

**Tremont Borough Council
REGULAR MEETING**

CALL TO ORDER:

President Donmoyer called the meeting of the Tremont Borough Council to order at 6:30 p.m. on March 13, 2018 at the Tremont Borough Building.

ATTENDANCE:

Council members: President Robert Donmoyer, James G. Scheibley, Philip Kintzel, Vice-President William Ochs and Daniel Noll.

Also attending: Mayor Ricky A. Ney Jr., Solicitor Melissa Kelso, Secretary-Treasurer Shea Lucas, Sergeant John Borchick, Fire Chief Brian Eisenacher, and Reporters Joan Schwer and Rebecca Zemenick.

Citizens in attendance: Roger Adams, Kathy Adams, Doris Hubler, Gerald Fasnacht, Joseph & Bonnie Ganly, Shirley Fisher, Kathleen Krammes, Jane Bettinger, Jaine Wansley, Dale Marks, Butch Kender, Michael Renninger, Steve and Jane Boyer, Joseph Wolff and Roger M. Adams.

Absent: Police Chief Michael Conway and Health & Safety Officer Lewis Moyer.

APPROVAL OF MINUTES:

Motion made by Scheibley, second by Ochs, to approve the minutes of the February 13, 2018 Regular Meeting. All in favor, Minutes approved.

PUBLIC COMMENTS: (AGENDA ITEMS ONLY)

1. Gerald Fasnacht commented on the Street Bids – He recommended that the Borough keep up with maintaining the roads that were already done. He also commented on the Badges for the Mayor and the Health Officer questioning if the County still offers the I.D. Badges.
 - » Scheibley told him that they do still issue the Total Visibility Badges for everyone who works or volunteers in the Borough. Scheibley thinks those badges are better than the gold badge because the Total Visibility badges have pictures on them. He also stated that all the previous Mayors only had the County issued badges.

SOLICITOR'S REPORT:

Solicitor Kelso had nothing to report.

PUBLIC UTILITY AND STREETS:

- Motion made by Kintzel, second by Scheibley, to advertise the 2018 Road Bids. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Motion made by Scheibley, second by Noll, approving the request of Jeremy Lotwick and Jenna Himmelberger to install a sewer line at 202 North Crescent St. (parcel # 67-02-0004.000) at no cost to the Borough. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Scheibley received quotes from two companies for the Handicap Ramps that need to be installed with the upcoming road work. Kintzel recommended that Scheibley meet with the two companies. Council decided to wait to until next meeting and do the Handicap Ramp Quotes with the Road Bids.

PROPERTY:

- Ochs reported that the Borough's insurance company recommended having flood insurance on all of the Borough owned properties, but Council feels it is unnecessary to have flood insurance on properties that aren't even in a flood plain.
- The boiler at the Magistrate's Building is in bad shape. The Contractor is making the necessary repairs, but he recommends that Council start looking into ways to obtain the funds for a new boiler system. Scheibley said the boiler is getting inspected tomorrow.

MAYOR'S REPORT:

- Motion made by Ochs, second by Scheibley, to reimburse Mayor Ney for the When to Work Scheduling Program in the amount of \$100.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

- A Motion was made by Ochs to reimburse Mayor Ney for his Mayor’s badge and to purchase Lewis Moyer a Health Officer badge at a cost of \$64.45 each.
 - Scheibley wanted to comment on the Motion before it was voted on. He felt it was unnecessary for the Mayor to have the gold badge when Total Visibility provides I.D. badges with your picture on it for free through the 9-1-1 Center.
 - Both Mayor Ney and Lewis Moyer have Total Visibility I.D.Badges.
- Motion made by Noll, second by Scheibley, to table the badge discussion until next meeting. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
 - ◇ *The Motion made by Ochs was still on the floor when Noll made the Motion to table the discussion.*
- The Mayor reported that he spent most of the month working to get the Station set up and organized. Desks and Laptop computers were donated to the Police Department.
- Mayor Ney is working on a contract for Frailey Township. 2008 was the last time the contract was updated so he is working on a new full contract. Law & Order will meet with Frailey’s Board of Supervisors.
- There will be a Crime Watch and Youth Leadership Meeting on March 18th at 7:00 p.m. at Borough Building.

