

Tremont Borough Council
REGULAR MEETING

CALL TO ORDER:

President Donmoyer called the meeting of the Tremont Borough Council to order at 6:30 p.m. on April 10, 2018 at the Tremont Borough Building.

ATTENDANCE:

Council members: President Robert Donmoyer, James G. Scheibley, Philip Kintzel, Vice-President William Ochs and Daniel Noll.

Also attending: Mayor Ricky A. Ney Jr., Solicitor Melissa Kelso, Secretary-Treasurer Shea Lucas, Sergeant John Borchick, Officer Timothy Walsh, Fire Chief Brian Eisenacher, Health & Safety Officer Lewis Moyer and Reporters Joan Schwer and Rebecca Zemenick.

Citizens in attendance: Roger D. Adams, Kathy Adams, Doris Hubler, Gerald Fasnacht, Joseph Ganly, Shirley Fisher, Kathleen Krammes, Jane Bettinger, Elaine Wansley, Michael Renninger, Linda Renninger and Steve Boyer,

Absent: Police Chief Michael Conway and.

APPROVAL OF MINUTES:

Motion made by Scheibley, second by Noll, to approve the minutes of the March 13, 2018 Regular Meeting. All in favor, Minutes approved.

PUBLIC COMMENTS: (AGENDA ITEMS ONLY)

- None -

SOLICITOR’S REPORT:

Solicitor Kelso reported that the 2016 & 2017 Pension Funds should soon be released.

PUBLIC UTILITY AND STREETS:

- Bituminous Road Project – Seven (7) Bids Were Received

1. <i>Ronnie Folk Paving Inc..</i>	<i>\$ 65,886.30</i>
2. <i>H & K Group</i>	<i>\$ 57,418.00</i>
3. <i>Meckley’s Limestone</i>	<i>\$ 65,439.00</i>
4. <i>M & J Excavation Inc.</i>	<i>\$ 91,134.00</i>
5. <i>Schuylkill Paving Inc.</i>	<i>\$ 82,132.00</i>
6. <i>Barletta Materials (Lehigh Asphalt.)</i>	<i>\$ 71,841.50</i>
7. <i>New Enterprise Stone & Lime Co.</i>	<i>\$ 66,859.00</i>

- ▶ Motion made by Scheibley, second by Kintzel, to award the bid for the 2018 Road Project to H & K Group in the amount of \$57,418.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

- Handicap Ramp Curbing Project – Two (2) Bids were received

1. <i>James Lucas, Contractor</i>	<i>\$ 8,950.00</i>	<i>(County portion = \$ 1,500.00)</i>
2. <i>1st Call Handyman</i>	<i>\$ 10,250.00</i>	<i>(County portion = \$ 3,250.00)</i>

- ▶ Motion made by Scheibley, second by Kintzel, to award the bid for the 2018 Road Project to James Lucas in the amount of \$8,950.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

- The Secretary found the wrong amounts were listed for street opening permits and retainers in Resolution 2016-02. Therefore, another Resolution had to be done with the correct amounts.

- ▶ Motion made by Scheibley, second by Kintzel, to adopt Resolution 2018-02. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed, Resolution Adopted.

- Motion made by Scheibley, second by Kintzel, authorizing Tremont Legion to hold the Annual Memorial Day Parade on Monday, May 28th from 10:45 – 11:30 a.m. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Motion made by Scheibley, second by Kintzel, authorizing Tremont Baseball to hold the Annual Baseball Parade on Sunday, May 6th from 10:30 – 11:30 a.m. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Ash Pick up – Only on Mondays Starting May 7th
- Yard Waste Pick up – Only on Mondays Starting May 7th

PROPERTY:

- Motion made by Scheibley, second by Ochs, to pay the Sommer Inc. Invoice in the amount of \$3,549.43 for Boiler repairs. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

MAYOR'S REPORT:

- Mayor Ney introduced Part-Time Officer Timothy Walsh at the start of his report.
- The new Police Scheduling Program is working well. An urgent message is sent out when an officer calls off and the part-time officers have really been stepping up.
- Mayor Ney purchased a badge for the Health and Safety Officer.
- He has two ongoing resident complaints.
- The Mayor has maps copied to go better help pinpoint the complaints. He encourages residents to fill them out and put them in the box on the coffee table in his office.
- He is still working on the 9-1-1 addresses with the Communications Center.
- Leash Law Signs and Dog Laws are being addressed. He is working with the State Dog Warden. He reminded residents that they will be fined if they don't clean up after their dogs.
- Police Station Open House will be May 12th from 10:00 am – 2:00 pm.
- Mayor Ney requests to be reimbursed in the amount of \$55.49 for business cards for the officers.
 - Motion made by Kintzel, second by Noll, rescinding Kintzel's original Motion made at January's meeting permitting Mayor Ney to purchase domain emails through the borough's website for himself and the four officers, not to exceed \$50.00. All in favor; Motion Rescinded.
 - Motion made by Kintzel, second by Scheibley, to reimburse Mayor Ney in the amount of \$55.49 for business cards for the officers. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- Mayor Ney requests to purchase evidence supplies, not to exceed \$100.00.
 - Motion made by Bill, second by Scheibley, for Mayor Ney to purchase evidence supplies, not to exceed \$100.00. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.
- No update at this time on the Website. He will work on that this month.
- Frailey Contract is being reviewed by both parties.
- The Mayor is working on a Grant for the Crime Watch and Youth Leadership Programs.
- The first Crime Watch Meeting took place on March 18, 2018.
- Mayor Ney will hold the next Crime Watch Meeting on April 24th at 7:00 p.m.
- The Drug Take Back Program will be April 28th from 10:00 am – 2:00 pm at the Police Station.
- He will continue to promote a safer & stronger community.

LAW & ORDER:

- Sgt. John Borchick submitted the Police Report for March 2018:

FEBRUARY 2018			
<i>Burglary</i>	<i>1</i>	<i>Harassment Complaints</i>	<i>1</i>
<i>Phone Assignments</i>	<i>7</i>	<i>Theft Report</i>	<i>1</i>
<i>Assist another Agency</i>	<i>3</i>	<i>Fire Alarm</i>	<i>1</i>
<i>Meeting</i>	<i>1</i>	<i>Domestics</i>	<i>3</i>
<i>Wires Down</i>	<i>1</i>	<i>Quality of Life</i>	<i>2</i>
<i>EMS Calls</i>	<i>4</i>	<i>Parking Tickets</i>	<i>6</i>
<i>Act 64 (Drugs)</i>	<i>2</i>	<i>Welfare Check (deceased Person)</i>	<i>1</i>
<i>Disturbance</i>	<i>1</i>	<i>Criminal Mischief</i>	<i>1</i>
<i>Warrant Service</i>	<i>1</i>	<i>Traffic Citations</i>	<i>6</i>
<i>Non-Traffic Citations</i>	<i>2</i>		

<i>Full Time Hours</i>	<i>170.25</i>
<i>Part – Time Hours</i>	<i>68.75</i>

- Frailey Twp. had Fifty-Three (53) hours of police coverage for the month of March 2018.
- Sgt. Borchick told Council that the new Officers are doing a great job.
- Scheibley reported the Police Interceptor had issues:
 1. Brakes - Scheibley replaced them.
 2. Started shutting off while driving - Scheibley replaced all the plugs and wires.

PUBLIC HEALTH AND SAFETY:

» **FIRE CHIEF’S REPORT**

Chief Brian Eisenacher submitted the Tremont Fire Company Report for March 2018:

<u>INCIDENTS</u>	
<i>Motor Vehicle Accidents - unk. Inj.</i>	<i>4</i>
<i>Wires Down</i>	<i>1</i>
<i>Tree Down</i>	<i>3</i>
<i>Automatic Fire Alarm</i>	<i>2</i>
<i>Vehicle Fire</i>	<i>2</i>
<i>Medical Assist</i>	<i>2</i>
<i>Special Assignment</i>	<i>1</i>
<i>Odor Investigation</i>	<i>1</i>
<i>Landing Zone</i>	<i>1</i>

<u>MAN HOURS</u>	
<i>Incident Hours</i>	<i>136</i>
<i>Administration Hours</i>	<i>103</i>
<i>Maintenance Hours</i>	<i>42</i>
<i>Training Hours</i>	<i>58</i>
<i>Fundraising Hours</i>	<i>1,115</i>

2018 TOTAL MAN HOURS	3,030
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- The Fire Chief will be contacting local businesses to ask if the Fire Company can do a tour of their business for our training nights. This is to start pre-planning for use during emergencies. This will have the Fire Company familiar with the layout of their building.
- The Fire Company will be getting more smoke detectors on April 17th from WNEP Operation Save A Life. Borough Residents in need of them or if your existing smoke detectors are over 10 years old, please call the Fire Company at 570-695-3915 or contact them through their Facebook Page.
- Chief Eisenacher asked that the Officers are compensated if they are still assisting with an emergency at the end of their shift and they have to stay over.

