How to Register for Green Shield Canada Online Service?

Note: If you are a registered part-time student, you are automatically enrolled on the plan. However, a registration is required to access the GSC online service. By creating an online account and submitting claims electronically you are eligible to get your money back faster. You can include your direct deposit information in the online system or receive your reimbursement by cheque in the mail. Your online account is self-serve and you will be able to review your claims history.

To register for the online GSC service you would require a registration key.

**Step One** Visit [https://gsceverywhere.ca/login](https://gsceverywhere.ca/login)

**Step Two**
Click on “REGISTER YOUR ACCOUNT” On the bottom centre of the page.

**Step Three**
Type in your plan member ID number, APUSstudentnumber-00 (ex: APU99565324-00), number of dependent on your plan, date of birth, date of birth of dependents (if applicable) and click continue.
Register Your Account

Your member ID
Enter your member ID

Your date of birth
Choose a date

Number of other people (dependents) on your plan.
Enter "0" if you have no dependents.

Please confirm the date of birth of one of your dependents
Choose a date

Your date of birth
Choose a date

Number of other people (dependents) on your plan.
Enter "0" if you have no dependents.

Please confirm the date of birth of one of your dependents
Choose a date

Next

Having trouble? Find help in our support centre
or Click here to watch a video

Back to login
Step Four

Answer the question to validate your identity and click continue.

Step Five

Enter the following information to validate your account: year of birth and the last 3 digits of your student number and click next.
Account Validation

To validate your account, enter your year of birth, followed by the last three digits of your student number below (example: 19961223)

Enter it here: 

Next

Having trouble? Find help in our support centre or Click here to watch a video

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