LAW & ORDER:

- Sgt. John Borchick submitted the Police Report for February 2018:

FEBRUARY 2018			
<i>Assault Calls</i>	<i>1</i>	<i>Harassment Complaints</i>	<i>1</i>
<i>Phone Assignments</i>	<i>4</i>	<i>Theft Report</i>	<i>1</i>
<i>Assist another Agency</i>	<i>2</i>	<i>Alarm</i>	<i>1</i>
<i>Meeting</i>	<i>1</i>	<i>Request for Assistance</i>	<i>4</i>
<i>Abandoned Vehicle</i>	<i>1</i>	<i>Quality of Life</i>	<i>1</i>
<i>EMS Calls</i>	<i>5</i>	<i>Parking Tickets</i>	<i>6</i>

<i>Full Time Hours</i>	<i>167</i>
<i>Part – Time Hours</i>	<i>8.25</i>

- Motion made by Scheibley, second by Noll, to advertise for Part-Time Officers. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Motion made by Scheibley, second by Kintzel, permitting Sgt. Borchick to attend Armor School on May 31st at a cost of \$250.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Scheibley reported that the evidence room in the Police Station is finished.

PUBLIC HEALTH AND SAFETY:

» **FIRE CHIEF’S REPORT**

Chief Brian Eisenacher submitted the Tremont Fire Company Report for February 2018:

<u>INCIDENTS</u>	
<i>Motor Vehicle Accidents - unk. Inj.</i>	<i>3</i>
<i>Motor Vehicle Accidents - Inj.</i>	<i>1</i>
<i>Motor Vehicle Accidents - ENT</i>	<i>3</i>
<i>Automatic Fire Alarm</i>	<i>1</i>
<i>Structure Fires</i>	<i>1</i>
<i>Medical Assist</i>	<i>1</i>
<i>Fire Police Assist</i>	<i>4</i>
<i>Chief’s Request</i>	<i>1</i>

<u>MAN HOURS</u>	
<i>Incident Hours</i>	<i>112</i>
<i>Administration Hours</i>	<i>152</i>
<i>Maintenance Hours</i>	<i>35</i>
<i>Training Hours</i>	<i>42</i>
<i>Fundraising Hours</i>	<i>626</i>

2018 TOTAL MAN HOURS	609
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- Fish Fries are underway on Fridays (5:00 p.m. – 7:00 p.m.) until March 28th. Take-out orders are taken starting at 4:00 p.m.

- The Fire Company will be getting more smoke detectors from WNEP Operation Save A Life. Borough Residents in need of them or if your existing smoke detectors are over 10 years old, please call the Fire Company at 570-695-3915 or contact them through their Facebook Page.
- Chief Eisenacher asked residents living around fire hydrants to please try to keep them clear of snow and accessible by clearing a path and 3 feet around the hydrant.
- If you are interested in volunteering to help at the fish fry or if you know anyone that needs community service hours, please call the Firehouse at 695-3915.
- Motion made by Scheibley, second by Noll, to reimburse The Tremont Fire Company for the cost of their Insurance Policy Renewal in the amount of \$1,150.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

» **HEALTH & SAFETY OFFICER’S REPORT**

Health & Safety Officer Lewis Moyer was not in attendance, but Mayor Ney reported on his behalf.

- He currently has 2 ongoing Investigations
- One Food Inspection in February.
- Motion made by Scheibley, second by Noll, to Appoint Lewis Moyer as Deputy EMA Coordinator upon completion of background checks and approval from the EMA Office. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Motion made by Scheibley, second by Kintzel, approving Pottsville’s request for Fire Police assistance for the Yuengling Light Lager Jogger Race on Saturday, April 21st. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

» **PROPERTY MAINTENANCE – ENGINEER’S REPORT**

NO REPORT SUBMITTED BY MARTY SOWERS THIS MONTH

RECREATION & EDUCATION:

- Motion made by Kintzel, second by Ochs, to advertise for Lifeguards for the 2018 Season. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Scheibley recommends that Joseph Wolff is hired as Senior Lifeguard this Season.
- Scheibley applied for two grants for the basketball courts and lawn equipment replacement.

