

Executive PTA Meeting Notes  
April 14, 2020

Attendees: Amy Falkowski, Mary Fratini, Alli Frazier, Nathan Harada, CJ Leahy, Kelly Levine, Heather Metz, Dana Nasiakos, Maggie O'Brien, Shauna Smith, Jane Tomlinson, Megan Virtanen

- Welcome/Call to Order - Amy or Maggie
- Open Committee Positions-Maggie O'Brien
- Budget updates and overview-Megan Virt/Christi
  1. Expense reimbursements
    1. staff: 4/30
    2. board: 5/31
  2. **Budget Status:**
    1. Budget **Committee Members** and 1st Meeting
    2. Sign Up Parties-**Reimbursement Communication**
    3. **Flex Seating** project status
- PTA Event Updates-Maggie O'Brien
  1. 4th grade Farewell
  2. Fun Run
  3. Field Day
  4. Other
- Staff Appreciation-Melissa Fenwick
- Communications Update-Shauna Smith
- Website - Jane/Denise/Christi/Megan Virt
  1. Oppy to streamline backend functionality
- Other