

McKenzie PTA
EXECUTIVE BOARD MEETING MINUTES
September 10, 2019, 8:45 am – Learning Commons

Attendees: Amy Falkowski, Melissa Fenwick, Mary Fratini, Allison Frazier, Nathan Harada, Christi Harrison, Kelly Higgins, Laura Keslosky, CJ Leahy, Dana Nasiakos, Seth Reinick, Shauna Smith, Jane Tomlinson, Megan VanBuiten, Megan Virtanen

Amy Falkowski, President

- New Family Orientation – Successful event. Tours and presentation well received.
- District 39 Fashion Show – Volunteers needed. Contact MaryAnn O’Keefe.
- Pedal Power – People in community donate used bikes, fixed up and donated to CPS kids, need approval to use our blacktop. Date Nov 2, 2019 9a-12p.
- Creative playscape – Repairs complete, district made it safe. District wide building land grant agreements being written to ensure ongoing repairs are covered. Dana to contact district PTO with example of flexible seating as reason PTAs cannot be held responsible for ongoing costs.
- Vote to remove coffee from meetings – Approved.

Megan Virtanen, Treasurer

- Financial Report Attached
- A to Z did not multiply \$125 per child when quantity listed as more than 1 child.
- Suggestion to email parents letting them know of the glitch with request to check and donate – perhaps “Fundraising Friends” video via Facebook.
- Flex seating – Suggestion to host fundraisers to fund future flex seating roll outs.
- Communication needed to clarify which rooms need to be complete, enhancements and replacements to be made. Offline budget meeting to occur. Mrs. Hartman completed survey last year asking what they used and like. Suggestion to do a “coffee with the kids” gathering and video to communicate uses.

Nathan Harada, Enrichment

- 1st Graders did not increase to four sections. Others increased: 4th Grade – 5 classes, 2nd grade – 5 classes.
- 1st Grade Classrooms are not using Amanda Nyugent this year. Amy Falkowski will communicate with her.
- Garden – Shed was not installed last year. A vote was completed last year to install it and funding is available for it.

Shauna Smith, Communications

- Reviewing types of communication: A to Z, Monitor, Facebook (unofficial), Room Parents, Getting to Know McKenzie Guide (online only), Magnets

Melissa Fenwick, Room Parents

- Orientation meeting went well. Representatives for all classes. Email will go out to room parents with targeted messages as we get closer to click bid.

Alli Frazier, Secretary

- Search for President ongoing.

Amy Falkowski, President

- Conflict of Interest Forms – can send via DocuSend

Seth Reinick, Community Building

- Ice Cream Social this Sunday.
- Play practices begin today.
- First Day Coffee will need host for next year.

Megan VanBuiten and Mary Fratini, Fundraising

- Spirit Wear Sales - \$800 in August
- Fall Frenzy – Leaders coming to General Meeting
- Sign Up Parties – 14 confirmed parties, Amazing Race and Tacos and Tequilas already taken over. ClickBid launch October 20th. Have four events with ClickBid so have multiple opportunities. Read-A-Thon in previous years very successful – suggested as Flex-Seating specific fundraiser.
- Parent Party – April 18th confirmed. Michigan Shores paperwork on its way for \$800 reduced fee to include linens, seating, votives, space, etc.

Laura Keslowky, Parliamentarian

- Bylaws, documents in good order.

Next meeting October 8, 2019 at 8:45a.