TREASURER REPORT:

- As of February 28, 2018, the ending balance of all accounts is \$116,629.69.
- Motion made by Kintzel, seconded by Noll, to accept the Treasurer’s Report. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Report accepted.

INCOME

<u>GENERAL ACCOUNT</u>				
Recorder of Deeds	Realty Transfer Taxes	Jan-18		\$ 158.63
Schuylkill Co. Treasurer	District Magistrate Rent	Feb-18		\$ 1,895.00
	Road & School Taxes	Nov-17		\$ 238.77
Berkheimer	Delinquent Per Capita Taxes	Dec-17		\$ 82.26
Diakon	Rent	Feb-18		\$ 873.33
Eclipse Volleyball	Rent	Dec-17	650.00	\$ 684.48
	Electric	Dec-17	34.48	
Bonnie Kupp	Electric	4th Quarter 2017		\$ 36.95
Library	Rent	Feb-18		\$ 200.00
	Payroll Reimb	1/12/2018	472.25	\$ 882.88
	Payroll Reimb	1/26/2018	410.63	

Frailey Twp.	Police Coverage	Dec-17	3,780.00	\$ 8,325.00
	Police Coverage	Jan-18	4,545.00	
	Road Salt Reimb.			
Parking Meters	Meter Money Collected	Feb-18		\$ 20.65
Parking Tickets	6 Tickets Paid	Feb-18		\$ 80.00
Police Reports	Handler, Henning & Rosenberg	Fee for Copy of Police Report	15.00	\$ 30.00
	Metropolitan Report Bureau	Fee for Copy of Police Report	15.00	
TMC Transportation	Payment for damaged Hydrant	317 W. Main St		\$ 5,522.81
Misc. Rentals	TCO Room	1/27 Fidler Party - 2 hours	50.00	\$ 275.00
	Gymnasium	2/3 Shadler Party - 4 hours	100.00	
	Gymnasium	2/14 PG Basketball- 2 hours	50.00	
	TCO Room	2/12 Divine Funeral Dinner-3 hrs	75.00	
Funds Transfer	from PLGIT General	2/21/2018		\$ 10,000.00
Mid Penn Bank	Account Interest	Feb-18		\$ 1.14
TOTAL				\$ 30,892.60

<u>PAYROLL ACCOUNT</u>				
Funds Transfer	From PLGIT General Acct	2/9/2018	\$	10,000.00
Funds Transfer	From General Acct	2/21/2018	\$	10,000.00
Mid Penn Bank	Account Interest	Feb-18	\$	0.07
TOTAL				\$ 20,000.07

<u>SWIMMING POOL ACCOUNT</u>				
Mid Penn Bank	Account Interest	Feb-18	\$	0.32
TOTAL				\$ 0.32

<u>POLICE FUND ACCOUNT</u>				
<i>NO INCOME TO REPORT</i>				
TOTAL				\$0.00

<u>PLGIT GENERAL ACCOUNT</u>				
Berkheimer	EIT	Feb-18	\$	18,769.57
Berkheimer	LST	Feb-18	\$	3,999.73
Mid Penn Bank	Account Interest	Feb-18	\$	27.64
TOTAL				\$ 22,796.94

<u>FIRE DEPT. FUND ACCOUNT</u>				
Mid Penn Bank	Account Interest	Feb-18	\$	12.81
TOTAL				\$ 12.81

<u>HIGHWAY AID ACCOUNT</u>				
Mid Penn Bank	Account Interest	Feb-18	\$	35.58
TOTAL				\$ 35.58

EXPENSES

<u>GENERAL ACCOUNT</u>				
Wire Tele-View	Police Internet		41.20	\$ 53.70
	Garage Internet		12.50	
Frontier	Borough Office/Mayor		151.90	\$ 333.89
	Police		137.48	
	Garage		44.51	
Carissa Seiger	Cleaning Service - TACC Building		100.00	\$ 650.00
	Cleaning Service - Clay St. bldg.		550.00	
Gratz Bank	Mem. Street Light Loan			\$ 2,200.39
Kelso Law	Solicitor Fees	Jan-18		\$ 975.00
Berkheimer	EIT Commissions Fee	Jan-18	117.26	\$ 127.21
	Lst Commissions Fee		9.95	

