

McKenzie PTA Executive Board Meeting Agenda

January 14, 2019 – 8:45 Room 107

- I. Welcome – Amy Falkowski – 5 minutes
- Call to Order/Purpose of Meeting/Agenda Review
 - Approval of December 2019 Exec Board Meeting Minutes

II. Program Reports and Follow Up/Next Steps – All

President – Amy Falkowski – 5 minutes

- Open Gym Help – **If anyone can help MA out if she needs it: All will/Denise and Amy**
- Non-Agenda items – **Email Amy Agenda items, if not, agenda will read as just “updates”**

Treasurer –Megan Virtanen and Christi Harrison – 10 minutes

- Monthly Financial Report
- iGNITE/Membership Status Report
- Budget Planning 2020/21
- Budget – reserves status
 - **High in Dec. just because it took a bit to get to reimbursements**
 - **Looking into a credit card for the future- could be a job for the Elect (procurement)**

Secretary – Allison Frazier – 5 minutes

- Nominating Committee Update and Timeline- **NA (Absent)**

President-Elect – Maggie O’Brien – 5 minutes – All roles filled except fund raising- Maggie talking to a few people

- Chair Recruitment 2020/21 Update – **will work on this next – started to get commitments from existing chairs**
- Updates – **Fall Frenzy: previous Presidents wanting to volunteer**

iGNITE! –Nathan Harada – 5 minutes

- Updates – Stem night- **proposal to have NT students to come in and help**
 - **Bus fees are coming in**

Fundraising –Megan Van Buiten/ Mary Fratini – 5 minutes – VS ad sales have launched – snail mail for some businesses to the front office – Ad sales: \$3000.00 so far

Personal ads just kicked off + fourth grade ads

Sign up parties had another \$1000 come in

Parent party tickets go on sale Feb 23

Will add info for parent party to monitor and room parents

- **Read a thon kicking off soon- payment collected through the website and kids will log on sheet (jule Gustfuson heading it) Feb 1-22- maybe just have parents write one check and they collect the money from friends/relatives**
- **cook book idea from CJ for Parent Party**
- **Variety Show update- this year’s ad sales are most difficult due to many changes to the process + VS changes in general is taking too much time/too many cooks**
 - **Needs to be streamlined going forward**
- **Other outstanding Fundraising topics to discuss**

Room Parents –Melissa Fenwick– 5 minutes – Staff gifts went out all went well

- **Over break, Melissa started an amazon wishlist for teacher items – parents can purchase directly from amazon and ship directly to the school – will be sent in Feb..**

- **Staff appreciation for Spring**- looking to do more than just meals every day (will scale back the food to avoid leftovers)- will have snacks that can last beyond the week-
massage and manicures maybe
- Updates

Communications –Shauna Smith and CJ Leahy – 5 min – **all good**

- Updates

Community Building - Heather Metz and Seth Reinick – 5 minutes

- **Open Gym Nights**
- **Sharing Committee wrap up**
- **Other**
 - **School play starts today: full casts on both casts- Wizard of Oz**

Parliamentarian – Laura Keslosky - 5 minutes- **absent**

Webmaster – Denise Lam – 5 minutes

Principal’s Report – Dana Nasiakos – 5 minutes

- **Feedback enrichment clubs managers: new idea of campus club- trying to figure out to do a school site: pilot a 3:30=6:30 option at McK, 3:30-4:30 enrichment clubs and childcare + after until 6:30 ASR at Rec Center will still be available. Would have to commit to 3-5 days vs just one day (ie flag football on Mondays)**

III. Conclusion

- **YMCA internet safety- bring to McK – maybe do in the learning commons 7/7:30**

McKenzie PTA
Profit and Loss
December 2019

Beginning Book Balance 12/1/19	\$153,486.78
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	Total
Income	
FUNDRAISING	
Parent Party Sign Up Parties	\$ 1,071.15
Total FUNDRAISING	\$ 1,071.15
INTEREST INC	\$ 13.41
Total Income	\$ 1,084.56

Gross Profit	\$ 1,084.56
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Expenses

CURRICULUM ENHANCEMENTS EXPENSE	
Ignite Grade Expenses	
Fine Arts	\$ 12.48
Ignite Student Services	\$ 1,851.00
Total Ignite Grade Expenses	\$ 1,863.48
Total CURRICULUM ENHANCEMENTS EXPENSE	\$ 1,863.48
DONATION/COMMUNITY BUILDING EXP	
Teacher & Staff Gifts/Donations	\$ 12,598.95
Total DONATION/COMMUNITY BUILDING EXP	\$ 12,598.95
FUNDRAISING EXPENSES	
Fall Frenzy	\$ 103.31
Total FUNDRAISING EXPENSES	\$ 103.31
SCHOOL SERVICE EXPENSE	
Staff Reimbursement	\$ 278.49
Total SCHOOL SERVICE EXPENSE	\$ 278.49
Total Expenses	\$ 14,844.23

Net Operating Income	\$ (13,759.67)
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Net Income	\$ (13,759.67)
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Ending Book Balance 12/31/19	\$ 141,869.08
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Ending Bank Balance 12/31/19	\$ 147,197.97
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Monday, Jan 13, 2020 11:14:30 AM GMT-8 - Cash Basis