

**Tremont Borough Council
REGULAR MEETING**

CALL TO ORDER:

President Donmoyer called the meeting of the Tremont Borough Council to order at 6:30 p.m. on February 13, 2018 at the Tremont Borough Building.

ATTENDANCE:

Council members: James G. Scheibley, Robert Donmoyer, William Ochs and Daniel Noll.

Also attending: Mayor Ricky A. Ney Jr., Solicitor Melissa Kelso, Secretary-Treasurer Shea Lucas, Police Chief Michael Conway Sergeant John Borchick, Fire Chief Brian Eisenacher, Health & Safety Officer Lewis Moyer, and Reporter Joan Schwer.

Citizens in attendance: Roger Adams, Kathy Adams, Doris Hubler, Jerry and Ginny Fasnacht, Joe and Bonnie Ganly, William A. Ochs, Dorothy Koppenhaver, Brad Koppenhaver, Shirley Fisher, Kathleen Krammes, Jane Bettinger, Claire Wansley, Paulette Yuschock, Dale Marks, Linda Renninger, Michael Renninger, Steve and Jane Boyer, Barry Koch, Aaron Maidenford and Justin Edling.

Absent: Philip Kintzel.

APPROVAL OF MINUTES:

Motion made by Scheibley, second by Ochs, to approve the minutes of the January 2, 2018 Reorganization Meeting. All in favor, Minutes approved.

Motion made by Scheibley, second by Ochs, to approve the minutes of the January 2, 2018 Regular Meeting. All in favor, Minutes approved.

PUBLIC COMMENTS: (AGENDA ITEMS ONLY)

NO PUBLIC COMMENTS

SOLICITOR'S REPORT:

Solicitor Kelso had nothing to report.

PUBLIC UTILITY AND STREETS:

- Scheibley updated Council on the Road Work Bid Process; John Davis was waiting on information for the handicap ramps on Fighting Hill as soon he is finished preparing the Bid Specs, he will send them to the Secretary to advertise.
- Scheibley also reported that the street opening on Church Street was not finished. President Donmoyer told the Secretary not to return the retainer to SCMA.

PROPERTY:

NOTHING TO REPORT

MAYOR'S REPORT: AS SUBMITTED BY MAYOR NEY: FEBRUARY 13, 2018

Police Schedule is done by mayor. It is secured and I would like to move it to an online scheduling program and also has a message board, can sent out messages, etc. whentowork: \$100 yearly for scheduling program. Feb 16, 2018 trial ends.

Motion to approve:

Motion to approve: Badge invoice present. (Mayor)

Resident Complaint Forms: 5 forms handled also with police assistance. 11 parking tickets for January. Only 3 not paid and will than go to local district ministration.

Again phone numbers: 570-593-2000 for state police, mayor 570-695-3406, pager 570-621-1070

Department email address: see quote. Recommend to table until I speak with law and order and come back next month on decision on this.

911 address: in progress. Also new address for a resident on n crescent street

Chief's association see old business.

Police Car is in service ask for details from Jim.

New tires on car. No issues.

Leash Law signage will be posted in spring. Awareness class to follow in spring. Spoke with Dog Warden.

Quality of Life; 10 issued by mayor and see police report with their assistance on them.

Girardville Fire Police motion to let them go.

No Parking Signs for St Johns Church BBQ Feb 17

Also for flower shop on valentine's day.

Considerations for next meeting will be discussed at Law and Order meeting:

Station Locks, Door bell, Camera System and Phone and Signage for outside new station. Meters,

- Scheibley reported on the Police Vehicle repairs: -New brakes, Wheel Bearings (front & rear), all Rocker Panels are fixed and a new battery.
- President Donmoyer asked the Mayor if the police vehicles were going to be rotated – Mayor Ney said they will.

LAW & ORDER

- Sgt. John Borchick submitted the Police Report for December 2017 and January 2018.

DECEMBER 2017	
Animal Complaints	2
Phone Assignments	10
EMS assists	5
Meeting	1
Abandoned Vehicle	1
Suspicious Incident	1
Motor Vehicle Accidents	2
Harassment Complaints	3
Domestics	2
Reckless Driving Complaint	1

Traffic Citation	1
Quality of Life Citation	1
Full Time Hours	198
Part – Time Hours	10

JANUARY 2018	
Assault Calls	2
Phone Assignments	13
EMS assists	3
Meeting	1
Abandoned Vehicle	1
Suspicious Incident	1
Suspicious Person	2
Motor Vehicle Accidents	2
Harassment Complaints	3
Domestics	2
Reckless Driving Complaint	1
Residential Alarm	1
Business Alarm	1
Request for Assistance	2
Civil Complaint	1
Disturbance	1
Assist other Departments	1
Fire Call	1
Wires Down	1
Warrant Service	1

