

**January 2, 2018**

**Tremont Borough Council  
REGULAR MEETING**

**CALL TO ORDER:**

President Donmoyer called the meeting of the Tremont Borough Council to order at 6:53 p.m. on January 2, 2018 at the Tremont Borough Building.

**ATTENDANCE:**

Council members: James G. Scheibley, Robert Donmoyer, Philip Kintzel, William Ochs and Daniel Noll.

Also attending: Mayor Ricky A. Ney Jr., Solicitor Melissa Kelso, Secretary-Treasurer Shea Lucas, Sergeant John Borchick, Fire Chief Brian Eisenacher, Health & Safety Officer Lewis Moyer, and Reporter Joan Schwer.

Citizens in attendance: Roger Adams, Kathy Adams, Doris Hubler, Gerald Fasnacht, Shirley Fisher, Kathleen Krammes, Jane Bettinger, Cheryl Mack, Paulette Yuschock, Dale Marks, Emily Brown, Keith Lengle, Cathy Brown, Cassandra Renninger, Linda Renninger and Michael Renninger.

Absent: Police Chief Michael Conway

**APPROVAL OF MINUTES:**

Motion made by Kintzel, second by Scheibley, to approve the minutes of the December 12, 2017 Regular Meeting with the Health & Safety Officer Lewis Moyer's name added in attendance. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Minutes approved.

**PUBLIC COMMENTS: (AGENDA ITEMS ONLY)**

*NO PUBLIC COMMENTS*

**SOLICITOR'S REPORT:**

Solicitor Kelso requested an Executive Session at the end of the meeting regarding a personnel issue.

**PUBLIC UTILITY AND STREETS:**

*NOTHING TO REPORT*

**PROPERTY:**

- Noll questioned if the Issues with the sink in the TCO room were fixed. Scheibley said the company hasn't been out to fix it yet because they are backlogged with frozen pipes.
- Scheibley informed Council that he had to reinforce the light above the exterior door of the Borough Building (ambulance side of the building) because it was ready to fall.

**MAYOR'S REPORT:**

AS SUBMITTED BY MAYOR NEY: JANUARY 2, 2018

I will be taking over custody of the Police Schedule and it will be secured to my office only and my immediate staff until further notice. I need to secure, account, and maintain safety and order in our community with accountability and confidentiality.

With that being said Resident's I assure you that you have 24/7 Police Coverage between our local department or State Police. When you have an emergency please dial 911. If you have a non-emergency that needs assistance contact 570-695-3131. Please I ask you to contact that number if you have phone messages or needs that are non- emergency. My staff will be prompted to answer phone messages daily, with exceptions to holidays.

If you contact 911 and our department is not on your call, it is transferred to PSP. If you need their number it is 570-754-4600. I do not have our answering machine at the local police station hooked up since I cannot have accountability of your phone calls for assistance there.

If you need my Information I asked that you record down that the Mayor's Office number is 570-695-3406 will look at checking it weekly. If immediate attention is needed or concerns you can contact me via pager 570-621-1070. I ask for you to get a response within 24 hours. Please be aware of work full time and I did strive to take an oath to better our community but will need your assistance in this matter as an acceptable timely response to your concerns and as noted see below on resident complaint form.

Resident Complaint Form: This was created to assist our Residents in issues, and concerns addressed towards our local police department. I ask each resident to look into complying with this matter. If you would like issues

resolved I ask each and every one of you to take the time and effort to fill this out it can be mailed, picked up, faxed, emailed, and sent back to us at: TREMONT BOROUGH 139 Clay Street Suite 1 Tremont PA 17981, 570-695-2199, or as noted above my information, Fax 570-695-2232, or email at: [tbsec@wtvaccess.com](mailto:tbsec@wtvaccess.com). If you call verbally to file a complaint it will not be addressed until a written complaint is filed. If you need assistance in filing the secretary will be in touch with me to assist you.

Request for Motion: For council to approve for Mayor Ney and each of the current officers, (and any hired in future) to obtain domain emails through the borough website. Estimated cost not to exceed \$50 dollars.