» **HEALTH & SAFETY OFFICER’S REPORT**

Health & Safety Officer Lewis Moyer reported for the month of March 2018:

- He currently has ongoing Investigations
- One Food Inspection in February.

» **PROPERTY MAINTENANCE – ENGINEER’S REPORT**

NO REPORT SUBMITTED BY MARTY SOWERS THIS MONTH

RECREATION & EDUCATION:

- Motion made by Scheibley, second by Kintzel, hire Joseph Wolff as Senior Lifeguard for the 2018 Season at an hourly rate of \$9.50. Roll call vote; Noll – Yes, Scheibley – Yes, Kintzel – Yes, Ochs – Yes, President Donmoyer – Yes. Motion passed.

TREASURER REPORT:

- As of March 31, 2018, the ending balance of all accounts is \$127,035.62.
- Motion made by Scheibley, seconded by Kintzel, to accept the Treasurer’s Report. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Report accepted.

INCOME

GENERAL ACCOUNT

Recorder of Deeds	Realty Transfer Taxes	Feb-18		\$ 1,163.75
Schuylkill Co. Treasurer	District Magistrate Rent	Mar-18		\$ 1,895.00
Berkheimer	Delinquent Per Capita Taxes	Jan-18		\$ 44.00
Diakon	Rent	Mar-18		\$ 873.33
Bonnie Kupp	Rent	Feb-18		\$ 225.00
	Rent	Mar-18		\$ 200.00
Library	Payroll Reimb	2/9/2018	480.50	\$ 1,391.75
	Payroll Reimb	2/23/2018	456.50	
	Payroll Reimb	3/23/2018	454.75	
Frailey Twp.	Police Coverage	Feb-18		\$ 3,780.00
Parking Meters	Meter Money Collected	Mar-18		\$ 47.80
Parking Tickets	8 Tickets Paid	Mar-18		\$ 130.00
QOL Violations	37 S. Crescent St	3 Fines		\$ 175.00
Historical Society	Rent	1st Quarter		\$ 300.00
Dumpster Permit	74 E. Line Street (Bacon)	Retainer / Fee	\$25.00 / \$25.00	\$ 50.00
Soliciting Permit	Rupture Marketing	3 Permits		\$ 15.00
Handicap Signs	Annual Renewal	120 E. Main St		
Clerk of Courts	Restitution Fees			\$ 68.75
Misc. Rentals	Gymnasium	2/24 Devine Party - 2 hours	50.00	\$ 150.00
	Gymnasium	3/17 Devine Party - 2 hours	50.00	
	Gymnasium	PG Basketball- 2 hours	50.00	
Met Life	Dividends	1st Quarter		\$ 8.00
Tremont Fire Co	Food Inspection			\$ 75.00
TCO	Contribution	Holiday Street Lights		\$ 567.28
John Borchick	Contribution	Police Station Relocation Costs		\$ 25.00
Commonwealth of PA	Liquor License Portion Refund	8/2017 - 1/2018		\$ 650.00
Funds Transfer	from PLGIT General	3/13/2018		\$ 10,000.00
Funds Transfer	from PLGIT General	3/26/2018		\$ 8,000.00
Mid Penn Bank	Account Interest	Mar-18		\$ 0.91
TOTAL				\$ 29,835.57

PAYROLL ACCOUNT

Funds Transfer	From General Acct	3/12/2018	\$ 10,000.00
Funds Transfer	From General Acct	3/22/2018	\$ 8,000.00
Mid Penn Bank	Account Interest	Mar-18	\$ 0.11
TOTAL			\$ 18,000.11