Saturation Patrol	1
Non-Traffic Citation	2
Quality of Life Citation	1
Full Time Hours	224.75
Part – Time Hours	12.25

- President Donmoyer said the full-time hours should be 320 monthly. He asked Mayor Ney why these hours are short. Mayor Ney told Council that he is short on Officers right now due to time off.
- Motion made by Ochs, second by Scheibley, to purchase one handgun for the Police Department at a cost of \$470.00. All in Favor; Motion passed.
- Motion made by Scheibley, second by President Donmoyer to renew the Police Department’s Informant Support Contract with annual services at a cost of \$1,435.00 and the one-time reinstatement fee of \$600.00

PUBLIC HEALTH AND SAFETY:

- Motion made by Scheibley, second by Ochs, designating Holy Spirit EMS as our Primary ALS provider. All in favor; Motion passed.
 - Scheibley stated that they will be working out of our Ambulance Building.
 - If Holy Spirit is not available, then it falls back to ACT 37 where the County determines who to dispatch at the time of the call.
- Aaron Maidenford reported that Hegins ALS had 12 calls in the Borough last month.
- Motion made by Scheibley, second by Noll to adopt the Resolution for Emergency Management’s Promulgation Plan. All in Favor; Motion passed.
 - The details will be sent to the Borough after EMA receives the signed Promulgation Plan.

▪ **FIRE CHIEF’S REPORT**

Chief Brian Eisenacher submitted the Fire District 67 Incident Report for 2017:

<i>Motor Vehicle Accidents</i>	<i>21</i>	<i>Tree Down</i>	<i>4</i>
<i>Medical Assists</i>	<i>17</i>	<i>Fire Police</i>	<i>3</i>
<i>Automatic Fire Alarm</i>	<i>12</i>	<i>Wires Down</i>	<i>2</i>
<i>Haz Mat Incidents</i>	<i>7</i>	<i>Pump Details</i>	<i>2</i>
<i>Structure Fires</i>	<i>5</i>	<i>Residential Rescues</i>	<i>1</i>
<i>Automobile Fires</i>	<i>5</i>	<i>Chief’s Requests</i>	<i>1</i>
<i>Brush Fires</i>	<i>4</i>	<i>Tanker Fill Site</i>	<i>1</i>
<i>Landing Zones</i>	<i>4</i>	<i>Stand By</i>	<i>1</i>
2017 TOTAL CALLS			90
2017 TOTAL INCIDENT MANHOURS			784

Chief Brian Eisenacher submitted the Tremont Fire Company Report for January 2018:

<u>INCIDENTS</u>		<u>MAN HOURS</u>	
<i>Motor Vehicle Accidents - unk. Inj.</i>	<i>1</i>	<i>Incident Hours</i>	<i>98</i>
<i>Motor Vehicle Accidents - ENT</i>	<i>1</i>	<i>Administration Hours</i>	<i>139</i>
<i>Automatic Fire Alarm</i>	<i>1</i>	<i>Maintenance Hours</i>	<i>89</i>
<i>Structure Fires</i>	<i>2</i>	<i>Training Hours</i>	<i>51</i>
<i>Transformer Fires</i>	<i>1</i>	<i>Fundraising Hours</i>	<i>232</i>
		TOTAL 2018 MAN HOURS	609

- Fish Fries will start this Friday and continue for the next 7 weeks from 5:00 p.m. – 7:00 p.m. Take-out orders will be taken starting at 4:00 p.m.
- There are still smoke detectors available.
- Chief Eisenacher asked residents living around fire hydrants to please try to keep them shoveled and clear of snow.
- If you are interested in volunteering to help at the fish fry or if you know anyone that needs community service hours, please call the Firehouse at 695-3915.
- **HEALTH & SAFETY OFFICER’S REPORT**
 - Health & Safety Officer Lewis Moyer reported that he submitted the annual report for the PA Department of Health. It is on file in the Borough Office
 - Moyer also reported that he has an ongoing investigation that began last month.
- **PROPERTY MAINTENANCE – ENGINEER’S REPORT**

NO REPORT SUBMITTED

RECREATION & EDUCATION:
NOTHING TO REPORT

TREASURER REPORT:

- The ending balance of all accounts as of January 31, 2018 is \$133,917.69.
- Motion made by Scheibley, seconded by Noll, to accept the Treasurer's Report. All in favor; Treasurer Report accepted.

