

Vendor Terms and Conditions

EVENT SCHEDULE

Friday, October 29, 2021, 12:00 p.m. – 8:30 p.m.

Saturday, October 30, 2021, 10:00 a.m. – 8:30 p.m.

Sunday, October 31, 2021, 12:00 p.m. – 4:00 p.m.

SET-UP & TEAR DOWN SCHEDULE

Thursday, October 28, 2021, from 2:00 – 8:00 p.m.

Friday, October 29, 2021, from 9:00 – 11:30 a.m.

Saturday, October 30, 2021, from 7:00 – 9:30 a.m. [tear down after 7:30 p.m.]

Sunday, October 31, 2021, from 9:00 – 11:30 a.m. [tear down after 4:00 p.m.]

ELIGIBILITY

Any Artist, Crafter, or Gallery/Organization Representative is welcome to participate. This is an artisan show and marketplace—please respect your fellow artists and crafters. All items must be original, handmade work (NO COMMERCIAL RESALE items—you will be asked to remove these items from your booth or leave the event if this is not adhered to). Exhibitors are encouraged to do on-the-spot demonstrations at the booth. If you are a new Vendor, please read the requirements in the section under First Time Vendors.

THE Fayetteville-Lincoln County Arts Center, Inc (FLCAC) and the Southern Weekend of Art (SWOA) RESERVES THE RIGHT TO REJECT A BOOTH TO A VENDOR FOR ANY REASON. ALSO THE REPRESENTATIVES OF THE FLCAC/SWOA CAN ASK ANY VENDOR TO REMOVE ANY ITEM AT THE TIME OF THE SHOW THAT THE REPRESENTATIVES DETERMINES TO BE OFFENSIVE. BY PAYING THE REGISTRATION FEE THE VENDOR/ARTIST IS AGREEING TO ABIDE BY THESE RESTRICTIONS.

ENTRY FEES & REQUIREMENTS

- Prices vary because of location and size. The price for each booth is shown on the booth map.
- There is an additional charge for Electricity Spots (only a few; marked on map)
- FREE (excluding prime or electric spots): Churches, non-profits (no sales), civic organizations (Elks, Lions, etc.); clubs, Red Cross, Humane Society/Animal Shelters, Keep Fayetteville Beautiful, etc. Please contact the event coordinators to see if your organization qualifies.
- Fayetteville-Lincoln County Arts Center (FLCAC) members: Half Price for separate booth or 1 Free Table under the FLCAL tent. Contact the [SWOA Committee](#) to get this discount applied. If you are not a member of the Arts Center, then visit us at <http://FLCarts.com> to join.
- Maximum of 2 individual vendors can share one booth
- An organization may have a booth that represents multiple artists/crafters (craft club, etc.)

Refunds are available minus a \$15.00 handling fee until Friday, September 10, 2021. After that date all fees are non-refundable. In the event the vendor registers and then cannot attend, their payment minus the \$15 handling fee will be applied to the next year's show, but only if they contact the event coordinators prior to the start of the current year's show.

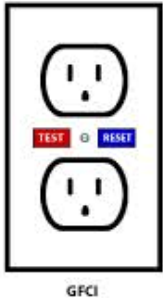
There is a discount for multiple booths.

2 Booths	10% discount
3 Booths	15% discount
4 Booths	20% discount

Booth sizes range from 12x12 minimum to 15x30. Sizes and locations can be seen on the booth map. Please register online by Friday, September 10, 2021. If there are no booths available, Vendors may contact the SWOA to get on a waiting list. Should there be a cancellation, the booth will be offered to Vendors on the waiting list in the order they signed up.

ELECTRICAL NEEDS/REQUEST

Generators that are 65 dB or less are allowed. If there are complaints of excessive noise and/or exhaust fumes, you will be asked to shut off the generator or leave the event.



Electrical is limited, you must be able to run off generator during various times of the show-if required. One 15 amp/120 volt GFCI outlet (one plug) is available for Art Vendors for an additional cost that is built into the booth price which must be paid for in advance. No additional outlets can be purchased for an individual booth. There are no 220 volt outlets available!

These are Ground Fault Outlets. If you do not have large gauge extension cords, you will have power problems out of our control. Power is to be used for fans or lights only, unless written prior approval from the FLCAL/SWOA is obtained. If your electrical cord or equipment continuously blows the outlet(s) and/or you use an unapproved item and it causes problems for you or your neighbors, you will be asked to discontinue electrical hookup or leave the event. No refund will be offered in these circumstances. Generators of 65 dB or less are allowed.

Art Vendors that purchase an outlet are assigned one outlet only (receptacles have two outlets) as shown here. GFCI outlets will blow if there is 1/10 of an amp change. The most common problem is the electrical drop from extension cords that are not sufficient in size to prevent a drop in current. Vendors should take this into consideration when choosing their electrical cords.

