

Modoc Tribe of Oklahoma
Tribal Child Support Services
Where Children Come First

The following pages include an explanation of services provided by the Modoc Tribe Child Support Services an application and a reminder sheet of items you must submit with your completed application. It looks like a lot of information, but everything in this packet is important. **Without a complete application, we cannot start to help you and your child or children.**

The first thing you should know about the Modoc Tribe Child Support Services is we do not take sides. We work for what is in the best interest of your child or children. We do that by working to locate a non-custodial parent, taking necessary steps to determine paternity, establish and/or modify a legitimate child support order, and attempting to collect child support payments.

Please provide copies of your children's state birth certificate, CDIB card, Social Security card, two most recent payroll stubs, divorce decree and all orders signed by the court and a copy of the paternity affidavit if you have one. Once your application is complete and we have all the required forms, it will be reviewed to determine the best possible way to help your child or children. **Again, we cannot begin working on your case until we have all the required documentation.** Should you have additional information that would help us provide services to your children, please include the information with your application.

Please read the Statement of Understanding carefully. By signing the Statement, you agree to cooperate with the Modoc Tribe Office of Child Support Services program, Modoc tribal law and applicable federal child support rules and regulations. If you have any questions, contact a Modoc Tribe Child Support employee at 918-540-1501 or 1-888-540-1501 before you sign the document. Once the application is complete please mail to Tribal Child Support Services, PO Box 1110, Miami, OK 74355, or PO Box 1727, Seminole, OK 74818.

STATEMENT OF UNDERSTANDING:

1. I understand the Modoc Tribe Child Support Services (MTCSS) is here to act in the public interest to protect children's rights, protect the taxpayers, the tribe, and to make sure that the parents financially support their children. I understand that the responsibilities of the child support program do not allow the staff of MTCSS to have the same confidential relationship with me as I would have with a private attorney. Information I provide will be kept from the general public but may be used as needed to collect support from either parent. I give MTCSS permission to give any necessary information to law enforcement officers, public officials, court or others to assist me to collect child support or medical support.
2. I understand that MTCSS attorneys or child support staff does not represent me.
3. I agree to fill out forms and affidavits as requested, to have genetic testing and attend court to give testimony. I agree to cooperate fully with MTCSS, law enforcement offices and the court. I will notify MTCSS of my new address in writing every time I move.
4. I agree to give all identifying information requested to assist in locating and collecting child support from the non-custodial parent (NCP) and/or prove who is the biological father of my child(ren). This includes any information that I know about or any documentation that I have.
5. I understand that MTCSS cannot guarantee that it can determine who the biological father of my child is, collect the money from the NCP, enforce a court order for support or obtain a support order from the court. I understand that MTCSS cannot help with issues such as custody and property settlements. I agree to tell MTCSS if I hire a private attorney to collect or modify child support or spousal support for me.
6. I agree MTCSS will decide on the best way to collect the child support. This will include taking the overdue support from federal and state tax refunds that are due to the NCP. I understand that money collected from federal or state tax intercept will be applied to monies owed to the tribe or state first for funds expended on behalf of my children and myself. I understand that tax intercepts may take refunds due to both the NCP and current spouse on joint returns. I understand that MTCSS or a state agency will hold the intercept for up to six months. I understand that I may receive tax collections that are actually owed to the NCP's current spouse and I agree that if the NCP's current spouse files an Injured Spouse claim for his/her portion of the tax refund collection, I will return that portion to MTCSS.
7. I agree that starting with the date of my application all money paid for child support will go through the Child Support Services Tribal Payment Center. I give MTCSS the authority to endorse child support checks made out to me. I understand that if I do not notify MTCSS of direct payments or turn in child support paid directly to me, my case will be closed.
8. I understand if I keep child support payments to which I am not entitled because the NCP paid me directly for support assigned to the tribe or state or because payments were sent to me in error, MTCSS will recover the overpayment from me. I understand MTCSS shall be entitled to recover the overpayment by withholding amounts from my child support payments and/or through interception of my state tax refund.
9. I understand it is law that MTCSS will collect money owed to the tribe or state for any TANF/AFDC my children received in the past or is/are currently receiving. Any amount of money collected that is more than what is due every month for current support will be paid to the tribe or state for any TANF/AFDC paid to me or my children in the past.
10. I understand and agree to all the terms above. I understand that if I violate any of the agreements or fail to cooperate with MTCSS, my case will be closed. The information provided in this application is true and correct to the best of my knowledge.
11. I understand that the MTCSS has an agreement with the state of Oklahoma to submit my case for tax offset and other enforcement activities as needed to provide the full support for my children. I further understand that the State of Oklahoma will open my case for limited services only.

Initial _____ Date _____

INFORMATION ABOUT FATHER CONTINUED**Military service information:**

Is the father in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, dates of service:
Branch of service (check) <input type="checkbox"/> Air Force <input type="checkbox"/> Army <input type="checkbox"/> Marines <input type="checkbox"/> Navy <input type="checkbox"/> Coast Guard <input type="checkbox"/> National Guard	

LIST BELOW ANY EMPLOYMENT, for the father beginning with the most recent.