INCOME

<u>GENERAL ACCOUNT</u>				
Recorder of Deeds	Realty Transfer Taxes	Dec-17		\$ 362.60
Cheryl Mack	Real Estate Taxes	Dec-17	5,283.46	\$ 5,503.46
	Per Capita Taxes	Dec-17	220.00	
Schuylkill Co. Treasurer	District Magistrate Rent	Jan-18		\$ 1,895.00
	Road & School Taxes	Oct-17		\$ 882.03
Berkheimer	Delinquent Per Capita Taxes	Nov-17		\$ 104.74
Tremont Senior Citizens	Rent	Jan-18		\$ 120.00
Diakon	Rent	Jan-18		\$ 873.33
Bonnie Kupp	Rent	Jan-18		\$ 375.00
	Rent - Recital	12/17/2017		\$ 100.00
Library	Rent	1/1/2018		\$ 200.00
	Payroll Reimb	12/29/2017		\$ 606.38
Permits	Dumpster Permit Fee	37 S. Crescent	25.00	\$ 50.00
	Dumpster Permit Retainer Held	37 S. Crescent	25.00	
MetLife	Dividends	4th Quarter 2017		\$ 4.00
Parking Meters	Meter Money Collected	1/9/2018		\$ 147.85
Parking Tickets	7 Tickets Paid	Jan-18		\$ 45.00
Police Reports	Lexis Nexis	Fee for Copy of Police Report	15.00	\$ 30.00
	Metropolitan Report Bureau	Fee for Copy of Police Report	15.00	
North Central Highway	Reimb. For Working Checkpoint	Borchick - 4 hours		\$ 111.24
Funds Transfer	from PLGIT General	1/29/2018		\$ 15,000.00
Mid Penn Bank	Account Interest	1/31/2018		\$ 1.59
<u>TOTAL</u>				<u>\$ 26,412.22</u>

PAYROLL ACCOUNT

Funds Transfer	From PLGIT General Acct	1/11/2018	\$ 15,000.00
Funds Transfer	From General Acct	1/25/2018	\$ 3,000.00
Mid Penn Bank	Account Interest	Jan-18	\$ 0.20
<u>TOTAL</u>			<u>\$ 18,000.20</u>

SWIMMING POOL ACCOUNT

Frontier	Refund Check - Pool Phone		\$ 28.57
Mid Penn Bank	Account Interest	Jan-18	\$ 0.38
<u>TOTAL</u>			<u>\$ 28.95</u>

POLICE FUND ACCOUNT

District Magistrate	UCR Reports		\$274.54	\$274.54
TOTAL				\$274.54
<i>PLGIT GENERAL ACCOUNT</i>				
Berkheimer	EIT		Jan-18	\$ 6,737.12
Berkheimer	LST		Jan-18	\$ 510.08
Mid Penn Bank	Account Interest		Jan-18	\$ 56.19
TOTAL				\$ 7,303.39
<i>FIRE DEPT. FUND ACCOUNT</i>				
Mid Penn Bank	Account Interest		Jan-18	\$ 13.88
TOTAL				\$ 13.88
<i>HIGHWAY AID ACCOUNT</i>				
Mid Penn Bank	Account Interest		Jan-18	\$ 30.86
TOTAL				\$ 30.86

EXPENSES

<i>GENERAL ACCOUNT</i>				
Wire Tele-View	Police Internet		33.99	\$ 43.99
	Garage Internet		10.00	
Frontier	Borough Office/Mayor		140.85	\$ 326.44
	Police		140.53	
	Garage		45.06	
Carissa Seiger	Cleaning Service - TACC Building		100.00	\$ 650.00
	Cleaning Service – Clay St. bldg.		550.00	
Gratz Bank	Mem. Street Light Loan			\$ 2,200.39
Kelso Law	Solicitor Fees	Dec-17		\$ 600.00
Berkheimer	EIT Commissions Fee	Dec-17	171.78	\$ 171.78
	Lst Commissions Fee		-	
Ehrlich	Pest Control – TACC Building		56.00	\$ 106.00
	Pest Control – Clay St. Building		50.00	
Capital Blue Cross	Employee Insurance (Kohr)		695.18	\$ 2,293.12
	Employee Insurance (Lucas)		591.78	
	Employee Insurance (Scheibley)		1,006.16	
Kreiser's	Police Fuel		774.71	\$ 816.86
	Non-Road Equipment Fuel		42.15	
Emil Rarick	TACC Fuel		641.80	\$ 771.99
	Garage Fuel		130.19	
Potts & Monger	Garbage Removal			\$ 60.00
SCMA	TACC Sewer	Dec-17	58.00	\$ 637.85
	TACC Water		15.60	
	Clay St. Sewer		58.00	
	Clay St. Water		145.20	
	Hydrants		361.05	
PPL	TACC	Dec-17	135.75	\$ 3,967.07

