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Job Details

Title:

Athletic Trainer

First Review Date:

05/17/2021

Close Date:

05/17/2021

Months of Employment:

10-Months

Salary:

\$43,321.91 - \$52,661.69 Per Year

Job Category:

Classified Manager

Summary:

Under the direction of the Director of Athletic Operations and Community Relations, the Athletic Trainer assists in the development and implementation of programs for the prevention of injuries to student athletics, administers first aid and emergency medical care, administers rehabilitation for injuries, and teaches within the physical education curriculum where appropriate.

The Athletic Trainer will be available for team practices during the team sports season. He/she will attend all home contests (approximately 50), which include weekends.

This position is a 10-month position, running from July 20th to May 20th each year.

Education and Experience:

Bachelor's degree or higher (Master's Degree preferred) from an accredited college or university with major course work in physical education, sports medicine or a related field; plus a minimum of two years of related experience.

Must possess and maintain NATABOC certification and CPR/AED for the Professional Rescuer

Qualifications:

Knowledge and Skills

Methods, practices, terminology, and techniques used in athletic training activities, including the prevention of injuries.

Principles and practices of training and providing work direction.

Policies, procedures, and objectives of physical education and athletic programs.

Advanced principles of anatomy and physiology. Symptoms of athletic injuries, applicable treatment, and first aid methods.

Various types of therapeutic treatment, equipment, and conditioning programs.

Rules and regulations applying to safe equipment operation and medical care.

Oral and written communication skills.

Record-keeping techniques.

Interpersonal skills using tact, patience, and courtesy.

Operate a personal computer, calculator, and standard office equipment.

Operate rehabilitation equipment and modalities.

Abilities

Develop and implement a program for the prevention of injuries to athletes.

Administer first aid and emergency care.

Treat injuries and provide reconditioning according to authorized medical directions.

Oversee and provide direction to staff and intern trainers.

Prepare budgets for first aid, medical supplies, and equipment for approval by the dean.

Read, interpret, apply and explain rules, regulations, policies, and procedures.

Analyze situations accurately and adopt an effective course of action.

Communicate effectively both orally and in writing.

Meet schedules and timelines.

Establish and maintain cooperative and effective working relationships with others including athletes, trainers, coaches, parents, doctors, and professional associations.

Understand and work within the scope of authority.

Work in indoor and outdoor environments; exposure to heat, cold, and inclement weather conditions; continuous standing and walking; moderate lifting and carrying; travel from site to site.

Maintain records and prepare reports.

Utilize work processing and database software applications.

Physical Abilities

Requires sufficient visual acuity to recognize words and numbers; speech and auditory abilities to carry on conversations in large audience, personal, and phone conversations.

Licenses and Certificates

Valid California Driver License with a safe driving record.

Current first aid, CPR/AED certifications

Certification by an organization recognized by the National Commission on Health Certifying Agencies and the American Medical Association.

Certification and good standing with the National Athletic Trainer's Association Board of Certification (or eligibility for certification at the time of employment).

Duties:

Prepares written policies and procedures in collaboration with the team physician regarding emergency management, treatment and reconditioning of injuries for athletes including an annual review and update of established programs as necessary.

Develop and maintain current Emergency Action Plan (EAP) for all athletic competition locations, including the Athletic Training Facility (ATF). Train athletic training students on EAP procedures; review EAP annually.

Oversees, directs, and schedules the day-to-day activities of the athletic training staff; including the recruitment, guidance, training, and evaluation of student athletic training interns in the performance of duties.

Inspects and evaluates dressing rooms, showers, playing fields, and athletic equipment to reduce hazards.

Administers first aid and emergency medical care including lifesaving procedures to student athletes. In the absence of the team physician, makes decisions concerning the ability of the injured athlete to participate.

Administers the use of rehabilitation equipment and operates related therapeutic modalities as directed by the team's physician.

Provide athletic training coverage for all home/hosted contests as described by the CCCAA bylaws.

Design and administer a concussion management plan that reflects current standards and practices regarding concussion management.

Assists the college physician and health personnel with athletic health screening examination arrangements.

Refers injured students to the team physician, college health center, or appropriate medical facility as necessary.

Maintains accurate and detailed injury and treatment reports about student athletes in accordance with all mandates.

Maintains treatment room equipment in a clean and orderly condition.

Develops and maintains an effective working relationship with student athletes, coaches, and health center personnel.

Prepares a budget for athletic first aid medical supplies and equipment for approval by the Director of Athletic Operations and Community Relations/Dean.

Facilitates communications between athletes, coaches, parents, administration, and community concerning the health and physical status of athletes.

With the advice of the insurance agent and in accordance with the Human Resources Department, reviews athletic insurance coverage and assists student athletes and staff in the correct submission of insurance claims.

Ensures compliance with HIPAA and FERPA.

Instructs student athletes about aspects of injuries, reconditioning programs, and nutrition.

Works to assist athletes with problems including sexuality, drug abuse, personal, social, and educational goals and objectives. In cases of serious psychosocial difficulties, makes the appropriate professional referrals.

Is an active member of the college student athlete health and welfare team.

Performs related duties as assigned.

Required Documents:

Cover Letter, Other, Resume/CV, Unofficial Transcripts (Degree Posted)

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