Ehrlich	Pest Control – TACC Building		57.00	\$ 107.00
	Pest Control – Clay St. Building		50.00	
Capital Blue Cross	Employee Insurance (Kohr)		695.18	\$ 2,293.12
	Employee Insurance (Lucas)		591.78	
	Employee Insurance (Scheibley)		1,006.16	
Kreiser's	Police Fuel		440.02	\$ 440.02
Emil Rarick	TACC Fuel		458.19	\$ 622.79
	Garage Fuel		164.60	
Potts & Monger	Garbage Removal			\$ 60.00
SCMA	TACC Sewer	Jan-18	58.00	\$ 6,232.88
	TACC Water		15.60	
	Clay St. Sewer		58.00	
	Clay St. Water		145.20	
	Hydrants		361.05	
	Hydrant Replaced		5,522.81	
	Fees		72.22	
PPL	TACC	Jan-18	168.47	\$ 7,056.88
	Clay St.		4,781.95	
	Garage		169.76	
	Gazebo		47.74	
	Playground		44.74	
	Signal		-	
	Street Lighting		1,844.22	
Staples	Boro Office Supplies		127.82	\$ 161.32
	General Expense Supplies		10.48	
	Police Office Supplies (Mayor)		23.02	
Petty Cash	Replenishment # 1			\$ 50.00
Republican	2018 Meetings Ad			\$ 182.66
Post Office	Stamps			\$ 50.00
Rhoades Law	Employee Pension Purposes	Dec-17		\$ 206.96
Lettich & Zipay	2016 Audit			\$ 2,500.00
County Treasurer	Per Cpita Bills			\$ 170.40
YIS Cowden	2018 Calibrations			\$ 94.50
Paulette Yuschock	Refund - Portion of 2017 Recog. Fund			\$ 45.00
Ed & Sharon Morgan	Donation - Chase Morgan Memorial Fund			\$ 475.00
Klinger & Stehr	Police Tires			\$ 681.52
B&S Auto	Maintenance Items & Parts	Police Vehicle		\$ 190.32
Werner's	Misc. Maint. & Repair Items	Police Vehicle & Tractor		\$ 200.71
Informant Tech.	Support Contract	Police Dept.		\$ 2,035.00
Funds Transfer	To Payroll Account	2/21/2018		\$ 10,000.00
TOTAL				\$ 38,196.27

PAYROLL ACCOUNT

2/9/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,175.41
	Payroll Checks	Employee Payroll Check Total	\$ 2,448.54
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,510.20
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 38.20
2/23/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,049.33
	Payroll Checks	Employee Payroll Checks	\$ 2,716.17
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,584.22
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 38.80
	Aflac	Monthly deducted premiums	\$ 200.36
	F.O.P.	Monthly deducted premiums	\$ 24.00
TOTAL			\$18,785.23

<u>SWIMMING POOL ACCOUNT</u>			
1678	Commonwealth of PA	Business License Renewal	\$ 35.00
1679	Yellow Pages	2018 Phone Listing	\$ 396.00
<u>TOTAL</u>			<u>\$431.00</u>
<u>POLICE FUND ACCOUNT</u>			
NO EXPENSES TO REPORT			
<u>TOTAL</u>			<u>\$0.00</u>
<u>PLGIT GENERAL ACCOUNT</u>			
Funds Transfer	To Payroll Account	2/9/2018	\$ 10,000.00
Funds Transfer	To Payroll Account	2/21/2018	\$ 10,000.00
Funds Transfer	To Miner's General Account	2/21/2018	\$ 10,000.00
<u>TOTAL</u>			<u>\$30,000.00</u>
<u>FIRE COMPANY FUND ACCOUNT</u>			
NO EXPENSES TO REPORT			
<u>TOTAL</u>			<u>\$0.00</u>
<u>HIGHWAY AID ACCOUNT</u>			
802	Pottsville Materials	Cold Patch	\$ 123.88
803	American Roack Salt	Road Salt	\$ 1,572.69
804	Steel & Metal Service Center	Calcium Chloride	\$ 158.00
805	American Technologies	Vacate	\$ 1,056.00
806	Kreiser Fuel	Borough Fuel	\$ 703.25
<u>TOTAL</u>			<u>\$ 3,613.82</u>