	Clay St.		1,399.59	
	Garage		158.28	
	Gazebo		65.83	
	Playground		44.38	
	Signal		30.11	
	Street Lighting		1,848.72	
	Holiday Street Lighting		284.41	
Staples	Boro Office Supplies			\$ 415.73
	Police Office Supplies (Mayor)			
Light - Heigel	Property Maintenance	Jul-17		\$ 43.50
Pirma	General Liability Ins.	2018	6,628.00	\$ 23,768.00
	Police Liability Ins.		3,636.00	
	Public Official Liability Ins.		4,342.00	
	Property Ins.		4,709.00	
	Auto Ins.		1,714.00	
	Excess Liability		1,765.00	
	Auto Physical Damage Ins		974.00	
Citizen Standard	2018 Meetings Ad			\$ 126.83
Miller's	Garbage Bags	Clay St. Bldg.		\$ 60.59
AMBP	Annual Dues - Mayor	2018		\$ 60.00
American Rock Salt	Frailey Road Salt	2018		\$ 1,585.70
Peiffer's Fire Protection	Annual Inspection	2018		\$ 213.78
PSMA	Mayor Assoc. Dues	2018		\$ 60.00
PSAB	Borough Dues	2018	212.00	\$ 312.00
	Council Assoc. Dues	2018	30.00	
	Subscriptions	2018	70.00	
Newswanger's	Misc. Maintenance Items & Parts	Exmark Tractor		\$ 181.75
Rock Auto	Repair Parts	Police Vehicle		\$ 51.78
B&S Auto	Maintenance Items & Parts	Police Vehicle		\$ 55.33
Werner's	Door - Police Station, Misc. Items - Garage & Exmark Tractor			\$ 278.88
Go Daddy.com	Website Auto Renewal			\$ 76.61
Funds Transfer	To Payroll Account	1/25/2017		\$ 3,000.00
<u>TOTAL</u>				<u>\$ 42,935.97</u>

PAYROLL ACCOUNT

1/12/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,174.15
	Payroll Checks	Employee Payroll Check Total	\$ 2,415.87
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,812.69
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 39.60

1/26/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,484.20
	Payroll Checks	Employee Payroll Checks	\$ 2,538.47
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,732.20
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 91.50
	Aflac	Monthly deducted premiums	\$ 200.36
	F.O.P.	Monthly deducted premiums	\$ 24.00
<u>TOTAL</u>			<u>\$19,513.04</u>
<u>SWIMMING POOL ACCOUNT</u>			
NO EXPENSES TO REPORT			
<u>TOTAL</u>			<u>\$0.00</u>
<u>POLICE FUND ACCOUNT</u>			
NO EXPENSES TO REPORT			
<u>TOTAL</u>			<u>\$0.00</u>
<u>PLGIT GENERAL ACCOUNT</u>			
Funds Transfer	To Payroll Account	1/11/2018	\$ 15,000.00
Funds Transfer	To Miner's General Account	1/29/2018	\$ 15,000.00
<u>TOTAL</u>			<u>\$30,000.00</u>
<u>FIRE COMPANY FUND ACCOUNT</u>			
NO EXPENSES TO REPORT			
<u>TOTAL</u>			<u>\$0.00</u>
<u>HIGHWAY AID ACCOUNT</u>			
801	Steel & Metal Service Center	Calcium Chloride	\$ 166.07
<u>TOTAL</u>			<u>\$ 166.07</u>

FINANCE:

- The Bank Accounts have been updated, listing President Donmoyer and Vice President Ochs as Authorized Users
- The following Annual Reports have been submitted: MS-965, Tax Levy Assessment, Munistats Elected & Appointed Officials Report, Municipal Tax Report and the Municipal Officials Report.
- The 2016 Audit is complete

OLD BUSINESS:

- The two Citizen of the Year nominations that we received for 2017 were for the same person. Council discussed it and decided this nominee didn't meet the requirements as listed to be eligible as the Citizen of the Year. Motion made by Scheibley, second by Ochs, to decline the nominations for the candidate and donate the award money to Chase Morgan (a 9 year old boy from Pine Grove who is battling the last stages of brain cancer). Paulette Yuschock spoke out against Scheibley's Motion, stating that she thought Council decided at the last meeting to name this candidate as Citizen of the Year. Council explained that it was discussed and there was a Motion on what the Candidate would receive as far as the plaque and monetary gift, but Council never made a Motion to accept or name this certain person as the winner of the Citizen of the Year. Ms. Yuschock stated that she contributed to the Recognition Fund and didn't think it was fair that she didn't have a say to where this money should go now. President Donmoyer asked her if she wanted her portion of the money refunded back to her. Ms. Yuschock said that she did want her money back. She said there are enough of fundraisers for this boy already. With that, Scheibley amended his current Motion on the floor: Motion made by Scheibley, second by Ochs, to decline the nominations for the candidate, refund Paulette Yuschock's portion of the award money back to her and donate the remaining award money to Chase Morgan. All in favor; Motion passed.

- Motion made by Scheibley, second by President Donmoyer, to disband the Citizen of the Year Award. Motion passed 3-1, with Noll voting no.
- Motion made by Ochs, second by Noll, to table the Pledge Request from Schuylkill Firefighters Financial Development Association for Burn House. All in favor; Motion passed.
- Motion made by Scheibley, second by Ochs, to open a Staples Account. All in favor; Motion passed.
- Motion made by Ochs, second by Scheibley, approving only the Mayor (not the officers due to the lack of police coverage) attend the Pennsylvania Chiefs of Police Association's 105 Annual Education and Training Conference June 17-20, 2018. Registration costs not to exceed \$275.00. All in favor; Motion passed.

NEW BUSINESS:

- Mayor Ney will manage the Borough Website.
- American Computer Company in Frackville will be contacted to come look at the Borough Office Computer.
- Motion made by Scheibley, second by Ochs, to upgrade the Borough Office internet to the Wire Tele-View Tier 4 Plan at a cost of \$74.20 monthly. All in favor; Motion passed.
- Motion made by Scheibley, second by Ochs, to keep the Safety Deposit Box at Miner's (Mid Penn) Bank at a cost of \$29.00 yearly. All in favor; Motion passed.
- Motion made by Scheibley, second by Ochs, allowing Fire Police at Girardville's St. Patrick's Day Parade on Saturday, March 24, 2018.
- Motion made by Ochs, second by Noll, allowing the Secretary to do Pre-authorized payments to Ehrlich All in favor; Motion passed.
- Pine Grove Elementary School is requesting Volunteers for 100 Men Reading Week (Feb. 26th – March 2nd)
- Kauffman's Chicken Bar-B-Que -Saturday, Feb. 17th, 11 a.m. – 1 p.m. at St. John's Lutheran Church
- Motion made by Ochs, second by Scheibley, to donate the same amount as last year to Little Run Gun Club's Egg Hunt. All in favor; Motion passed.
- Tremont Baseball Inc will be hosting an American Girl Doll Bingo on March 11th at the Tremont Fire Company. See Jim Scheibley for tickets.

EXPENDITURES:

- Motion made by Ochs, second by Scheibley, to approve the Expenditures. All in Favor.

CITIZEN COMMUNICATIONS:

1. Gerald Fasnacht
 - He said that it was a pleasure to see Council working together.
2. Kathy Adams
 - She brought it to Council's attention that the sidewalk next to her is icy and has not been touched for the last two snow storms. She questioned if the Borough is responsible if someone slips and falls since the owners moved and no one is taking care of the property.
 - Solicitor Kelso explained that if we are enforcing the Ordinances then the Borough is not responsible.
 - Mayor Ney said if the Borough is responsible for cutting grass on these properties in the Summer, should we responsible for maintaining these properties in the Winter also. Mayor Ney recommends that the Property Committee meet with Solicitor Kelso to discuss these issues in more detail.
3. Linda Renninger
 - She let Council know that the snow and ice was never cleared by the crosswalks on Main Street.
4. Dorothy Koppenhaver
 - She said there are issues with the neighbors shoveling snow on the sidewalks. This caused problems previously and actually led to court proceedings.

EXECUTIVE SESSION:

- Motion made by Scheibley, second by Ochs, to enter into an Executive Session at 8:20 p.m.; All in favor.
- Motion made to exit Executive Session and enter back into Regular Meeting at 9:05 p.m.; All in favor.

REGULAR MEETING BACK IN SESSION:

- Motion made by Ochs, second by Scheibley, to increase the Part-Time Officer Rate to \$18.55 per hour. All in favor; Motion passed.

ADJOURNMENT:

- Motion made by Scheibley, second by Ochs, to adjourn the meeting at 9:07 p.m.; All in favor.

ATTEST:



PRESIDENT:

