

## March 8, 2016

Tremont Borough Council held their Regular Meeting at 6:30 p.m. in Clay Street's Municipal Building.

Council members attending: James G. Scheibley, Paulette M. Yuschock, Philip Kintzel, Roger Adams and Daniel Noll. Also attending: Mayor Roger D. Adams, Solicitor Melissa Kelso, Secretary-Treasurer Shea Lucas, Police Chief Michael Conway, Police Officer John Borchick, Health & Safety Officer Lewis Moyer, Reporter Joan Schwer and Reporter Essie Karnes. Citizens: Kathy Adams, Paula Winn, Doris Hubler, Joseph Ganly and Bonnie Ganly, Linda Renninger, Mike Renninger, Shirley Fisher, Kathleen Krammes, Robert Donmoyer, Greg Seiger, Carisa Seiger, and William P. Ochs, William A. Ochs, Laine Mack Jr., Michael Mattern, Butch Kender, Cheryl Wiscount and Mike Wiscount. Absent: Fire Chief Brian Eisenacher.

Council president Scheibley called the meeting to order with the pledge of allegiance.

President Scheibley introduced Melissa Kelso as our new Borough Solicitor.

Motion made by Adams, second by Scheibley to accept the minutes of the February 15, 2016 Regular Council Meeting. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

**SOLICITOR REPORT:** Solicitor Kelso reported that Council will go into an Executive Session at the end of the regular meeting with no action taken.

**PUBLIC UTILITY & STREETS:** Motion made by Adams, second by Kintzel to put road work for Church Street, East Line Street and Mountain Road out for bid. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

PPL LED light conversion consists of 114 lights at a total cost of \$193.00 to replace all of them, with a monthly savings of \$68.00 Motion made by Adams, second by Kintzel to go forward and update these lights when Road Supervisor Scheibley gets the answers to his questions. Roll call vote; Noll-No, Yuschock -No, Kintzel-Yes, Adams-Yes, President Scheibley -Yes. Motion passed 3-2.

All of the parking meters are up, inspected and ready to go.

**PROPERTY:** Eco Clean Property Services declined the position for the cleaning services for the Borough. Solicitor Kelso explained that the cleaning service does not need to be put out for bid. Noll questioned about having liability insurance. Mrs. Seiger has liability insurance. Motioned made by Kintzel, second by Adams to dismiss the other bids and hire Carisa Seiger @ \$650.00 per month. Roll call vote; Noll-No, Yuschock -No, Kintzel-Yes, Adams-Yes, President Scheibley -Yes. Motion passed 3-2. Adams wants the job description handed to Carisa.

Motion made by Adams, second by Scheibley to approve LifeLine Screening on May 4, 2016 at a rental cost of \$50.00 for 2 hours and \$25.00 per hour for each additional hour. Roll call vote; Noll-Yes, Yuschock -No, Kintzel-Yes, Adams-Yes, President Scheibley -Yes. Motion passed 4-2.

**MAYOR'S REPORT:** - Mayor Adams reported that the Taser has been sent away to be fixed.

-Bill Schaeffer saw the LED Light Program on the news and asked the Mayor when Tremont will be doing this.

-Mayor Adams received a letter from Congressman Matt Cartwright stating that there will be a Mayor and Municipal Leader meeting held on Saturday May 14, 2016 at 9:00 am at King's College in Wilkes-Barre

-Parking Meter Enforcement will go into effect on April 4, 2016. The Police Department will be in charge of posting these notices.

-The Mayor received a letter from Mothers Against Drunk Driving (MADD). They are proclaiming that April 21<sup>st</sup> will be MADD Across PA Day. The Mayor will get more information on this.

-Mayor Adams thanked the residents for their cooperation in different things throughout the Borough. He also reminded residents that if they have any complaints, to put them in writing and he will address them.

**LAW & ORDER:** Kintzel read Police Chief Conway's Report for the month of February:

327.5 full time hours, 20-part time hours.

Incidents: 5 assists other police departments, 1 disturbance call, 5 domestics, 5 EMS assists, 9 miscellaneous incidents, 1 suspicious person complaint, 1 suspicious vehicle complaint, 3 theft complaints, 2 street department assists, 1 bus violation, 1 hit and run incident, 1 ID theft case, 1 illegal dumping complaint, 1 lost or stolen registration complaint, 1 non-reportable crash, 1 off road vehicle on street complaint, 1 recovered property incident, 2 unwanted person complaints

Hearing and Court: 1 Hearing – DJ Rossi, 1 Hearing – DJ Hale

Arrests: 3 Criminal Complaints filed, 1 non-traffic citation filed, 1 traffic citation issued

President Scheibley told the Chief that Frailey wants the time logs handed in to the Secretary sooner.

The assault rifle has been purchased and installed on the rack in the police car.

The Informant software has been ordered. Chief Conway told Council that the police computer software needs to be upgraded.

Motion made by Adams, second by Kintzel to have the Tremont Police enforce the no parking on Reading Railroad private property. Roll call vote; Noll-No, Yuschock -No, Kintzel-Yes, Adams-Yes, President Scheibley -Yes. Motion passed 3-2. Noll suggests that the Mayor should ask them if they can fix the railroad crossing in return for this enforcement.

Motion made by Yuschock, second by Kintzel to approve the 2016-2018 Police Contract. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

Motion made by Yuschock, second by Adams to approve the Groody Drug Drop Off Program. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes. This program will allow people to drop off any outdated prescription drugs. This is usually help on two Saturdays a year from 10:00 am – 4:00 pm.

Motion made by Adams, second by Noll to renew the DUI Patrol Agreement with The Highway Drug and Safety Taskforce. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

Motion made by Adams, second by Noll to purchase ten cases of flares for the Police Department and not to exceed \$900.00. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

**PUBLIC HEALTH & SAFETY:** Fire Chief Brian Eisenacher was absent, Vice President Adams read his report:

There were 5 calls for the month of February – 3 medical assists, 1 landing zone, 1 structure fire.

Fire Chief Eisenacher reported the following breakdown of hours for January: Incident Man-hour total = 72, Administration Man-hour total = 102, Maintenance Man-hour total = 108, Training Man-hour total = 65 and Fundraiser Man-hour total = 210. Total hours for 2016 = 557

Upcoming events at the Firehouse:

Fish Fries will continue until Good Friday

There will be a Public Convention Meeting held on March 29, 2016 at 7:00 pm. at the Firehouse.

Motion made by Kintzel, second by Adams to have Engine truck sent out for inspection. Roll call vote; Noll-Yes, Yuschock -Yes, Kintzel-Yes, Adams-Yes, President Scheibley -Yes.

Lewis Moyer – Reported he conducted a food inspection at the Tremont Fire Company in February.

**RECREATION & EDUCATION:** We currently have three lifeguards returning from last year.

President Scheibley stated that we are still in need of a Certified Pool Operator.

President Scheibley thanked Phil Kintzel for all of his time and effort at the pool over the past couple of years.

President Scheibley applied for a grant for the pool through Williams pipeline grant. We are still waiting to hear back from them.

**TREASURER REPORT:** Ending balance of all accounts is \$159,360.29 as of February 29, 2016.

Motion made by Adams, second by Yuschock to accept Treasurer Report. Roll call vote; Kintzel – Yes, Adams – Yes, Yuschock – Yes, Noll – Yes, Scheibley – Yes.

**FINANCE:** Nothing to report

**OLD BUSINESS:** Motion made by Adams, second by Kintzel to have the Borough Engineers (Light-Heigel) enforce the Property Maintenance Code and to have the Tremont Police Department enforce the Quality of Life. Roll call vote; Noll – Yes, Yuschock – Yes, Adams – Yes, Kintzel – No, Scheibley – Yes.

Motion made by Adams, second by Kintzel to adopt an employee policy with the employee raise to be voted on annually. Roll call vote; Noll – No, Yuschock – No, Adams – Yes, Kintzel – Yes, Scheibley – Abstain, vote is 2-2 Mayor Adams – Yes. Motion passed 3-2.

Motion made by Kintzel, second by Adams for the policy to reflect a 3% raise for 2016. Roll call vote; Noll – No, Yuschock – No, Adams – Yes, Kintzel – Yes, Scheibley – Abstain, vote is 2-2 Mayor Adams – Yes. Motion passed 3-2.

Motion made by Yuschock, second by Adams to pay \$165.00 for the transcripts from the Pine Street Hearing. Roll call vote; Noll – Yes, Yuschock – Yes, Adams – Yes, Kintzel – Yes, Scheibley – Yes.

TCO has given Shea Lucas approval to take care of vending machines. At She's request, a member of TCO will be present and help Shea count the money. They will be providing a letter stating this approval.

The quotes were submitted to the other party's insurance company for the automobile accident that destroyed the fence at the SharpShooters property. The Borough's insurance company will not cover this damage due to the SharpShooters property not being a scheduled property on our policy. Council decided to table this until next meeting.

President Scheibley allowed Robert Donmoyer to speak on behalf of the Watershed Committee. Mr. Donmoyer explained that he received a call from Wayne Lehman in reference to the flood project at the Devil's Hole up in Frailey Township. DEP is now requiring permits for access to the Goodspring Creek. The Watershed Committee is asking the Borough to donate \$2,000.00 towards the cost of the permits. Both Frailey and Pine Grove Townships are being asked to donate also. Specific details can be discussed with Wayne Lehman. The next Watershed Meeting is April 27, 2016 at 1:30 pm at the Sweet Arrow Lake. Motion made by Yuschock, second by Adams to table this until we get more information. Roll call vote; Noll – Yes, Yuschock – Yes, Adams – Yes, Kintzel – Yes, Scheibley – Yes.

Mr. Donmoyer also suggests that since he is no longer on Council that another member should get involved with the Watershed Committee.

SCMA will be replacing the Hydrant on Washington Street when the weather breaks.

**NEW BUSINESS:** Secretary/Treasurer Shea Lucas will fill out the paperwork for PSAB to recognize Tremont Borough's 150<sup>th</sup> Anniversary on Tuesday, September 13, 2016 at 6:30 pm.

Motion made by Yuschock, second by Adams to send to Occupancy Applications, with the revisions that Solicitor Kelso has suggested, and the copy of the Ordinance and Letter to the Landlords. Roll call vote; Noll – Yes, Yuschock – Yes, Adams – Yes, Kintzel – Yes, Scheibley – Yes.

The Borough Office has been having issues with no internet connection. Wire Teleview was in and found a bad wire that has since been replaced.

Motion made by Yuschock, second by Kintzel to purchase up to and not to exceed four truckloads of 2b stone for the dirt roads. Roll call vote; Noll – Yes, Yuschock – Yes, Adams – Yes, Kintzel – Yes, Scheibley – Abstain.

## Receipts:

GENERAL ACCOUNT	Received from	Description	Amount	Total
	Police Fines	Parking Ticket	10.00	\$10.00
	QOL Fines	Nuisance – Motor Vehicle Ticket	50.00	\$50.00
	Berkheimer	Delinquent Per Capita Taxes		\$56.43
	Schuylkill County	Delinquent Road & School Taxes		\$176.79
	Schuylkill Co. Clerk of Courts	Code Officer Hearing Attendance		\$10.00
	Recorder of Deeds	Realty Tax Transfer		\$24.50
	TCO	Holiday Light Donation		\$470.12
	Tilghman Medical Center	Rent		\$750.00
	Schuylkill County	District Magistrate Rent		\$1895.00
	Eclipse Volleyball	Rent		\$600.00
	Historical Society	Rent		\$300.00
	Diakon	Rent – January	873.33	\$1746.66
		Rent – February	873.33	
	Senior Citizens Committee	Rent - January	120.00	\$240.00
		Rent – February	120.00	
	Library	Rent		\$200.00
		Payroll Reimb. 1/1/16	515.75	\$1,503.75
		Payroll Reimb. 1/29/16	494.00	
		Payroll Reimb. 2/12/16	494.00	
Bonnie Kupp	Rent	375.00	\$386.98	
	Electric	11.98		
PG Youth Soccer	Electric		\$6.30	
Tremont Band	Rent		\$300.00	
Misc. Gym Rental	Graeff Birthday Party		\$50.00	
Miner's Bank Interest	General Acct Interest		\$3.12	
<b>TOTAL</b>				<b>\$8,779.65</b>