- Motion made by Kintzel, second by Scheibley, permitting Mayor Ney to purchase domain emails through the borough's website for himself and the four officers, not to exceed \$50.00. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

Dumpster Permit Applications: Located in the Lobby at Borough Hall. Fee is \$50 for a permit, and it is valid 3 months from date of issue. A \$25. Retainer Fee will be refunded if dumpster is removed within the allotted time frame. This will be enforced.

Parking Ordinances Will be enforced after this evening. I ask each citizen to be accountable for looking at signage, meters, etc.

911 Address: I will be working dignity with our local police force on reviewing with our communications center with verifying some folk's address and comparing to the Schuylkill county parcel locator. This is imperative to review and have our local public safety officials find you when an emergency strikes.

Request for Motion: Approve Sergeant Borchick to attend a training seminar for the FOP. March 22-25, 2018 at no cost to the borough.

- Motion made by Kintzel, second by Ochs, allowing Sergeant Borchick attend the FOP Training Seminar from March 22<sup>nd</sup> – 25<sup>th</sup> at no cost to the Borough. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

Request for Motion: Council to Approve and cover the costs of Registration for the Mayor and 2 full-time Officers to attend the Pennsylvania Chiefs of Police Association 105 Annual Education and Training Conference on June 17-20, 2018. Registration costs not to exceed \$275.00 per person.

- Motion made by Noll, second by Kintzel, to table the Mayor's request for the Borough to approve and cover the Registration costs for himself, Chief Conway and Sergeant Borchick to attend the Pennsylvania Chiefs of Police Association 105 Annual Education and Training Conference on June 17<sup>th</sup> – 20<sup>th</sup> 2018. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. *Tabled until next meeting.*

Request for Motions: Secondary Police Vehicle: \$1,000 cap on fixing up our 2002 ford explorer and it being used in winter storms, once again to keep it running well, and it being as our secondary car. This unit has been out of service since end of August and needs fixed, replaced, etc. Review your packet on the options for slight discussion and a motion to move forward.

- Motion made by Kintzel, second by Ochs, to fix police vehicle with a \$200.00 cap. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

Also, Motion to approve tires on the new police car. See quote.

- Motion made by Kintzel, second by Scheibley, to purchase four new tires for the police vehicle, not to exceed \$700.00. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

Enforcement of Landlords Ordinance to begin immediately. All landlords in our borough will be made aware of mandatory reporting to our borough hall within 15 days of the leasing the property. All tenants over the age of 18 must be included on the Occupancy Notice Form.

Request for Motion: to table the topic of the Leash Law postings and signs until next meeting.

- Motion made by Scheibley, second by Noll, to table the topic of the Leash Law postings and signs until next meeting. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

Information: to enforce Quality of Life and at this time hold it to mayor, police department and again to a workshop meeting of a committee to assist in organizing and assisting in the town cleanup project. I like to discuss with non-profit organizations, look at our local businesses with assisting in this project. Finding a volunteer coordinator or two to assist and develop a game plan.

Part-Time Officer Rate: The average rate is \$20.00, our part-timers are getting \$16.00, with no benefits. This rate needs to be increased.

- Solicitor Kelso advised the Mayor and Council to get all of the information before making a Motion to increase these rates, because there a certain laws and specific procedures that need to be followed especially when the FOP and valid contracts are involved.
- Motion made by Noll, second by Scheibley, to table the rate increase for Part-time Officers until next meeting. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

## **LAW & ORDER**

- *NO REPORT SUBMITTED BY CHIEF CONWAY THIS MONTH*

## **PUBLIC HEALTH AND SAFETY:**

### ▪ **FIRE CHIEF'S REPORT**

Chief Brian Eisenacher submitted the following report for the Tremont Fire Company for December 2017.

