Fiduciary Fund	0.00
Debt Service Fund	7653.50
Total Expense:	\$ 105,772.51

Terry Buckingham, Public Works Director; reported that Veenstra & Kimm, Inc. have started the GPS mapping for the 2015 water main. There were no other committee or board reports.

Shannon moved and was seconded by Council Member Hansen to approve the purchase of new carpet for City Hall and the meeting room for \$6465.00 from the Floor Store in Newton, Iowa. Motion carried 4-0.

Dwight Neff recently repaired his sewer line located at 615 W Jackson Street and is asking the City for reimbursement of the rock he had to put back in the street after his line repair. The total cost of the rock was \$565.00 and Dwight was asking the city to reimburse him for half the expense of \$282.50. City ordinance states that it is the property owner's responsibility for costs and expenses incident to installation, connection and

maintenance of the building sewer shall be borne by the owner which Mr. Neff is aware. Nickelson moved and was seconded by Hansen to decline the request for reimbursement of rock to Dwight Neff. Upon roll call vote, ayes – Hansen, Nickelson, nays – Shannon, Wilson abstained from voting. Motion carried 2-1. This item was asked to be placed on the January 2016 agenda for more discussion.

Terry Buckingham updated the council on a quote received to install storm sewer on the east side of Jasper Street between Marion and Mills Street. The total construction cost estimate from Veenstra and Kimm, Inc. was \$215,000.00. The Council agreed that this was not a high priority and would rather repair other streets around town that are in need of repairs first.

Terry Buckingham updated the council on cost estimates for roofing on the City Maintenance Shed and the Monroe Fire Department Building. Shannon stated he would like to see the police garage build along side of the maintenance shed at the same time. There were no cost estimates given for a police garage addition. For the maintenance building steel roofing estimates received were from. DMS Building Company for \$9,999.14, Duane Van Zante/WP Barber Lumber \$12,776.00, Rocking-O Buildings \$14,500.00 and Academy Roofing \$39,000.00. For the Fire Department steel roofing estimates were from. Duane Van Zante/Barber Lumber \$13,989.00, DMS Building Company \$14,796.00, Rocking –O Buildings \$17,500.00, Cornerstone Customs \$24,500.00 and Academy Roofing \$51,300.00. The council agreed that both building needed new roofing and that one would be installed before July 1, 2016 and the other after July 1, 2016. Hansen moved and was seconded by Shannon to hire Duane Van Zante to install steel roofing on the city maintenance shed before May 15, 2016 for \$12,776.00 and post pone the roofing for the Monroe Fire Department until after July 1, 2016 for budget purposes. Remaining funds from the 2015 Water Main Project will be used for the new roofing on the City Maintenance Building reported Clerk Thomas. Upon roll call vote, motion carried 4-0.

Terry Buckingham has been researching lift station equipment for the Midland Lift Station and would like for the council to consider installing new pumps in the spring. Terry has priced parts and they range from \$39,000.00 to \$47,000.00 without installation. Gorman Rupp will be coming to Monroe and giving an estimate later in the week. This item will be put on the January agenda for more discussion.

Shannon moved and was seconded by Hansen to officially accept that Terry Buckingham's last day of employment as April 11, 2016. Terry Buckingham will use compensation time and accumulated vacation time from December 31, 2015 to April 11, 2016 the date he will officially retire from the City of Monroe. Motion carried 4-0.

Shannon moved and was seconded by Nickelson to approve increasing Marc Van Wyk's pay by \$1.25 per hour until the council determines what to do with Buckingham's director position. Upon roll call vote, motion carried 4-0.

Shannon moved and was seconded by Nickelson to pay Nicholas Chambers one week of unused vacation. Upon roll call vote, motion carried 4-0.

Hansen moved and was seconded by Nickelson to approve the 3<sup>rd</sup> and final reading of AN ORDINANCE TO ELIMINATE THE CODE SECTIONS CREATING AND GOVERNING THE PARK AND RECREATION BOARD OF THE CITY OF MONROE, IOWA. ORDINANCE NO. 270. Section 1. – Chapter 17, Section 17.05(8) is stricken in its entirety. Section 2. – Chapter 24 "Monroe Recreation Park Board" is stricken in its entirety. Section 3. – Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. Section 4. – Severability clause. If any section provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional. Section 5. – When effective. This ordinance shall be in effect immediately after its final passage, approval and publication as provided by law. Upon roll call vote, motion carried 4-0. Passed and approved this 14<sup>th</sup> day of December, 2016. Signed. Brian D. Briles, Mayor and attested by. Kim Thomas, City Clerk.

Open Forum – Kathleen Durrach would like to see lines painted on Business 163. Shannon suggested putting flags up and down Hwy 14. Administrator Mardesen presented plaques to Council Members Wilson and Shannon and Mayor Briles for their years of service. Terry Buckingham thanked everyone and wished the new Mayor and Council well. Mayor Briles and the Council thanked Terry Buckingham for his years of service and wished him well in retirement. Mayor Briles highlighted some of the accomplishments over his years of service as a council member and mayor and hopes the city will continue to move forward. Mayor Briles stated he will miss coming to monthly meetings and wished everyone the best.

Mayor Briles then gave oath of office to the upcoming Mayor and Council Members. Wilson moved and was seconded by Shannon to adjourn at 8:00 p.m. A full copy of minutes can be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

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**Brian D. Briles, Mayor**

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**Kim K. Thomas, City Clerk**