Electrical Connection is optional: If you have selected a booth with an electrical connection and you do not take the option, then we reserve the right to move you to another booth later if someone else needs an electrical connection. **Please select your booth carefully. If you do not want to be reassigned, and do not want electric, then please pick a booth without an electrical connection.**

REGISTRATION & PAYMENT OPTIONS

All registrations must be made through our online system. Confirmation of payment and booth allocation will be sent promptly. We accept Credit Card payments and Checks. Special arrangements are required for cash payments.

No application will be accepted until payment is received.

Rejected applications will receive a 100% refund.

We will hold the booths you requested for 10 days. After that time, your request may be cancelled, and your booths would be available to someone else. Please do not delay your payment.

FIRST TIME VENDORS

SWOA is a juried event. All first time Vendors must provide at least 3 photos in an email or a website/Facebook link that must include the overall booth display and the products to be sold. These photos will be reviewed in the jury process before your application will be accepted. If you are not accepted, then 100% of your application fee will be returned if you have paid anything at that time.

We have a new event coordinators this year. Please do not assume that we will recognize you from previous years. Everyone should send photos, or contact the event coordinator to confirm your status as a prior vendor.

RISK AND LIABILITY

Night Security is provided for Friday and Saturday night only! Anything left in the Vendor booth, on the event grounds, or in any of the designated event parking areas is at the sole discretion and risk of the Vendor. The FLCAC and SWOA organizers are not responsible or liable for any loss or damage to booth contents, exhibits, or products. Vendors who desire insurance should secure their own.

SET UP & INSTRUCTIONS

Set up must be completed 30 minutes before the event officially opens each morning to minimize obstruction and disruption to event attendees and other Vendors.

All Vendors must report to the FLCAL/SWOA Information Table next to the bridge prior to set up to confirm booth space and get their Vendor Information Package. Vendors must unload items near their spot and then immediately move their vehicle to a parking area prior to commencing booth set up. This allows all Vendors immediate access to their booth sites as they arrive. Individual tents, tables, and chairs are not provided by the FLCAL/SWOA and are the Vendor's responsibility. Booths must be open and staffed during all event hours. Booths must be neat, tidy, and attractive. Tables must be skirted on all sides and all personal items concealed.

Vendors that pack up early and leave before Saturday Night @ 7:30 pm will not be invited back.

SALES

All proceeds go to the Vendor, who is responsible for the collection of Tennessee Sales Tax of 9.5 %.

FOOD VENDORS

Food Vendors for the Southern Weekend of Art - please contact us @ 931-225-8578 or swoa@flcarts.com before sending money.

\$200 for large food vendors

\$100 for small food vendors (maximum of 2 items; low amp electrical needs). You must request this option by sending an email to swoa@flcarts.com.

We understand that you have a large investment in your perishable product therefore the number of Food Vendors is very limited. We typically only have 3– 5 Food Vendors. We do not duplicate food services; however, since so many Food Vendors "do everything" it's hard to prevent some overlap. Therefore, Food Vendors will be assigned a Primary Category. Food Vendors can apply for more than one Primary Category (but not all of them). We do not prevent duplications of the following items because they are too prevalent in most Food Vendor's offerings: ice tea, lemonade, sodas, and any kind of shaved or crushed flavored ice treat. Anyone selling any type of food packaged with the intent to be consumed on the premises will be considered a food vendor and will have to pay Food Vendor booth fees, regardless of how minimal or extensive their menu is (maximum of two items qualifies for Small Food Vendor booth fee).

Since we do not duplicate food choices, you can fill out your application online; however, we ask that you contact the event coordinators first before mailing a check or paying online. Your spot will not be guaranteed until payment is received.

Electrical is extremely limited (see below), No additional outlets can be purchased. There are no 220 volt outlets available. These are Ground Fault Outlets. If you do not have small gauge extension cords in perfect shape and perfect wiring in your trailer, you will have power problems out of our control (outlets are maintained by Fayetteville Public Utilities).

We encourage Food Vendors to not sell food items in another Food Vendor's Primary Category. If a Food Vendor does sell an item outside their Primary Category, then they cannot sell them for less than the Food Vendor assigned to that Primary Category. For example: If Primary Funnel Cake Food Vendor is charging \$2.00 then you as the Prime Hamburger Food Vendor cannot sell Funnel Cakes for less than \$2.00. If your price posted for the same item is lower or you are caught not abiding by this agreement, you will be asked to leave the event and no refund will be provided. By filling out this application you are agreeing to these requirements.

FOR MORE INFORMATION:

Please check our website for Frequently Asked Questions (99% of the questions we get are answered there): www.swoa-tn.com. If you cannot find an answer to your question, please contact us by e-mail (preferable) or phone. Note: If we cannot understand a phone message, your call will not be returned.

E-mail: swoa@flcarts.com

Southern Weekend of Art Committee Voicemail: 931-225-8578