*2 – Motor Vehicle Accidents 1–Structure Fire 1 – Automobile Fire 1 – Automatic Fire Alarm  
with Injuries*

- Fire Chief Eisenacher reported the following breakdown of hours for December 2017:  
Incident total = 57 hours, Administration total = 185 hours, Maintenance total= 62 hours,  
Training total = 83 hours Fundraiser total = 281 hours. **Total hours for 2017 = 7,308 hours.**
  - There are several smoke detectors available that were provided by WNEP's Operation Save A Life.
  - Chief Eisenacher asked residents living in the area of fire hydrants to please try to keep them shoveled and clear of snow.
  - The Fire Company has weekly training on Monday nights at 6:30. If you are interested in joining, please stop by.
- **HEALTH & SAFETY OFFICER'S REPORT**
    - Health & Safety Officer Lewis Moyer reported that he had one Health Inspection in December in Frailey Township, and no Food Inspections.
    - Moyer thanked the Secretary for her help and patience with dealing with all of the calls that day.

### ▪ **PROPERTY MAINTENANCE – ENGINEER'S REPORT**

*NO REPORT SUBMITTED BY MARTY SOWERS THIS MONTH*

## **RECREATION & EDUCATION:**

*NOTHING TO REPORT*

## **TREASURER REPORT:**

- As of December 31, 2017, the ending balance of all accounts is \$173,151.27.
- Motion made by Scheibley, seconded by Kintzel, to accept the Treasurer's Report. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

**INCOME**

<u>GENERAL ACCOUNT</u>				
Recorder of Deeds	Realty Transfer Taxes	Nov-17		\$ 301.35
Cheryl Mack	Real Estate Taxes	Nov-17	2,242.70	\$ 2,275.70
	Per Capita Taxes	Nov-17	33.00	
Schuylkill Co. Treasurer	District Magistrate Rent	Dec-17		\$ 1,895.00
	Road & School Taxes	Sep-17		\$ 867.14
Berkheimer	Delinquent Per Capita Taxes	Aug. - Oct. 2017		\$ 573.25
SCMA	Street Openings & Retainers	Church St		\$ 1,000.00
Tremont Senior Citizens	Rent	Dec-17		\$ 120.00
Diakon	Rent	Dec-17		\$ 873.33
Bonnie Kupp	Rent	Dec-17		\$ 375.00
Library	Payroll Reimb	12/15/2017		\$ 479.50
Barry Koch Jr.	Purchase of MiddleCreek Property	10% Deposit	1,227.00	\$ 12,277.00
		Remaining Balance	11,050.00	
Frailey Township	Police Coverage	Nov-17		\$ 3,285.00
MetLife	Dividends	4th Quarter		\$ 4.00
Copies	Misc. Copies	Borough Office		\$ 6.00
District Justice Court	Vehicle & Crimes Code Report	Nov-17		\$ 278.01
Mid Penn Bank	Account Interest	12/31/2017		\$ 3.24
<b>TOTAL</b>				<b>\$ 24,613.52</b>

<u>PAYROLL ACCOUNT</u>				
Funds Transfer	From General Acct	12/14/2017		\$ 11,500.00
Mid Penn Bank	Account Interest	Dec-17		\$ 0.28

**TOTAL** **\$ 11,500.28**

<u>SWIMMING POOL ACCOUNT</u>				
Mid Penn Bank	Account Interest	Dec-17		\$ 0.33

**TOTAL** **\$ 0.33**

<u>POLICE FUND ACCOUNT</u>				
Funds Transfer (General Acct)	UCR Report Money	\$13,497.71		\$15,133.35
Funds Transfer (General Acct)	UCR Report Money	\$1,357.63		
Funds Transfer (General Acct)	UCR Report Money	\$278.01		
Mid Penn Bank	Account Interest	Dec-17		\$ 0.41

**TOTAL** **\$15,133.76**

<u>PLGIT GENERAL ACCOUNT</u>				
Berkheimer	EIT	Dec-17		\$ 9,596.34
Berkheimer	LST	Dec-17		\$ -
Comm. Of PA	State Police Fines			\$ 443.69
Mid Penn Bank	Account Interest	Dec-17		\$ 53.04

**TOTAL** **\$ 10,093.07**

FIRE DEPT. FUND ACCOUNT

Mid Penn Bank	Account Interest	Dec-17	\$	12.18
<b><u>TOTAL</u></b>			<b><u>\$</u></b>	<b><u>12.18</u></b>