SWIMMING POOL ACCOUNT

Mid Penn Bank	Account Interest	Mar-18	\$ 0.33
TOTAL			\$ 0.33

POLICE FUND ACCOUNT

Mid Penn Bank	Account Interest	Mar-18	\$	2.26
TOTAL				\$2.26
PLGIT GENERAL ACCOUNT				
Berkheimer	EIT	Mar-18	\$	10,802.83
Berkheimer	LST	Mar-18	\$	60.67
Mid Penn Bank	Account Interest	Mar-18	\$	25.44
TOTAL				\$ 10,888.94
FIRE DEPT. FUND ACCOUNT				
Mid Penn Bank	Account Interest	Mar-18	\$	14.91
TOTAL				\$ 14.91
HIGHWAY AID ACCOUNT				
Mid Penn Bank	Account Interest	Mar-18	\$	38.97
TOTAL				\$ 38.97

EXPENSES

GENERAL ACCOUNT				
Wire Tele-View	Police Internet	41.20	\$	52.45
	Garage Internet	11.25		
Frontier	Borough Office/Mayor	149.47	\$	330.87
	Police	136.89		
	Garage	44.51		
Carissa Seiger	Cleaning Service - TACC Building	100.00	\$	650.00
	Cleaning Service – Clay St. bldg.	550.00		
Gratz Bank	Mem. Street Light Loan		\$	2,200.39
Schuylkill Conservation	2018 Portion-Watershed Recovery		\$	3,750.00
Berkheimer	EIT Commissions Fee	333.40	\$	411.39
	Lst Commissions Fee	77.99		
Ehrlich	Pest Control – TACC Building	57.00	\$	107.00
	Pest Control – Clay St. Building	50.00		
Capital Blue Cross	Employee Insurance (Kohr)	695.18	\$	2,293.12
	Employee Insurance (Lucas)	591.78		
	Employee Insurance (Scheibley)	1,006.16		
Raceway	Police Fuel	118.01	\$	215.01
	Borough Fuel	97.00		
Kreiser's	Police Fuel	147.25	\$	147.25
Emil Rarick	TACC Fuel	2,184.25	\$	2,502.21
	Garage Fuel	317.96		
Potts & Monger	Garbage Removal		\$	60.00
SCMA	TACC Sewer	63.80	\$	666.98
	TACC Water	17.16		
	Clay St. Sewer	63.80		
	Clay St. Water	161.17		
	Hydrants	361.05		
PPL	TACC	149.80	\$	4,772.54
	Clay St.	1,998.66		
	Garage	175.78		
	Gazebo	40.45		
	Playground	44.30		
	Signal	31.15		
	Street Lighting	1,849.50		
	Holiday Street Lighting	482.90		
Staples	Boro Office Supplies	61.71	\$	526.24
	General Expense Supplies	121.05		
	Police Office Supplies (Mayor)	343.48		
Petty Cash	Replenishment # 2		\$	50.00
Lewis Moyer	Health & Safety Inspections		\$	35.00
Cheryl Mack	Reimbursement - Tax Envelopes		\$	300.87
Tremont Fire Co.	Reimbursement - Insurance		\$	1,150.00
American Computer	10 hours of Computer Support		\$	850.00
County Treasurer	2018 Real Estate Bills		\$	120.80

American Rock Salt	Frailey's Order			\$	1,533.01
Ricky Ney	Refund - When-to-Work Program			\$	100.00
Gall's	Police Uniform Supplies	Borchick - Allotment		\$	342.95
Muncy	Keys - Police Station		24.00	\$	64.00
	Keys- Handicap Door		40.00		
Pribilla's	TACC Bldg. Maint. Supplies		27.25	\$	154.29
	Clay St. Bldg. Maint. Supplies		25.49		
	Police Dept. Maint. Supplies		18.46		
	Garage Maint. Supplies		83.09		
B&S Auto	Maintenance Items & Parts	Police Vehicle		\$	15.50
Law Enforce Systems	Vehicle Stickers - Police Dept			\$	50.00
Morgans	Inspection, Rear Wheel Hub	Police Vehicle		\$	85.85
Miners Bank	Safety Deposit Box			\$	29.00
Liberty Elevator	Annual Inspection			\$	70.00
Roto Rooter	TCO Room Sink			\$	175.00
Funds Transfer	To Payroll Account	3/22/2018		\$	8,000.00
Funds Transfer	To Payroll Account	3/12/2018		\$	10,000.00
<u>TOTAL</u>					<u>\$ 41,811.72</u>

