

## GOVERNING BOARD MEETING MINUTES 11/23/20

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, November 23, 2020 at 5:30 p.m. in the Administrative Conference Room and via phone conference.

**Present:** Shelli Miles, Aaron Kammeyer, Patti Nelson and Dana Korneman

**Absent:** Mark Hobbie

**Others Present:** Melissa White, Paul Skowron, Tom Hankins, Jay Haynes, Susanna Legner, Donna Wisner, Steve Myers, Dr. Annilee Rohrscheib, and Sarah Gerke

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the October 26, 2020 meeting were distributed prior to the meeting. **A motion was made by Patti Nelson to approve the minutes as presented. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality Reports – Shanena has no reports for this meeting.
2. Strategic Dashboard – Paul recognized Aaron for all his great deeds while serving on the hospital board.
3. Board President's Report – Aaron thanked everyone for being a part of the hospital board.
4. Finance – Donna reviewed the financial report for October. Hospital had a loss for the month due to an adjustment to the nonoperating revenue provider relief fund. Operations are currently covering the cost of hospital expenses and generating an operating income.
5. Personnel – Nothing to report.
6. Building & Grounds – Tom stated the pharmacy received their certification and submitting to the state for final approval. Covid testing will be moving to the Wellness Center on Dec. 1<sup>st</sup>.
7. Medical Staff
  - a. Credentials – Melissa White reported the physicians for appointment and reappointment. **A motion was made by Shelli Miles to approve the credential report as presented. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Paul stated the President wanted the hospital to know that the Foundation is here to help if needed and looking for fundraiser ideas.

E. **OLD BUSINESS:**

F. **NEW BUSINESS:**

1. Emergency Preparedness Tent – Paul and Jay presented the need for an emergency preparedness tent. Tent may be covered by the CARES Act Provider Relief Funds but if needed will come from our contingency budget. Jay reviewed the need for and the durability of the tent. **A motion was made by Patti Nelson to approve the purchase of an emergency preparedness tent as presented. The motion was seconded by Dana Korneman, a roll call vote was taken, all in favor, motion carried.**

2. MD Staff Credentialing Software – Melissa White proposed new software for the credentialing program. The current program for credentialing is sunsetted and outdated. **A motion was made by Shell Miles to approve the purchase of MD Staff Credentialing software in the amount of \$1,009 for the next 60 months. The motion was seconded by Dana Korneman, a roll call was taken, all in favor, motion carried.**

3. Election of Officers – Shelli Miles nominated Dana Korneman for president. Patti Nelson seconded the nomination. Aaron Kammeyer closed the nominations for president. Shelli Miles seconded the motion, a roll call was taken, three in favor, one abstained, motion carried.

Dana Korneman nominated Patti Nelson for vice president. Shelli Miles seconded the nomination. Aaron Kammeyer closed the nominations for vice president. Dana Korneman seconded the motion, a roll call was taken, three in favor, one abstained, motion carried.

Patti Nelson nominated Shelli Miles for secretary. Dana Korneman seconded the nomination. Aaron Kammeyer closed the nominations for secretary. Dana Korneman seconded the motion, a roll call was taken, three in favor, one abstained, motion carried.

G. MISCELLANEOUS: Paul discussed employee bonuses.

H. CLOSED SESSION: No closed session.

I. ADJOURNMENT: **A motion was made by Patti Nelson to adjourn the meeting. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

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Shelli Miles, Secretary