

GOVERNING BOARD MEETING MINUTES 08/24/20

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, August 24, 2020 at 5:30 p.m. in the Administrative Conference Room and via phone conference.

Present: Patti Nelson, Mark Hobbie, Aaron Kammeyer, Shelli Miles and Dana Korneman

Absent:

Others Present: Melissa White, Paul Skowron, Chris Kelly, Tom Hankins, and Donna Wisner; Steve Myers, Chris Bryant, Dan Thoma, Andrew McCabe, Sarah Gerke, Dr. Annilee Rohrscheib via Zoom

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **FY20 AUDIT REPORT** – Andrew McCabe reported on the fiscal year 2020 audit report.

D. **APPROVAL OF MEETING MINTUES:** The minutes of the July 27, 2020 meeting were distributed prior to the meeting. **A motion was made by Patti Nelson to approve the minutes as presented. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.**

E. **ADMINISTRATION REPORTS:**

1. Quality Reports – No updates.
2. Strategic Dashboard – Donna reviewed the red areas on the dashboard.
3. Board President's Board – Board appreciation to the employees for all they have been going through.
4. Finance – Donna reviewed the financial report for July. Hospital is in a strong cash position. Illinois Medicaid assessment and CARES Act funding reviewed.
 - a. Price Transparency Tool Agreement – Donna presented the pricing transparency agreement. Pricing transparency to patients is required by law. PARA Healthcare Analytics is the top vendor choice. Implementation fee of \$13,625, annual subscription fee of \$9,000 plus an estimated \$300 for eligibility interfacing (implementation fee includes: \$9,750 set-up, \$3,250 contract load, \$625 estimate for additional package building fees). **A motion was made by Mark Hobbie to approve the price transparency tool agreement with PARA healthcare analytics for \$13,625. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**
5. Personnel – Nothing to report.
6. Building & Grounds – Tom reviewed the parking lot engineer report.
 - a. Parking Lot – Tom presented the parking lot engineer report from Chastain. Consensus was to wait until Spring to do bids for the parking lot. Need to assess the substrate. Not to exceed \$25,000 in assessments in preparation for RFP's. **A motion was made by Dana Korneman to approve additional assessments by Chastain not to exceed \$25,000 as presented. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.**
7. Medical Staff –
 - a. Credentials - Melissa White presented the individuals for appointment and reappointment. **A motion was made by Patti Nelson to approve the appointments as presented. The**

motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.

b. Ethics Committee – Paul stated the Medical Staff approved the ethics committee guidelines. **A motion was made by Patti Nelson to approve the ethics committee bylaws as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

8. Foundation – Matt Riley is the new Foundation president and Dixie Walden is now the Vice President of the Foundation.

F. OLD BUSINESS:

G. NEW BUSINESS:

1. PACS Refresher – Chris Kelly presented the PACS refresher for Electromek system. Chris stated we are approaching the max capacity of the current system. \$37,252 to purchase PACS refresher from Electromek and \$27,156 for yearly service and support for a 5 year maintenance agreement. **A motion was made by Shelli Miles to approve the Electromek contract pending legal review. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**
2. Connect Wise – Tom presented the ConnectWise for team viewer remote access software. Current software has reached end of life. **A motion was made by Mark Hobbie to approve the Connect Wise as presented. The motion was seconded by Dana Korneman, a roll call vote was taken, four in favor, one abstained, motion carried.**

H. MISCELLANEOUS:

I. CLOSED SESSION:

A motion was made by Shelli Miles to go into closed session for approval of executive session minutes for May 26, 2020 and acquisition of real estate. The motion was seconded by Mark Hobbie, a roll call was taken, four in favor, one abstained, motion carried.

A motion was made by Dana Korneman to return to open session. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.

J. ADJOURNMENT: A motion was made by Shelli Miles to adjourn the meeting. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.

Shelli Miles, Secretary