  

PAYROLL ACCOUNT	Received from	Description	Amount
	MSDB Interest	Payroll Acct Interest	
<b>TOTAL</b>			<b>\$1.03</b>

  

POOL ACCT	Received from	Description	Amount
	MSDB Interest	Swimming Pool Acct. Interest	
<b>TOTAL</b>			<b>\$0.55</b>

  

POLICE FUND	Received from	Description	Amount
	MSDB Interest	Police SUV Acct. Interest	
<b>TOTAL</b>			<b>\$0.30</b>

  

PLGIT GENERAL	Received from	Description	Amount	
	Berkheimer	EIT - Current		\$20,821.07
		LST – Current (EMS/OPT)		\$826.44
	PLGIT Interest	General Acct Interest		\$16.90
<b>TOTAL</b>			<b>\$21,664.41</b>	

  

FIRE DEPT.	Received from	Description	Amount
	PLGIT Interest	Fire Dept. Acct Interest	
<b>TOTAL</b>			<b>\$3.22</b>

  

HIGHWAY AID ACCT.	Received from	Description	Amount	
	Funds Transfer	From PLGIT General		\$5,000.00
	PLGIT Interest	Highway Aid Acct Interest		\$2.09
<b>TOTAL</b>			<b>\$5,002.09</b>	

## Expenditures:

GENERAL ACCOUNT	Frontier	Borough Office and Mayor's Office	138.62	\$311.46
		Borough Garage	42.25	
		Borough Police	130.59	
	PPL	TACC	245.66	\$4,609.16
		Clay St. Building	2254.54	
		Garage	160.32	
		Gazebo	62.11	
		Playground	51.73	
		Signal	25.16	
		Street Lighting	1769.12	
		Holiday Street Lighting	40.52	
	SCMA	TACC Sewer, Monthly	45.00	\$2,343.60
		Clay St. Sewer, Monthly	45.00	
		TACC Water	23.55	
		Clay St. Water	106.35	
		Hydrants	277.82	
		Hydrant Repair – Washington/Spring St	1845.88	
	Morgan Oil	TACC Building Fuel	409.70	\$1,110.48
		TACC Building Fuel	469.48	
		Garage Fuel	231.24	
	Wire Teleview	Police Internet	39.95	\$49.95
		Garage Internet	10.00	
	Potts & Monger	Trash Removal	60.00	\$60.00
	Yahoo	Website Payment	13.94	\$13.94
	Carisa Seiger	Cleaning Service - TACC Building – January	100.00	\$1,354.98
		Cleaning Service - TACC Building – February	100.00	
		Cleaning Service – Clay St. Building - January	550.00	
		Cleaning Service – Clay St. Building - January	550.00	
		Cleaning Supplies	54.98	
	Ehrlich	Pest Control – TACC Building - January	56.00	\$212.00
		Pest Control – TACC Building - February	56.00	
		Pest Control – Clay St. Building – January	50.00	
		Pest Control – Clay St. Building – February	50.00	
M&T Bank	Road Loan	2114.50	\$2,114.50	
Gratz Bank	Mem. Street Light Loan	1021.55	\$1123.71	
	Mem. Street Light Loan – Late Fees	102.16		
Berkheimer	EIT Commission – December	245.82	\$416.86	
	EIT Commission – January	143.98		
	LST Commission – December	7.90		
	LST Commission – January	19.16		
Capital Blue Cross	Employee Insurance (Kohr)	663.64	\$1,907.47	
	Employee Insurance (Lucas)	541.54		
	Employee Insurance (Scheibley)	702.29		
LTH	Solicitor Fees – Chris Hobbs - December	123.00	\$123.00	
Kreiser Fuel	Police Fuel	487.76	\$487.76	
Dumpster Retainer	Vaux Avenue – Krissinger	25.00	\$25.00	
Pribilla's	Clay St. Building, TACC Building and Police Station	361.01	\$361.01	
Werner's	Clay St. Building	75.12	\$75.12	
Sherwin Williams	Clay St. Building	356.70	\$356.70	
Klinger & Stehr	Tire Repair – Police Vehicle	10.00	\$10.00	
Moyer Electronic	Emergency Lighting	431.40	\$431.40	
Republican Herald	Solicitor Ad, Cleaning Bid, Budget Ad	2137.34	\$2137.34	
Citizen Standard	Special Meeting Ad	31.68	\$31.68	
Postmaster	Borough Office	49.00	\$49.00	
Shane Hobbs	Temporary Solicitor	150.00	\$150.00	
American Rock Salt	Frailey Portion	1851.37	\$1851.37	