FINANCE:

- Motion made by Ochs, seconded by Scheibley, to pay the Schuylkill Conservation District Invoice in the amount of \$3,750.00. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.

OLD BUSINESS:

- Motion made by Ochs, seconded by Scheibley, to purchase a 10-hour block of time for the Borough Office and the Police Department to share from American Computer Associates at a cost of \$850.00. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.
- Mayor Ney reported that the Website is coming along nicely and he recommends that everyone go on and see what has been added.

NEW BUSINESS:

NO NEW BUSINESS TO REPORT

EXPENDITURES:

- Motion made by Kintzel, second by Scheibley, to approve the Expenditures. All in Favor.

CITIZEN COMMUNICATIONS:

1. Roger M. Adams
 - » How many part-time Officers are going to be hired and where is the money to pay them coming from?
 - » President Donmoyer said that at this time we will be looking at the number of available hours each of the applicants will be able to provide to the Borough and go from there.
 - » President Donmoyer explained that some money was budgeted for part time officers, and some money will come out of the UCR money in the Police Fund Account.
 - » Is the new computer company cheaper than the computer repair guy we have now?
 - » The Secretary told him that this company is not cheaper but they are more qualified on the technology part. They can log into my computer from anywhere and fix the problems.
 - » There are 2 sidewalks in the Borough that haven't been shoveled at all, when is this going to be enforced?
 - » Mayor Ney told him to see him after the meeting to get the addresses of these properties.
2. Gerald Fasnacht
 - » Did anyone ever look into refinancing the MEM Loan
 - » President Donmoyer said it will be paid off next year.
 - » What is this Armor School that Sgt. Borchick is going to?
 - » Mayor Ney said that Borchick will get certified as an Armer. He will be able to take all of the guns apart and service and clean them.
 - » He again remarked on how much of a pleasure it is to see Council getting along.
3. Kathy Adams
 - » Is the Police Fund Account the old Police SUV Account?
 - » The Secretary told her yes. After the SUV was paid off we just kept that account open and it is no longer just money towards a vehicle, it can be used for anything Police related. The UCR money gets deposited in the Account now.
4. Roger D. Adams
 - » There should be more surveillance at the Police Station. He requested that for years, but it always got put to the side and never acted upon. We can add cameras to the system we have now.
 - » Mayor Ney said that Borchick will get certified as an Armer. He will be able to take all of the guns apart and service and clean them.
 - » Scheibley asked Mayor Ney when we will be back up to full Police manpower, because Frailey's hours were short again this month. He doesn't understand if we have 2 full time officers at 40 hours per week, why are the hours for Frailey still short.
 - » The Mayor said it will be discussed in Executive Session.

EXECUTIVE SESSION:

- Motion made by Scheibley, second by Kintzel, to enter into an Executive Session at 7:26 p.m.; All in favor.
- Motion made by Noll, second by Scheibley, to exit Executive Session and enter back into Regular Meeting at 8:15 p.m.; All in favor.

REGULAR MEETING BACK IN SESSION:

- Motion made by Scheibley, second by Kintzel, to rescind his original Motion to advertise for Part-Time Police Officers. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.
- Motion made by Scheibley, second by Kintzel, to hire Candidates 1, 2 & 3 as Part-Time Police Officers on the recommendations of Law & Order. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.

ADJOURNMENT:

- Motion made by Kintzel, second by Noll, to adjourn the meeting at 8:20 p.m.; All in favor.

ATTEST:

Handwritten signature of Sheri D. J... in cursive script.

PRESIDENT:

Handwritten signature of P. Donmoyer in cursive script.