



Initial Fuel Storage Tank Evaluation Above ground tanks

Name _____

Address _____

Town _____ State _____ Zip _____

Telephone () _____ Email _____

Tank

Tank location? _____
 If outside, is the tank protected by an enclosure? N/A Yes No
 Is the tank installed with full secondary containment? Yes No
 Tank size? _____ gallons Tank height? _____ inches
 Tank type? _____
 Tank exterior, including legs and pad or foundation satisfactory? ... Yes No
 Evidence of excessive external corrosion? Yes No
 Tank securely mounted in flood prone areas? N/A Yes No
 Any evidence of oil spills? Yes No
 Tank checked for oil staining? Yes No
 Tank gauge properly installed? Yes No
 Tank bottom at least 6 inches off the ground? Yes No
 Tank at least 5 feet from open flame or fuel burning appliance? Yes No
 Unused openings properly plugged? Yes No
 Comments: _____

Tank Contents

Amount of oil in the tank? _____ gallons
 Is there water in the tank? Yes No
 If yes, how many inches? _____ inches
 Comments: _____

Fill Pipe

Pipe size _____
 Pitched toward tank? Yes No
 Proper material? Yes No
 In good condition? Yes No
 Positioned to avoid buildup of water and snow? Yes No
 Fill cap (including gasket if applicable) in place/in good condition? ... Yes No
 Properly piped, outside at least 2 feet from windows or openings? Yes No
 Fill properly identified? Yes No
 Old fill pipe removed? N/A Yes No
 Comments: _____

Vent Pipe

- Proper size? Yes No
- Pitched toward tank? Yes No
- Proper material? Yes No
- In good condition? Yes No
- Vent visible from fill? Yes No
- Vent alarm installed? Yes No
- Vent cap in place and in good condition? Yes No
- Positioned to avoid buildup of water and snow? Yes No
- Higher than fill pipe? Yes No
- Properly piped, outside at least 2 feet from windows or openings .. Yes No
- Properly piped, outside at least 5 feet from appliance air inlets or flue gas outlets? Yes ... No
- Comments: _____

Oil Lines

- Line size? _____
- Proper material? Yes No
- Oil lines encapsulated? Yes No
- Working shutoff at tank? Yes No
- OSV installed? Yes No
- Lines properly connected back to burner? Yes No
- Outside exposed lines insulated? NA Yes No
- Any compression fittings? Yes No
- Oil filter properly installed? Yes No
- Fusible valves properly located? Yes No
- System checked for oil leaks? Yes No
- Comments: _____

This tank is acceptable for fuel delivery.. Yes..... No

This tank **will be** acceptable for delivery **once** the following defects are **corrected**:

- _____
- _____
- _____
- _____
- _____
- _____

Inspected by: _____ Date: _____

Company: _____ Phone: _____

Town: _____



Initial Fuel Storage Tank Evaluation In ground tanks

Name _____

Address _____

Town _____ State _____ Zip _____

Telephone () _____ Email _____

Tank Visual inspection of components to extent possible

Tank location? _____

Tank size? _____ gallons

Tank type? _____

Any evidence of oil spills? Yes No

Amount of oil in the tank? _____ gallons

Is there water in the tank? Yes No

If yes, how many inches? _____ inches

Comments: _____

Fill Pipe

Pipe size _____

Proper material? Yes No

In good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Fill cap (including gasket if applicable) in place/in good condition? ... Yes No

Properly piped, outside at least 2 feet from windows or openings? Yes No

Fill properly identified? Yes No

Other fill pipes on property? Yes No

Comments: _____

Vent Pipe

Proper size? Yes No

Proper material? Yes No

In good condition? Yes No

Vent visible from fill? Yes No

Vent cap in place and in good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Higher than fill pipe? Yes No

Properly piped, outside at least 2 feet from windows or openings .. Yes No

Properly piped, outside at least 5 feet from appliance air inlets or flue gas outlets? Yes No

Comments: _____

Oil Lines

Line size? _____

Inside lines in contact with concrete or dirt protected against corrosion? Yes No

Any evidence of oil spills? Yes No

Shutoff at wall? Yes No

OSV installed? Yes No

Lines properly connected back to burner? Yes No

Any compression fittings visible? Yes No

Oil filter properly installed? Yes No

Fusible valves properly located? Yes No

Comments: _____

This tank is acceptable for fuel delivery.. Yes..... No

This tank **will be** acceptable for delivery **once** the following defects are **corrected**:

- _____
- _____
- _____
- _____
- _____
- _____

Inspected by: _____ Date: _____

Company: _____ Phone: _____

Town: _____



Routine Fuel Storage Tank Evaluation Above ground tanks

Name _____

Address _____

Town _____ State _____ Zip _____

Telephone () _____ Email _____

Tank

Tank securely mounted in flood prone areas?..... Yes No N/A

Any evidence of historic oil spills?..... Yes No

Tank checked for oil staining? Yes No

Amount of oil in the tank? _____ gallons

Is there water in the tank? Yes No

If yes, how many inches? _____ inches

Tank gauge in good condition?..... Yes No

Tank at least 5 feet from burner or other sources of fire or flame?.. Yes No

Evidence of excessive external corrosion? Yes No

Unused openings properly plugged?..... Yes No

Comments: _____

Fill Pipe

In good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Fill cap (including gasket if applicable) in place/in good condition?... Yes No

Fill properly identified?..... Yes No

Comments: _____

Vent Pipe

In good condition? Yes No

Vent cap & screen in place and in good condition?..... Yes No

Positioned to avoid buildup of water and snow? Yes No

Comments: _____

Oil Lines

Approved shutoff at tank?..... Yes No

All lines properly connected to burner? Yes No

Outside exposed lines insulated?..... Yes No N/A

Comments: _____

This tank is acceptable for fuel delivery.. Yes..... No

Comments: _____

Inspected by: _____ Date: _____



Routine Fuel Storage Tank Evaluation In ground tanks

Name _____

Address _____

Town _____ State _____ Zip _____

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Tank

Any evidence of historic oil spills? Yes No

Amount of oil in the tank? _____ gallons

Is there water in the tank? Yes No

If yes, how many inches? _____ inches

Comments: _____

Fill Pipe

In good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Fill cap in place and in good condition? Yes No

Fill properly identified? Yes No

Comments: _____

Vent Pipe

In good condition? Yes No

Vent cap in place and in good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Comments: _____

Oil Lines

Shutoff at wall? Yes No

All lines properly connected to burner? Yes No

Outside exposed lines insulated? Yes No... N/A

Comments: _____

This tank is acceptable for fuel delivery. . Yes No

Comments: _____

Inspected by: _____ Date: _____



Delivery Report Form

Above ground tanks

NOTE: This form is only to be completed when follow-up is needed.

Name _____

Address _____

Town _____ State _____ Zip _____

Telephone () _____ Email _____

Location

- Address verified? Yes No
- Delivery instructions verified? Yes No
- Tank location verified? Yes No

Tank

If the tank is readily accessible, check the following:

- Tank gauge in good condition? Yes No
- Any evidence of historic oil spills? Yes No
- Tank condition satisfactory including legs and foundation? Yes No
- Unused openings properly plugged? Yes No

Fill Pipe

- In good condition? Yes No
- Positioned to avoid buildup of water and snow? Yes No
- Fill cap in place and in good condition? Yes No
- Fill properly identified? Yes No

Vent Pipe

- In good condition? Yes No
- Vent cap in place and in good condition? Yes No
- Positioned to avoid buildup of water and snow? Yes No
- Vent alarm working properly Yes No

Oil Lines

- Outside exposed lines insulated? Yes No N/A

Final Scan

- Verified that no oil spilled during delivery? Yes No

Comments: _____

Inspected by: _____ Date: _____



Delivery Report Form

In ground tanks

NOTE: This form is only to be completed when follow-up is needed.

Name _____

Address _____

Town _____ State _____ Zip _____

Telephone () _____ Email _____

Location

Address verified? Yes No

Delivery instructions verified? Yes No

Tank location verified? Yes No

Tank

Any evidence of historic oil spills? Yes No

Fill Pipe

In good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Fill cap (and gasket if applicable) in place and in good condition? ... Yes No

Fill properly identified? Yes No

Vent Pipe

In good condition? Yes No

Vent cap in place and in good condition? Yes No

Positioned to avoid buildup of water and snow? Yes No

Vent alarm working properly? NA used portable vent Yes No

Final Scan

Verified that no oil spilled during delivery? Yes No

Comments: _____

Inspected by: _____ Date: _____