

GOVERNING BOARD MEETING MINUTES 10/26/20

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, October 26, 2020 at 5:30 p.m. in the Administrative Conference Room and via phone conference.

Present: Mark Hobbie, Shelli Miles, Aaron Kammeyer, Patti Nelson and Dana Korneman

Absent: None

Others Present: Melissa White, Paul Skowron, Tom Hankins, Donna Wisner, Steve Myers and Sarah Gerke

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the September 28, 2020 meeting were distributed prior to the meeting. **A motion was made by Dana Korneman to approve the minutes as presented. The motion was seconded by Mark Hobbie, a roll call vote was taken, three in favor, two abstained, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality Reports – Paul stated the hospital rehired Shanena Morris as the Risk Manager starts in 2 weeks
2. Strategic Dashboard – Paul reviewed the dashboard. Discussed the COVID tent and maintaining a steady number of people coming for testing. Working on purchasing a permanent tent.
3. Board President's Report – Aaron stated next month will be his last month on the board.
4. Finance – Donna reviewed the financial report for September. Hospital met the budgeted gross revenue for the first time since the pandemic happened in September. Hospital is in a strong cash position. Illinois Medicaid assessment and CARES Act funding reviewed and the reporting requirements for this funding. 340B current legal and politic issues discussed. Donna stated the budget process begins in November.
 - a. FY21Wipfli Audit/Cost Report – Donna presented the Wipfli Audit/Cost Report engagement letters and the single use audit to be billed separately. **A motion was made by Patti Nelson to approve the FY21 Wipfli Audit/Cost Report as presented. The motion was seconded by Dana Korneman, a roll call vote was taken, all in favor, motion carried.**
5. Personnel – Nothing to report.
6. Building & Grounds – Tom stated negative pressure rooms are complete in Family Medicine and negative pressure hallway in MedSurg installed also looking to install a negative pressure room in ER. Chastain surveyed hospital parking lot last week.
7. Medical Staff
 - a. Credentials – Melissa White reported the physicians for appointment and reappointment. **A motion was made by Shelli Miles to approve the credential report as presented. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Nothing to report.

E. **OLD BUSINESS:**

F. NEW BUSINESS:

1. Acquisition of Real Estate – Will discuss in closed session. May have a motion after closed.

G. MISCELLANEOUS:

H. CLOSED SESSION:

A motion was made by Dana Korneman to go into closed session for approval of executive session minutes for September 28, 2020, acquisition of real estate, and employment of an employee. The motion was seconded by Patti Nelson, a roll call was taken, all in favor, motion carried.

A motion was made by Patti Nelson to return to open session. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.

- I. **ADJOURNMENT: A motion was made by Dana Korneman to adjourn the meeting. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**

Shelli Miles, Secretary