HIGHWAY AID ACCOUNT

Mid Penn Bank	Account Interest	Dec-17	\$	29.21
<b><u>TOTAL</u></b>			<b><u>\$</u></b>	<b><u>29.21</u></b>

**EXPENSES**GENERAL ACCOUNT

Wire Tele-View	Police Internet		39.95	\$	49.95
	Garage Internet		10.00		
Frontier	Borough Office/Mayor		147.00	\$	325.34
	Police		134.24		
	Garage		44.10		
Carissa Seiger	Cleaning Service - TACC Building		100.00	\$	650.00
	Cleaning Service – Clay St. bldg.		550.00		
Gratz Bank	Mem. Street Light Loan			\$	1,021.55
Kelso Law	Solicitor Fees	Nov-17		\$	1,179.37
Berkheimer	EIT Commissions Fee	Nov-17	369.13	\$	457.47
	Lst Commissions Fee		88.34		
Ehrlich	Pest Control – TACC Building		56.00	\$	106.00
	Pest Control – Clay St. Building		50.00		
Capital Blue Cross	Employee Insurance (Kohr)		695.18	\$	2,293.12
	Employee Insurance (Lucas)		591.78		
	Employee Insurance (Scheibley)		1,006.16		
Kreiser's	Police Fuel			\$	197.58
Emil Rarick	TACC Fuel	222.52	651.66	\$	981.72
	Garage Fuel		107.54		
Potts & Monger	Garbage Removal			\$	60.00
SCMA	TACC Sewer	Nov-17	58.00	\$	637.85
	TACC Water		15.60		
	Clay St. Sewer		58.00		
	Clay St. Water		145.20		
	Hydrants		361.05		
Sommer Inc	Boiler Service Contract - Annual Payment	2nd year of 3-year Contract		\$	800.00
PPL	TACC	Nov-17	150.73	\$	2,602.64
	Clay St.		306.62		
	Garage		123.48		
	Gazebo		46.19		
	Playground		46.33		
	Signal		31.80		
	Street Lighting		1,897.49		
Staples	Boro Office Supplies		254.74	\$	493.55
	Police Office Supplies		238.81		
Dumpster Retainer	Vaux Ave.			\$	25.00

Light – Heigel	Property Maintenance	Oct-17		\$ 174.00
H.A. Thomson	Heart & Lung Renewal	2018		\$ 566.00
Republican	Budget Ad	2018		\$ 109.54
Citizen Standard	Budget Ad	2018		\$ 54.17
Miller's	Liner Bags & Mop Heads	Clay St. Bldg.		\$ 36.71
Northeast Alliance	Annual Dues	2018		\$ 275.00
PRWA	Flagger Class Registration	Scheibley		\$ 100.00
AXON	Taser Cartridges	Police Dept		\$ 188.76
Pribillas	Misc. Maintenance Items & Supplies	TACC, Clay St. & Garage		\$ 87.79
Funds Transfer	To Payroll Account	12/14/2017		\$ 11,500.00
Funds Transfer	To Police Fund Account	Dec-17		\$ 15,133.35
<b><u>TOTAL</u></b>				<b><u>\$ 40,106.46</u></b>

**PAYROLL ACCOUNT**

12/1/2017			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 3,911.63
	Payroll Checks	Employee Payroll Check Total	\$ 1,347.31
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,213.39
	Berkheimer	Employee Garnishment	\$ 139.83
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 37.80
12/15/2017			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,100.06
	Payroll Checks	Employee Payroll Check Total	\$ 1,537.35
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,383.45
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 40.60
12/29/2017			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 3,998.18
	Payroll Checks	Employee Payroll Checks	\$ 1,051.00
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,110.48
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 40.80
	Aflac	Monthly deducted premiums	\$ 300.54
	F.O.P.	Monthly deducted premiums	\$ 24.00
	PSAB/UC	Monthly Unemployment Portion	\$ 200.89
	Berkheimer	Employee Garnishment	\$ 94.34
<b><u>TOTAL</u></b>			<b><u>\$23,531.88</u></b>

