



“Building Character, Discipline and Responsibility Through the Creative and Performing Arts”

Joanne Horn, Director
Anne Reagan, Assistant Director

1037 Seashore Road ~ Cold Spring, NJ 08204 ~ 609-884-2600 ~ 609 861-5991

SCHOOL POLICY 2019-2020 SESSION

CURRICULUM:	Ballet / Pointe Jazz Dance/Hip Hop Tap Dance Broadway Theatre Guest Teachers	Tumbling/Gymnastics Contortion Lyrical/Contemporary Adult Classes Private Lessons	Children's Classes: Classic Combo Boys Hip Hop Teen Jazz
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PERFORMING COMPANIES: Apprentice, Mini, Difference, Jr. Sophisticated and Sophisticated

SCHOOL CALENDAR:	Dance Classes begin September 9, 2019 Thanksgiving - Closed Nov. 27 th – Dec. 1 st , Classes resume Dec. 2 nd Christmas - Closed Dec. 20 th , Classes resume January 6, 2020 Last Day of Classes - May 25, 2020 Spring Dance Musical Rehearsals - May 24, 26, & 28, 2020 Spring Dance Musical – May 29 & 30, 2020
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CLASS FEES:	\$8.50 – Combo \$9.50 – 45 min & 1 hr. Classes \$12.00 1 1/2 hr. Classes New – Preschool Bundle \$15.00 per week Combo/Gym or Combo/Pre-Ballet	\$45.00 - Private Instruction 1/2 hour \$45.00 - Semi-Private Instruction 1/2 hour \$10.00 ALL COMPANIES \$12.00 Company Rehearsals GUEST CLASSES - \$10 - \$25 depending on class
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Payment is due 1st of each month. Advance payment can be made. Payments after the 15th are considered late.

RECITAL COSTUME:	\$65.00 All Child Combination Classes \$85.00 All other classes unless otherwise notified Costume Exchange Cost: \$10.00 Costume Alterations: \$10.00 Costume budget due by November 23, 2019 THERE ARE NO REFUNDS ON COSTUMES Any costumes not paid for by December 18 th will NOT be ordered and a \$15 late fee per costume will be assessed upon late orders. Any costumes ordered and not picked up will only be held until the last day of class. All lessons must be paid to have costumes ordered. No costume will be distributed until account is current.
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MEMBERSHIP:	Studio Membership: \$25.00 (Payable at time of Registration) No Refunds Membership affords students special offers & discounts
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RECITAL:	Bundle A: \$175.00; includes rehearsals and performances; 2 Special Student passes; 2 Special parent passes; 4 Recital Tickets (tickets individually \$22.00) No Refunds Bundle B: \$220.00; includes everything mentioned above plus 1 DVD/Blue Ray.
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DISCOUNTS:	Membership: \$5.00 reduction after 1st family member Recital: \$40.00 cost per child, after 1st child Classes: \$1.00 reduction per class for family or individual w/5 classes or more (excludes company)
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PENALTY COSTS:	\$25.00 on returned checks. Anyone having a returned check will be required to pay by money or cash. \$15.00 on late costume order. Delinquent payments will be charged \$10.00 late fee per month.
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STUDIO RULES/ Cell Phones Social Media: There is absolutely **NO** use of wireless devices in the studio. Cell phones and or any other devices need to stay inside students' bags. **NO negative Facebook, texting, or any social media is allowed** regarding students and teachers of JRDS. NO videotaping or photos unless approved for class by Miss Anne or Miss Joanne Horn. No videos are to be posted without permission from Miss Anne, or Joanne Horn. Any violation will not be tolerated and will result in student leaving company and or studio. **STUDENTS OR PARENTS ARE NOT TO TEXT ANY JR DANCE STAFF MEMBER REGARDING ANY ISSUES IN CLASS OR STUDIO PROBLEMS. ANY AND ALL CONCERNS ARE TO BE REPORTED TO THE FRONT DESK, TEXT TO ANNE REAGAN 408-0543 OR CALL JOANNE HORN 609-408-3615.**

DRESS CODE: Certain uniforms and class dress code items are to be order through the studio to have correct sizing and uniformity.

PRIVATE LESSONS - All private lessons for recital performance must be approved and registered by December 9, 2019. Music choice must be approved by Anne Reagan. Time of piece will be at the discretion of Anne Reagan. Any and all students applying to perform a solo, duo, etc. **MUST** have maintained and must continue to maintain a 95% attendance level in all classes. This requirement is a prerequisite in consideration of any and all solos. All private lessons must be paid at the time of the lesson. Class time for private lessons will be at the convenience of the teacher, not the student. Studio owns choreography and performance thereof outside the studio must be cleared and approved by Anne Reagan.

ALL TEACHERS RESERVE THE RIGHT TO DISMISS A STUDENT FROM CLASS IF THEY ARE NOT PROPERLY DRESSED & COIFED. NEATNESS IS A MUST!! SLOPPINESS WILL NOT BE TOLERATED!

RECITAL REQUIREMENTS: All students performing in recital **MUST attend ALL REHEARSALS! CHECK NOW WITH SCHOOLS FOR TRIPS. IT IS NOT AN EXCUSE.** Anyone missing rehearsal will not be able to perform. Only student who is performing is to attend rehearsal with a parent or guardian, no siblings or guests are to attend rehearsal. **PLEASE!!** This is the time needed for the performing student. Guests and family come to the performance.

PICK UP OF STUDENTS: Parents are expected to pick up their children at the finish time of class. The studio is not a day care or night care service. Students **MUST** wait inside the studio for parent. They are not allowed to wait outside.

INJURY & ILLNESS POLICY: There are no excused absences for illness or injury. Observation is discouraged and recovery is encouraged. Students will need clearance from parent & doctor for reentry into class after prolonged illness or injury. Injury or illness will be evaluated by Joanne Horn and Anne Reagan as to students ability to observe.

ATTENDANCE AND TARDINESS: Students should call in if they are not going to attend class and are to ask the office manager for a class makeup. **ALL CLASSES MUST BE PAID FOR. There are NO excused absences.** Make up classes are available as a courtesy. Punctuality to class is essential. It is imperative for students to be to class on time. **STUDENTS MUST FILE AN ABSENTEE NOTIFICATION FORM FOR ADVANCED ABSENCE. Get form from the Front Desk. THERE ARE NO REFUNDS OF PAID CLASS PAYMENT IF STUDENT DISCONTINUES CLASS.**

INCLEMENT WEATHER: In the case of inclement weather (e.g. Snow, hurricane), studio closing will be posted on our Website and JRD Studios Facebook page and Instagram @joannereagandance

WEBSITE: Refer to our website frequently at www.joannereagandance.com for important information and calendar of events. **Important info is posted on our Facebook page @ JRD Studio and you can follow us on Instagram @joannereagandance and like our page at Joanne Reagan Dance.** Student and Company member of the week will be posted on Facebook.

OBSERVATION OF CLASS: Will be determined randomly by Joanne Horn. Last 2 weeks of class will have definite observation.

FOOD AND DRINK: Snacks and drink are available at the studio. Students may bring their own snacks as well. They are to be eaten carefully in the lounge area and to be disposed of properly as well. The lounge area is predominantly for the students. They are expected to respect it. **ABSOLUTELY NO GUM IN THE ENTIRE BUILDING! NO FOOD OR DRINK IN CLASS ROOMS.** (unless allowed by teacher(s))

CONFERENCES: Any parent needing a conference to discuss class or their child with a staff member is to schedule an appointment with the Front Desk. All conferences must be done in person. See first page Studio Rules. If Student or parent have a studio related concern, they are to discuss it in private with Joanne Reagan Horn, or Anne Reagan.

IT IS IMPORTANT THAT YOU TAKE THE TIME TO READ THIS POLICY. IF YOU HAVE ANY QUESTIONS PLEASE CALL 609-884-2600 or EMAIL MISS JOANNE R. AT joannereagandance@yahoo.com

Student(s) Name(s) _____

I _____ (Parent or Guardian) have read the policy of the Joanne Reagan Dance Studios, Inc. I understand them and will adhere to them.

___ I permit Joanne Reagan Dance Studios to use any video or photographic pictures taken of myself or my child, for any promotion and / archival purposes.
___ Please do not use my child or my images for any purpose.

SIGNATURE: _____ DATE: _____ Parent or Guardian (Person responsible for class payments)