



**Richmond
BoardWalk**

1160 Brickyard Cove Rd., Suite 200
Pt. Richmond, Ca. 94801
(510) 236-1933 susan@richmondboardwalk.com

30-DAY NOTICE FORM – BERTH

Date: _____

Name: _____

Slip # _____

Mailing Address: _____

Cell # _____

City: _____ State: _____ Zip: _____

Home # _____

Email: _____

Work # _____

30-Day Notice Effective Date: _____

Departure Date (if you are planning to leave before the 30 days): _____

IF you have a storage unit, will you be vacating it as well? Circle One. YES NO

Please let this serve as my official written 30-day notice. 30 days from today my water slip or dry storage slip will be vacant with the area around it clean including the dock box (if slip has a dock box). If you vacate the slip before your 30-day notice is up please notify us with the vacancy date. If we can fill the slip before your 30-day notice is up we will credit you for the days that the new tenant is in the slip.

Signature: _____

Date: _____

This form is an optional form for your convenience, if you wish to submit an alternative written 30-day notice with the sufficient information included you are welcome to do so. 30-day notice is accepted through e-mail, fax, mail, or hand delivered. If you do not hand deliver the 30-day Notice, you are responsible for verifying we received it. If we receive the notice after the effective date stated on the form we will change the effective date to the received date.