**SWIMMING POOL ACCOUNT**

NO EXPENSES TO REPORT

**TOTAL** **\$0.00**

**POLICE FUND ACCOUNT**

NO EXPENSES TO REPORT

**TOTAL** **\$0.00**

**PLGIT GENERAL ACCOUNT**

NO EXPENSES TO REPORT

**TOTAL** **\$0.00**

**FIRE COMPANY FUND ACCOUNT**

NO EXPENSES TO REPORT

<b><u>TOTAL</u></b>	-	-	<b><u>\$0.00</u></b>
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**HIGHWAY AID ACCOUNT**

799	Pribillas	Sept. - Nov. 2017	\$ 85.39
800	Kreiser Fuel	Borough Fuel	\$ 539.00
<b><u>TOTAL</u></b>			<b><u>\$ 624.39</u></b>

**FINANCE:**

- The interest rate for the MEM Loan through Gratz Bank increased from 4.25% to 4.5%

**OLD BUSINESS:**

- Motion made by Scheibley, second by Kintzel to hire 3B Cleaning & Floor Care Quote in the amount of \$1275.00 for the refinishing of the floors in Clay St. Building. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.
- Motion made by Noll, second by Kintzel to table the Burn House Pledge Request until next meeting. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.
- Motion made by Noll, second by Kintzel to table the Fee for Non-Compliance of Flood Plain Ordinance. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.
- Council will not be designating Hegins ALS as the primary ALS Service for the Borough, they feel it is in the best interest to let County determine who to dispatch at the time of the call. Scheibley will contact County to let them know.

**NEW BUSINESS:**

- Two Citizen of the Year nominations for the same person were received at the end of December. The Recognition Fund has a balance of \$519.78 for 2017.
- Motion made by Scheibley, second by Noll for Paulette Yuschock to be Chair of the Citizen of the Year Committee. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.  
The nominations were given to Yuschock to review at this time. Yuschock feels there is no reason to call prior committee members in since there was only one person nominated. She recommends that this person receive the award this year and to do it the same way we did it last year.
- Motion made by Noll, second by Scheibley for the Citizen of the Year Recipient to get everything the same as last year. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

**EXPENDITURES:**

- Motion made by Kintzel, second by Noll to approve the Expenditures. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes.

**CITIZEN COMMUNICATIONS:**

## 1. Cheryl Mack

- She questioned the Secretary about a Motion that she requested Council to make at the September meeting pertaining to reimbursement for the tax envelopes. She claims that it is not in the Minutes.
  - Lucas told her that she remembered that Motion and she knows she put it in the Minutes. Lucas will look through the Minutes.

2. Cathy Klinger

- She has noticed the Borough truck plowing Private Lanes and she feels if they can open the private roads for people than they could stop and help the people who are shoveling too.
  - Road Supervisor Scheibley explained that the private lane she was referring to belongs to Councilman Ochs and it was the Road Laborer that was on the lane and that Scheibley has told him not to plow that lane. Scheibley said there were words between Ochs and himself last Winter about plowing and he Claims Ochs told him to stay off his lane. Scheibley said he has not been on that lane at all since then.
  - Ochs stated that it is easier for them to take the lane than to try to turn around by Foltas and he has no problem at all with either of them using his lane for that reason. He told Mrs. Klinger that the Borough is not plowing his lane.

3. Paulette Yuschock

- She reminded Och's that he has the option of Reopening the Budget.
  - Och's Motioned to Reopen the Budget, but then rescinded his Motion moments later.

**EXECUTIVE SESSION:**

- Motion made by Scheibley, second by Kintzel to enter into an Executive Session at 8:13 p.m.; All in favor.
  
- Motion made by Kintzel, second by Noll to exit Executive Session and enter back into Regular Meeting at 8:53 p.m.; All in favor.

**REGULAR MEETING BACK IN SESSION:**

- Paulette Yuschock questioned Council about not putting the Christmas Tree up this year. There was also a slight discussion about the Executive Session Section in the Minutes.

**ADJOURNMENT:**

- Motion made by Kintzel, second by Scheibley to adjourn the meeting at 9:00 p.m.; All in favor.

ATTEST:



PRESIDENT:

