



**Meeting November, 6th 2020 –  
8:45-9:45 AM 1705 Forest Avenue  
and [Zoom](#)**

## **McKenzie PTA, Executive Board**

**Attendees:** Alli Frazier, Christi Harrison, Kelly Higgins, Leslie Hinchcliffe, CJ Leahy, Dana Nasiakos, Maggie O'Brien, Seth Reinick, Robyn Schaefer, Kate Schmidt, Shauna Smith, Jane Tomlinson, Amy Weir

- **Welcome – Maggie O'Brien, President**

- Call to Order/Purpose of Meeting/Agenda Review/Updates
- Approval of Meeting Minutes: EB October 2020 - minutes approved.

- **Principal's Report – Dana Nasiakos**

Appreciate teacher's dinner, teacher conferences coming up, enrichment for all students to commence, school wide assembly today - kids logging on as a classroom in class and individually for remote.

- **Programs/Events Reports and Follow Up/Next Steps – All**

Treasurer –Christi Harrison/Gretchen Cappiello

- Monthly Financial Report - attached.
- Review the budget changes due to covid

Requirement remains for reserve of 60%. Last year upped the number to 70% (difference of \$17k) to prepare for 20/21 school year.

- Discussion of Variety Show expense on the proposed 20/21 revised budget

PTA 20/21 Donation–Kelly Higgins/Kate Schmidt

- Update on PTA 20/21 Ignite Needs

Ignite expected to use approximately half of the previous year's budget of \$24k as events will not begin until January. PTA Needs has 60% participation. Money raised being used for both Ignite and Teacher reimbursements. Working through expenses for in person versus remote learners and sharing costs across schools.

Interest in the Gardens being utilized for recess with parent volunteers. Dana to look into it and will get back to us. Maggie O'Brien to touch base with Alicia Cirrincionne.

Room Parents –Brandy Todd/Leslie Hinchcliffe

- Room Parents Update

Restocked teachers lounge. Amazon wishlist will be formed for next round to keep it supplied. Teacher and staff donation fund reminder sent last week. Funding less than last year. Hope to target people who haven't participated, yet. Romona sent PDF of how the gift will be

distributed - will use language from it to pull and post. At Central, 1x/month doing teacher appreciation. Each grade takes a turn doing the month. Room parents are in charge of it. Amanda Doblin previously led a Pot of Gold. Bucket of Love fell in February. Hope to focus on February and April. Reach out to Dawn Li to reword funding to stress one & done gift. Will source food locally for Covid-friendly dinners for teachers for conferences.

Community Building –Seth Reinick/Ryann Olsen

- Sharing Committee Success!

Share the Warmth, Erich Kirr and Jen Mullman brought over 300 coats to Carmen Buckner. Share the Feast news to come.

- Upcoming community building activities/events

Pumpkin carving contest a success! Thankful slideshow - opportunity for families to upload a picture of things they're thankful for.

Ryann Olsen and Shauna Smith - holiday bingo card. Talk to locations throughout our community where students go, take a picture, upload it to a bingo card and when the card is filled, they receive a prize.

District-wide event: World Kindness Day - get a rock, write a kind word on it, place it for people to find. Paint a rock/leave a rock idea. Writing thank you notes to school staff.

Fundraising –Mary Fratini/Megan Virtanen

- PTA 20/21 Donation Fundraising
- Spirit Wear Sale
- Book Fair Update

Communications –CJ Leahy/Robyn Schaefer

- Updates

Secretary – Allison Frazier/Amy Weir

- Nominating committee to be formed. Communication to go out in Monitor to recruit new members.

Webmaster –Jane Tomlinson

- Send requests!

Shauna Smith - VP, President Elect

Metrics committee working to spread the word to be safe. Be a Hero - Wear a Mask! How to celebrate safely for the holidays. Stop the spread, keep the schools open. Lawn sign push.

- **Conclusion/Next Steps**