The Association of Part-Time Undergraduate Students

2022 Annual General Meeting

Friday, March 11, 2022 -- 5-8 PM EST

March 11, 2022
5:00 - 8:00PM
Annual General Meeting (AGM)
Virtual over Zoom
Association of Part-Time Undergraduate Students of the University of Toronto (APUS)
Annual General Meeting - March 11, 2022
Virtual Meeting via Zoom

Annual General Meeting (AGM) 2022

I. AGENDA

1. Call to Order

2. Land Acknowledgement

3. APUS Annual Report

4. Approval of Agenda

5. Approval of Minutes from Fall General Meeting - December 10, 2021
   Be it resolved that the meeting minutes from the December 10, 2021 Winter General Meeting be approved as presented.

6. Auditor’s Report 2021
   Be it resolved that the Auditor’s Report for 2020-2021 be received as presented.

7. Receipt of Audited Financial Statements 2021
   Be it resolved that the Audited Financial Statements for 2020-2021 be received as presented.

8. Appointment of Auditor for 2021-2022 year
   Be it resolved that Grant Thornton LLP be appointed the APUS auditors for fiscal year 2021-2022.

9. Canadian Federation of Students (CFS) fee increase
   Be it resolved that the Canadian Federation of Students fees be increased 4.8% per session from $4.22 to $4.42 as per the Canada December over December consumer Price index (CPI) increase.

   - 10 minute break -
10. APUS Health & Dental fee increase for 2022-2023

a) Be it resolved that the fee for the upcoming fall and winter sessions 2022-2023 APUS Health plan be increased:

<table>
<thead>
<tr>
<th>CURRENT</th>
<th>PROPOSED INCREASE</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>3%</td>
<td>$75.80</td>
<td>$78.07</td>
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b) Be it resolved that the fee for the upcoming fall and winter sessions 2022-2023 APUS Dental Plan be increased:

<table>
<thead>
<tr>
<th>CURRENT</th>
<th>PROPOSED INCREASE</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>0%</td>
<td>$60.24</td>
<td>$60.24</td>
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11. Ratification of bylaw amendments

Relevant documentation: [Current APUS Bylaws](https://apus.ca/wp-content/uploads/2022/02/DRAFT-Bylaw-Table-of-Contents.pdf)

a) **Motion to Amend Association of Part-Time Undergraduate Students of the University of Toronto Bylaws**

Be it resolved that a Table of Contents be included at the beginning of the APUS By-Laws as follows:

https://apus.ca/wp-content/uploads/2022/02/DRAFT-Bylaw-Table-of-Contents.pdf

b) **Motion to Amend Bylaw Definition - “Session”**

Whereas, there may be some lack of clarity in the bylaws as to the meaning of “Winter Session” and “fall-winter session” arising from unclear drafting in the recent amendments to the bylaws, and

Whereas, it is desirable that this unclear drafting be remedied, in order to provide greater clarity; therefore:
Be it resolved that Bylaw I INTERPRETATION, Section 1.01, Definitions, (n) “Session” be amended from:

(n) "Session" means either the fall-winter session or the summer session of the University as defined in the relevant University calendar;

to read instead:

(n) "Session" means either:

- the Winter Session (comprised of the Fall and Winter terms, generally from September to April inclusive), or

- the Summer Session (comprised of the Spring and Summer Terms, generally from May to August inclusive)
as defined in the relevant University calendar;

c) Motion to Amend Bylaw Definition - “Speaker"

Whereas there is currently no definition of “Speaker” in the Bylaw I, INTERPRETATION, Article 1.01, Definitions section of the APUS bylaws, and

Whereas this could lead to some confusion in interpreting the Bylaws, therefore:

Be it resolved that Bylaw 1, INTERPRETATION, Article 1.01, Definitions be amended to include:

1.01 (o) Speaker shall mean either the Speaker or Interim Speaker as per Bylaw VIII.

Be it further resolved that subsequent definitions in Article 1.01 be renumbered accordingly.

d) Motion to Amend Bylaw V, Board of Directors, Article 5.02, Eligibility

Whereas the wording is outdated and ableist;

Whereas the wording should reflect a more just and ethical description; therefore:

Be it resolved that Bylaw V, Board of Directors, Article 5.02, Eligibility be amended from:
Eligibility

A Director or Officer of the Corporation shall cease to be eligible to remain in such office:

(i) if at any time they shall become of unsound mind or be found by any court of competent jurisdiction to be mentally incompetent;

To read instead:

Eligibility

A Director or Officer of the Corporation shall cease to be eligible to remain in such office:

(i) if at any time they shall have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada.

e) Motion to Clarify Term of Office of Directors and Officers

Whereas the current wording concerning the Term of Office is somewhat unclear as to when the term ends (i.e. either April 30 OR the date on which their successor is elected or appointed), and

Whereas clarity on this issue is desired, and

Whereas the past practice has been that the later of these two dates is when the Term of Office ends, therefore:

Be it resolved that Bylaw VI, OFFICERS and EXECUTIVE COMMITTEE, Article 6.08, Term of Office and Removal of Officers, section (a) be amended from:

Term of Office and Removal of Officers

(a) Officers shall hold office from May 1st in each year until April 30th of the following year or until their successor is elected or appointed. The Board may pursuant to a two-thirds vote of the Directors present and voting, remove at its pleasure any officer of the Corporation and appoint a substitute from among its members in their place.

To read instead:
**Term of Office and Removal of Officers**

(a) **Officers shall hold office from May 1st in each year until April 30th of the following year or until their successor is elected or appointed whichever comes later.** The Board may pursuant to a two-thirds vote of the Directors present and voting, remove at its pleasure any officer of the Corporation and appoint a substitute from among its members in their place.

**f) Motion to Amend Bylaw 6.05 - Powers and Duties of VP External**

Whereas the President and Vice President Internal are jointly tasked with ensuring the “well-being of the overall internal operations of the Corporation”; and

Whereas the President and Vice President Internal are jointly tasked with managing “the human resources function of the Corporation”; and

Whereas the President and Vice President Internal are jointly the signing officers of the Corporation; and

Whereas it is desirable to have clarity as to procedures should either the President of Vice President Internal be absent and unable to perform their duties; and

Whereas the bylaws currently have such procedures in the event that the President is absent and unable to perform their duties, but not the Vice President Internal; therefore

Be it resolved that Article 7.05 of the APUS Bylaws be amended as follows:

6.05 **Vice-President External**

Without limiting the generality of the foregoing in Section 6.02, or the ability of the Board from time to time to vary, add to or limit the powers and duties of any of the officer, the Vice President (External) shall:

(i) in the absence of the President or **Vice President Internal**, perform all duties of the President or **Vice President Internal**.

--- 10 minute break ---
12. Elections of Board of Directors for 2022-23 academic year

Relevant documentation: APUS Bylaws

a. Review of APUS Election Procedures

b. Election of Directors registered in Faculty of Arts & Science St George campus (6)

c. Election of Director registered in University of Toronto Mississauga campus (1)

d. Election of Director registered in University of Toronto Scarborough campus (1)

e. Election of Directors at-large (4)

f. Motion to ratify results

g. Motion to destroy the ballots

13. Other business

14. Adjournment