

NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
Board of Trustees Meeting  
Thursday, July 21, 2016

**MEMBERS PRESENT:** Allen Bone, Clint Hoxie, Maggie Newman, Holly Wurl

**OTHERS PRESENT:** Abbi Dooley, Heather Miles, Kendra Mullison, Mary O'Brien, Marilyn Trosper, Rod McNeil

**ADDITIONS OR CHANGES TO THE AGENDA:** None

The meeting was called to order by board chair Clint Hoxie at 5:01 p.m.

**MINUTES:** The minutes of the regular meeting on Thursday, June 16, 2016, and the special meeting on Tuesday, June 28, 2016, were approved as written by general consensus.

**FINANCIAL:**

**Monthly Financial Report:** Marilyn Trosper presented the June 2016 financial report. She had emailed the monthly spreadsheet, the claims, and the Black Mountain Software reports to the trustees prior to the meeting. She noted that the month is still incomplete. The report from Lake County did not arrive until Monday, accounting for the delay. Also, interest earnings from the CDs have not yet been recorded, and more claims will be arriving. After a short discussion, Maggie Newman moved and Allen Bone seconded to *approve monthly financials as presented (incomplete)*. **Motion carried unanimously by voice vote.**

**Clarkson Account:** The quarterly Clarkson statement ending June 30, 2016 was presented. Maggie Newman noted that the fund has grown slightly since last year.

**FY2015 Audit:** The FY 2015 audit was submitted to the State of Montana before the June 30<sup>th</sup> deadline. Marilyn is still waiting for paperwork from the auditor in order to complete the required announcement in a local newspaper.

**FY2017 Budget:** Clint Hoxie asked if everyone had studied the library budget documents. They replied affirmatively. Clint asked for input. Holly Wurl had concerns about the Little Free Libraries and thought that having twelve may be excessive for this area. She also had concerns about the library marketing project. The other trustees disagreed. Clint Hoxie noted that he feels both projects provide excellent outreach and public relations. He thinks that, given the size of the library district, twelve Little Free Libraries are "barely visible." Allen Bone noted that all the LFLs are being used. Holly is concerned about the staff time and cost involved. Maggie Newman mentioned that Foundation Board member Cindy Willis offered to ask her husband, Jim Willis, to build the next four Little Free Libraries at a substantial cost savings.

## **BOARD BUSINESS:**

Election of Officers: The board held its election of officers for FY2017. Results, which were approved unanimously, are as follows:

- Chair: Clint Hoxie
- Vice-Chair: Allen Bone
- Tamarack Federation Representative: Holly Wurl
- Library Foundation Representative: Maggie Newman

Strategic Goals: A short discussion was held about strategic goals. Clint Hoxie noted that no decisions have been made about whether to rebuild or renovate the library. It is up to the board to figure out what the community wants. Allen Bone reminded everyone to follow the directive of the community surveys that are being done by the library. Maggie Newman agreed that it is important to study how Polson compares with other communities of the same size using statistics.

## **LIBRARY DIRECTOR'S REPORT**

New Employee: Marilyn Trospen introduced Heather Miles, the new Library Specialist. Heather greeted the board and summed up what she has been working on during her first few weeks.

Friends of the Library: Marilyn Trospen and Mary O'Brien attended a luncheon honoring Mary Ann Jones for her fifteen years of service to the Friends of the Library on June 30, 2016, at the Vine and Tap. The Friends planned to dissolve the group at this point. However, Dr. Rod McNeil, in attendance at tonight's meeting, has offered to lead the group from here. He will meet with Mary Ann next week to find out the specifics. The board and staff thanked Dr. McNeil for his generous willingness to help.

## **Programming:**

- Author Event: The next book reading and signing is in the planning stages. Mary O'Brien reported that three Montana authors have been invited to take part in the event on Tuesday, July 26, at 7:00 p.m. The participants will be Polson author Gary Cook, Montana suspense writer Christine Carbo, and Meadowlark Award winner Beth Hunter McHugh.
- Cherry Festival: Abbi Dooley reported on the 2016 Cherry Festival in downtown Polson. Staff members Angela Claver, Abbi Dooley, Kendra Mullison, Heather Miles, Taylor Rost, and Julie Wenner contributed, encouraging passersby to participate in the coloring contest and to take the library surveys. The following coloring contest winners were selected by two Sandpiper Gallery artists: Sarah Fales (children's contest), Raymond Fales (teen), and Julane Matejovsky (adult). 55 survey responses were tabulated, offering feedback in many areas. A summary was available for the trustees to peruse. Posters and handouts were available. NLCLF board member, Bob Bushnell, also helped at the library booth by sharing information about the Foundation. Foundation brochures were available. The library's booth was in a heavy traffic area and the Story Shuttle was parked there throughout the event.
- Fall Workshops: Marilyn reported that the annual Fall Workshops will be held here in Polson at the Red Lion on Wednesday, September 14, 2016. A trustee session will be on the 13<sup>th</sup>. The library will host.

**OTHER BUSINESS:** None.

**PUBLIC PARTICIPATION COMMENTS:** Dr. Rod McNeil spoke again about his willingness to revive and lead the Friends of the Library. He feels the Friends group is a tremendous resource and was alarmed that such a positive entity was disbanding. He also feels that it is important to be aggressive in supporting the library in our community and is more than willing to help.

Maggie Newman noted that she will email her budget suggestions to everyone prior to August board meeting.

**NEXT REGULAR MEETING:** The annual public hearing for the FY2017 library budget will be Thursday, August 18, 2016, at 5:00 p.m. in the library meeting room. The regular meeting of the board of trustees will take place at 5:30 p.m. in the same location.

**ADJOURNMENT:** The meeting adjourned at 6:10 p.m. The board then met in Executive Session for the Library Director's annual evaluation.

Respectfully submitted,

Marilyn Trospen  
Library Director