PAYROLL ACCOUNT

3/9/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,245.49
	Payroll Checks	Employee Payroll Check Total	\$ 2,461.86
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,547.39
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 38.20
3/23/2018			
EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$ 4,341.19
	Payroll Checks	Employee Payroll Checks	\$ 1,773.35
EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$ 2,234.49
EFT	PA Payroll Outsource	Payroll Processing Fees	\$ 46.40
	PSAB U/C	Monthly deducted premiums	\$ 2,431.70
	Aflac	Monthly deducted premiums	\$ 200.36
	F.O.P.	Monthly deducted premiums	\$ 24.00
	Berkheimer	Garnishment	\$ 15.00
<u>TOTAL</u>			<u>\$ 20,359.43</u>

SWIMMING POOL ACCOUNT

NO EXPENSES TO REPORT	
<u>TOTAL</u>	=

POLICE FUND ACCOUNT

NO EXPENSES TO REPORT	
<u>TOTAL</u>	=

PLGIT GENERAL ACCOUNT

Funds Transfer	To Miner's General Account	3/13/2018	\$	10,000.00
Funds Transfer	To Miner's General Account	3/26/2018	\$	8,000.00
<u>TOTAL</u>				<u>\$ 18,000.00</u>

FIRE COMPANY FUND ACCOUNT

NO EXPENSES TO REPORT

<u>TOTAL</u>				-	-	-
<u>HIGHWAY AID ACCOUNT</u>						
807	Pribilla's	Maint. Items for Plow	\$	5.24		
808	American Roack Salt	Road Salt	\$	1,497.06		
809	Morgan's	Inspection - GMC	\$	38.85		
810	B&S Auto	Fuel Filter - Ford	\$	33.58		
811	Kreiser Fuel	Borough Fuel	\$	574.00		
<u>TOTAL</u>				\$	2,148.73	

FINANCE:

- NOTHING TO REPORT -

OLD BUSINESS:

- Motion made by Kintzel, seconded by Scheibley, to repay the 2013 Pension State Aid in the Amount of \$2,156.00 Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.

NEW BUSINESS:

- With the recent issues between Little Run and the Borough, Kintzel recommends getting the land by Little Run surveyed.
- President Donmoyer would like to sit down with the Little Run Representatives and discuss things before the money is spent to survey the land.

EXPENDITURES:

- Motion made by Kintzel, second by Scheibley, to approve the Expenditures. All in Favor.

CITIZEN COMMUNICATIONS:

1. Gerald Fasnacht
 - » Is the money for the Police Expenses coming out of the Police Account or the Borough Account?
 - › The Secretary told him the Borough's General Account.
 - › Fasnacht feels that is wrong. He doesn't think it is right that the Pool has a separate budget, but the Lifeguard wages are paid from a Borough Account.
 - › The Secretary explained that she can't do anything differently unless Council makes a Motion or tells her to do so.
 - » Fasnacht reminded Council that Marty Sowers is supposed to approve houses that are being sold are up to code.
 - » He again remarked on how much of a pleasure it is to see Council getting along.
2. Kathy Adams
 - » Is the Frailey money deposited into the Police Fund Account?
 - › The Secretary told her no. Most of that money is a reimbursement for payroll.

3. Roger D. Adams
 - » Recommends putting a portion of Frailey's money aside for a new vehicle.
 - The Secretary told her no. Most of that money is a reimbursement for payroll.

4. Elaine Wansley
 - » Questioned why not advertise for Lifeguards in the Republican?
 - Scheibley said it is expensive.
 - Noll recommends advertising in the Merchandiser.

- Scheibley reminded Council that he will have to start purchasing pool supplies in order to get it up and running by Memorial Day
 - Motion made by Noll, second by Kintzel, allowing Scheibley to get what he needs to get the pool opened up. Roll call vote; Noll-Yes, Scheibley-Yes, Kintzel-Yes, Ochs-Yes, President Donmoyer-Yes. Motion passed.

- Mayor Ney informed Council that the UCR Reports are up to date.

ADJOURNMENT:

- Motion made by Scheibley, second by Kintzel, to adjourn the meeting at 7:22 p.m.; All in favor.

ATTEST:

Alex D. J...



PRESIDENT:

Donmoyer