Central Penn Paper	Paper towels – Clay St. Building	41.45	\$41.45
Taser International	Cartridges and battery	219.01	\$219.01
Light-Heigel	Hearing (Schneck)	485.00	\$485.00
Peifer’s Fire	Annual Inspection	256.78	\$256.78
Atty Chris Reidlinger	Arbitration Hearing	450.00	\$450.00
Arbitrator	Cancellation Fee	475.00	\$475.00
Ebay	Plow Motor (funds will be transferred from Highway Acct)	106.00	\$106.00
Schuylkill Conservation Dist.	2016 Watershed Fund	3750.00	\$3750.00
<b>TOTAL</b>			<b>\$27,500.73</b>

<b>PAYROLL ACCOUNT</b>	<b>02/12/2016</b>			
	EFT	Payroll Direct Deposits	Employee Direct Deposit Total	\$3,893.25
	25412-25413	Payroll Checks	Employee Payroll Check Total	\$2,577.10
	EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$2,704.36
	EFT	PA Payroll Outsource	Payroll Processing Fees	\$31.20
	<b>02/26/2016</b>			
	EFT	Payroll Direct Deposits	Employee Direct Deposit Payroll	\$4,157.98
	25414-25415	Employees	Employee Payroll Checks	\$2,425.05
	EFT	PA Payroll Outsource	Payroll Tax Liability Transfer	\$2,810.33
	EFT	PA Payroll Outsource	Payroll Processing Fees	\$31.20
	25416	Aflac	Monthly employee deducted premiums	\$141.42
	25417	F.O.P.	Monthly employee deducted premiums	\$24.00
	NSF	January		\$200.00
	<b>TOTAL</b>			<b>\$18,995.89</b>

<b>POOL ACCT.</b>	1608	Frontier	Phone	\$40.98
	<b>TOTAL</b>			<b>\$40.98</b>

<b>POLICE ACCT.</b>	** NO EXPENSES **			
	<b>TOTAL</b>			<b>\$0.00</b>

<b>PLGHT GENERAL</b>	Funds Transfer	To: Highway Acct.	Bills	\$5000.00
	<b>TOTAL</b>			<b>\$5,000.00</b>

<b>FIRE DEPT.</b>	440	Glick Fire Equipment	Squad Truck Repair	\$3,770.13
	<b>TOTAL</b>			<b>\$3,770.13</b>

<b>HIGHWAY ACCT.</b>	689	Stine Trucking	Snow Removal (2 trucks)	\$4,292.50
	690	Tobin Excavating	Snow Removal	\$2,125.00
	691	Sherwood Kimmel	Snow Removal	\$1,785.00
	692	M&T Bank	Road Load – Highway Aid Account Portion	\$2,000.00
	693	Pribilla’s	Roads/Garage	\$140.44
	694	Klinger & Stehr	New Tire – Borough Truck	\$277.40
	695	Kreiser Fuel	Borough Fuel	\$136.40
	696	Levan Machine	Plow Repair & Parts	\$136.96
	697	B&S Auto	Axle & Bulbs – GMC Truck	\$116.16
	698	Werner’s	Flood Light – Salt Shed	\$25.98
	699	American Rock Salt	Borough Portion	\$1,838.56
	700	Morgan Oil	Off Road Fuel	\$303.88
	701	Kreiser Fuel	Borough Fuel	46.00
			Snow Removal Fuel	216.94
	<b>TOTAL</b>			<b>\$13,441.22</b>