Name of Company and Phone Number	Address (city/state)	From mo/yr	To mo/yr	Occupation	Hours per week	Hourly income

B. INFORMATION ABOUT THE MOTHER, if not the custodial parent.

Full legal name: Last	First	Middle	Maiden/alias name
Date of birth:	Place of birth (city,state):	Social Security Number:	
Race:	If Native American, what tribe?		
Height:	Eye color:	Hair color:	
Identifying marks (tattoos, scars, etc.)		Is the mother disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Home address:		City	State Zip code
Home phone number:	Cell phone/pager number:	Cell	Pager
Is the mother currently residing with other parties? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, with whom?	Relationship	
Has mother ever been in jail or prison? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when?	Where? (city,state)	

Military service information:

Is the mother in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, dates of service:
Branch of service (check) <input type="checkbox"/> Air Force <input type="checkbox"/> Army <input type="checkbox"/> Marines <input type="checkbox"/> Navy <input type="checkbox"/> Coast Guard <input type="checkbox"/> National Guard	

LIST BELOW ANY EMPLOYMENT, for the mother beginning with the most recent.

Name of Company and Phone Number	Address (city/state)	From mo/yr	To mo/yr	Occupation	Hours per week	Hourly income

III. INFORMATION ABOUT THE CHILD(REN). Please list only children with the same mother and father.Is this child receiving TANF, Medicaid and/or medical benefits? Yes No If yes, where:

Full legal name of child: Last	First	Middle	Social Security Number:
Date of birth:	City of birth:	State of Birth:	
Sex:	Race:	If Native American, what tribe?	Has CDIB been issued? <input type="checkbox"/> Yes <input type="checkbox"/> No
Does this child live with you?	If the child is 18, is he/she currently in high school? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of school:
School address:	City	State	Zip code Graduation year:
Will the father name anyone else as a possible father? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, who?	Last name	First name

INFORMATION ABOUT THE CHILD(REN). *Continued*

Is this child receiving TANF, Medicaid and/or medical benefits? Yes No If yes, where:

Full legal name of child: Last First Middle			Social Security Number:	
Date of birth:	City of birth:		State of Birth:	
Sex:	Race:	If Native American, what tribe?	Has CDIB been issued? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does this child live with you?		If the child is 18, is he/she currently in high school? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of school:	
School address:		City	State	Zip code
Graduation year:				
Will the father name anyone else as a possible father? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, who?	Last name	First name

Is this child receiving TANF, Medicaid and/or medical benefits? Yes No If yes, where:

Full legal name of child: Last First Middle			Social Security Number:	
Date of birth:	City of birth:		State of Birth:	
Sex:	Race:	If Native American, what tribe?	Has CDIB been issued? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does this child live with you?		If the child is 18, is he/she currently in high school? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of school:	
School address:		City	State	Zip code
Graduation year:				
Will the father name anyone else as a possible father? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, who?	Last name	First name

IV. INFORMATION ABOUT CHILD SUPPORT OBLIGATION.

The relationship between the mother and father of the child(ren): (check) <input type="checkbox"/> Never married <input type="checkbox"/> Married/living apart <input type="checkbox"/> Divorced <input type="checkbox"/> Lived together			
Date of separation:	Date of living apart:		Date of Decree of Divorce:
Date of Marriage:	City:	County:	State:

Have you ever appeared in any court, regarding the above child(ren), for one of the following reasons? (check)

- Child support Divorce Child custody Legal paternity Domestic violence

If yes, where did you appear (city/county and state)? _____

Please complete portions A and B to the best of your knowledge. If you need assistance completing any of these portions you may call or visit our office for assistance.

A. COURT ORDER INFORMATION. (Attach copies of your divorce, decree, paternity order, custody order or any tribal orders, etc.)

Date of order:	Court case number:	What court?	
City:	County:	State:	If tribal or CFR court what tribe issued the order?
If child support was ordered, how much?		Per week, bi-weekly or per month?	
If a private attorney was consulted for this order, please give name, address and phone number.			
Name of attorney currently working on your case:		Attorney's address/phone number:	

B. PENDING COURT ORDERS. (please attach copy)

Is there any legal action pending in any other tribal/state court?	If so, what court?
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VI. At the time our office is able to enforce a child support order, please indicate how you would like to receive your child support payments.

Please select: Direct deposit or Debit card

VII. AFFIDAVIT OF CHILD SUPPORT RECEIVED (directly paid to you). Use one form for payments RECEIVED from one parent.

1. If you have not received any child support payments from the non-custodial parent, please complete section A. **Do not forget to sign and date the Affidavit before a notary public.**
2. If you have received child support from the non-custodial parent, complete section A and B. Start with the most recent year you received child support or were given a judgment and work back. **Do not forget to sign and date the Affidavit before a notary public.**

Section A.

I, _____, state the following to be records of any/all direct payments from _____.

- I have not received any child support payments from the non-custodial parent.
- I have recieved child support payments from the non-custodial parent. These payments were made directly to me, not through the State of Oklahoma, or Tribal Payment Center, for the following children.

Child's Name	Date of Birth

Section B.

INCLUDE ONLY PAYMENTS RECEIVED FOR CHILD SUPPORT

*Indicate by an (x) any time children were not in your care for 30 days or more.

	20____	20____	20____	20____	20____	20____	20____	_____	_____	_____
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										

Applican't signature: _____ Date: _____

STATE OF: _____	(NOTARY USE ONLY)
COUNTY OF: _____	
I verify that the above named person signed this affidavit before me on this _____ day of _____, 20_____	
Notary public: _____	
My commission expires: _____	Commission number: _____

