



## Roy Cloud School - 2018-2019 School Year

### PTO Meeting Notes

August 1, 2018

#### Call Meeting to Order/Welcome/Introductions – Yvonne Sarles

- The PTO meeting was held at Yvonne's house and began around 6:30pm.
- The attendee list for this meeting was not captured.

#### Treasurer's Report - Jim Balestieri

- Carryover
  - Every year we rely on our carryover. Our projected carryover prior to year end was approximately \$380-390K. Actual carryover is now \$445,705. As a non-profit carryover should be \$100-150K, or, minimum amount in order to maintain basic ongoing contracts.
  - Projected income is down from \$595K to \$391K. We don't have an auction chair so this downgrade assumes hiring an auction event planner. And what comes with that is loss of classroom projects which generate income.
  - Our biggest fundraisers include Direct Donations and the auction. No one is running a fall event or fall play – those previously brought in a fair amount of money.
  - We need to re-energize the volunteer pool so we can have consistent and predictable support.
- Expenses
  - Few changes, except Auction is up due to event planner assumption. Direct Donation expenses are up too – credit card fees were over \$6k last year.
- Jim proceeded to share a high level budget overview. See below.
- Investigative Learning
  - The budget for this this year is \$10K.
- Legarza Physical Education
  - The Legarza line item increased significantly due to last years Fund A Need (FAN). It has gone from \$44K to almost \$64K (PTO \$49K/FAN \$15K).
  - Legarza leads PE for grades K-5 and lunchtime activities for all grades.
- Principals Fund
  - This fund was increased to \$10K given they are new to Roy Cloud and may have new ideas for areas they view are short or redistribute previous commitments.

- Past leadership has run short when the budget gets closed and has come to PTO to take care of it. But district hasn't closed the books yet so unclear what will be needed.
- StarVista Counseling
  - Based on conversations last year, this line item has been increased to 40 hours per week (up from 30), spread over 4 days per week, and includes 3 counselors instead of 2. Now the budget is up to \$67K – it is a big jump.
- Teacher Training
  - This line item was increased significantly to \$20K. But now there is a technology coach so may not need all of it. But it gets them a substitute and travel for professional development.
- Reading Resource Support
  - The new admin team, with strong district direction, has decided not to post for a Reading Resource Teacher position, since the last year's teacher resigned in June. After much research review of data including test scores, and strong direction from district, the admin team has proposed hiring a Technology Integration Coach. We are supposed to be in year 3 of a 3-year plan for investigative learning. The new Technology Coach will increase rigor and integration of tech supporting reading academics into the classroom, which is a direct response to the climate survey. The new admin team has requested approval from both site council and PTO exec board to transfer necessary funds to this new position, to efficiently support the entire teaching staff and all students.
- Arts for All
  - We are pushing to retain a stronger art teacher this year.
  - We increased this arts program for grades K through 8 from 10 to 12 lessons per year, per teacher's requests. There will also be a new instructor this year.
- Beautification
  - This budget is \$5K.
- Educational field trips
  - The budget is the same amount as previous years. However, in past years we have been funding a District account; from now on teachers will go to our Principal and then to PTO for funding.
- Equipment and Technology
  - We purchased 2 new ipad carts with 35 new ipads for grades 1 and 2. Each kinder class gets 10 ipads. Lower lab computers haven't been touched yet. We have money but we need a forward thinking plan. What service do we want that lab to provide?
  - There are computers in the lower lab that don't work and some keyboards are missing keys etc. Can someone assess the lab for what computer accessories are needed? Alice has volunteered. Or ask "Ryan" to come in and service them. Ryan is on vacation until the 13<sup>th</sup>.
- Middle school planners

- We used to ask parents/guardians for \$5 each to help with the planners. They cost \$1500 total and PTO will provide the funds. Jim ordered them and they should be in soon.
- Middle School Spanish
  - We do not have a Spanish teacher. There is no replacement. We have \$40K to spend if we find a new teacher and the program is approved by the new admin team.
- Music
  - James Henry provides music enrichment for Kindergarten and 1st grades. His time in the class is increasing from 30 mins to 45 mins per session. The budget is now \$14K.
- Science
  - The budget for science classroom enrichment in grades K through 5 has increased to \$30K.
- Site Support
  - This line item is \$10K - same as previous years. Teachers should continue to submit receipts to the PTO.
- Spring Play
  - The budget for the spring play has been increased to \$25K (they went way over budget last year but also brought in more)
- TOTAL: \$570k expenses
  - Need min carryover \$150K for the next year
- BUDGET - \$837K for the year. Highest it has ever been.

#### Direct Donation (DD) Report - Jolie Kalvaria

- Direct Donations
  - Theme for the campaign is Roy Cloud Proud. Wanted to celebrate our strong community and this is a year of transition and positive change.
  - Really want to thank the donors that go above and beyond – Lightening Circle - \$1,000 or more per child or \$2,000 for families of two or more.

#### Maze Days - Yvonne Sarles

- There was a lot of PTO energy at Maze Days last year and we would love the same support.
- Like previous years there will be morning and evening sessions.
- Hospitality set up lemonade and balloons and music last year - it would be great to do that again.
- MUB has tables set up on the perimeter for multiple school and community programs including after school programs, PTO presence for direct donations (with chromebooks to sign up on the spot), dads club, parent classroom lead sign ups (Amy Funge is the new room parent coordinator. She will be at Maze days - thank you Amy!), and a Scouts table.

And there is an administration section for everyone to line up to get their schedule and purchase PE t-shirt. Plus pick up of the school supply boxes.

- Leanna is going to make a check list of the types of stations available for visiting during Maze Days and will put communication pathways on the back.

#### Miscellaneous - Yvonne Sarles

- Email newsletter
  - Amy Truesdale is in charge of the newsletter - thank you Amy!
  - The first email newsletter will go out on Sunday August 12. It will include a link to school supplies and a summary of after school programs. There will also be a link to "Homeroom" program and let people plan before Maze days.
- Roy Cloud Staff Changes
  - Tim Faulkner is leaving to be the Athletic Director at Woodside High School. There is a new Tim, Tim Worthington, coming in to be the PE Teacher and we may save money on that.
  - New 4<sup>th</sup> grade teacher – Julie Kraus
  - New 2<sup>nd</sup> grade teacher – Mrs. Moser
- Back to School Night – Tuesday Sept 4.

#### Adjourn Meeting - Yvonne Sarles

- Meeting adjourned around 8:00 p.m.
- The next meeting, and first official PTO meeting of the school year, will be August 21, 2018 at 6:30pm in the school library.
- Future PTO meeting dates are listed on the [PTO website](#).