**EXPENDITURES:** Motion made by Yuschock, second by Adams to pay the monthly utility bills and payroll. Roll call vote; Kintzel – Yes, Adams – Yes, Yuschock – Yes, Noll – Yes, Scheibley – Abstain.

**CITIZEN COMMUNICATIONS:** -Ricky Ney’s concerns will be discussed in an Executive Session

-Charles Huntzinger was unable to attend the meeting so his concerns will be tabled until the April meeting.

-Mike Wiscount asked why don’t we get the millings that were used on Main Street for the alleys, stone is bad for the plows and the stone on Union Street gets pushed down by the creek every year. President Scheibley said there are good millings available from the work they are doing on 81, but the trucks aren’t getting paid to haul it, so we either have to find someone willing to haul it for us or if we can get a truck we can go up and get as much as we want.

Mr. Wiscount also asked if the 3% raise for the employees included the health insurance increase. Yuschock said that no the health insurance is not included in that, that is just a raise. She is in full agreement that it should be an 80/20 split for the health insurance.

-Doris Hubler asked President Scheibley about asking people to leave, does he mean everyone. President Scheibley said anybody who talks out of line will be asked to leave. Mrs. Hubler claims she was threatened to have her face smashed. President Scheibley said that he is up here trying to run a meeting and did not hear anyone say that.

-William Ochs questioned the non-uniformed employees that are being reimbursed for work shoes and rain coats, etc. is there a limit on this amount. Solicitor Kelso stated there will be a review period after the employee submits their receipt. Adams feels they should get at least five fluorescent shirts for working on the streets.

-Butch Kender asked when the contract with Wire Teleview expires. The secretary will look into this and try to find the answer for him.

He also asked why all of a sudden now are you enforcing the landlord/tenant ordinance. Yuschock answered by explaining that even though the ordinance has been in place for years, a lot of people still are unaware that it even exists, so by sending the letters and a copy of the ordinance to all the landlords we can keep better track from here on out.

He also recommended that Council really think about paying that \$2,000.00 for the permit for DEP. He feels that is cheap compared to the aggravation we will have if that creek overflows again. He stated look how much money is dished out for that MEM light project for the next how many years, at least this money will help because there are a lot of homeowners that have properties along that creek. President Scheibley said he totally agrees and that we pay a little over \$1,000.00 every month and that will continue for the next nine years.

- Kathleen Krammes questioned if that flood meeting on April 27<sup>th</sup> is open to the public. President Scheibley told her yes but it will probably will just be informational.

-Mike Mattern asked if the \$2,000 just Tremont Borough’s portion. Council told him yes.

-Laine Mack Jr. agrees that this \$2,000 will be money well spent, but he wants everyone to keep in mind that is just for work in the Devil’s Hole in Goodspring and it will hopefully benefit Tremont, but don’t expect to see equipment being moved into Tremont for this project.

-Cheryl Wiscount asked if President Scheibley ever looked into it to see if the creek behind her house was included in the money from FEMA. President Scheibley said no it was not included and he can’t get any explanation as to why it was not included. Laine Mack Jr. knows he had them out to look at that but he was off of Council when the money was distributed. We received around \$27,000.00 after the projects were all done.

Motion made by Adams, second by Yuschock to adjourn into an Executive Session at 8:03 p.m. All in favor.

Motion made by Adams, second by Kintzel to adjourn from Executive Session at 8:36 p.m. All in favor.

Motion made by Adams, second by Kintzel to adjourn Regular Meeting at 8:37 p.m. All in favor.

**ATTEST**

**PRESIDENT**