

**REGULAR MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
4800 Magnolia Avenue  
Riverside, CA 92506  
Lovekin Complex, Room L-9**

**March 15, 2019  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:  
[www.riversidegccca.com](http://www.riversidegccca.com)

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board Vice-President at 7:37 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams	___X___	_____
Maria Maness 16130 Lasselle Street, Moreno Valley, CA 92551	___X___	_____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	_____	___X___
Mark Pedersen	___X___	_____
Debra Postil 4317 Palmero Blvd., View Park, CA 90008	_____	___X___
Lois Tomlinson	___X___	_____
Joan Wells	___X___	_____

**II. COMMUNICATIONS**

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for February 2019-pg.4-8
- B. Approval of Claims Paid Activity Report for February 2019- pg.9

It is recommended that the Board approve Consent Agenda Items A and B.		Motion: ___X___	Action: _____
		Second: ___X___	Vote: ___X___
<b>Ruth Adams</b>		<b>X</b>	
<b>Maria Maness</b>		<b>X</b>	
<b>Jill Marks</b>			
<b>Mark Pedersen</b>	<b>X</b>	<b>X</b>	

<b>Debra Postil</b>					
<b>Lois Tomlinson</b>			<b>X</b>		
<b>Joan Wells</b>	<b>X</b>		<b>X</b>		

**IV. ITEMS SCHEDULED FOR ACTION**

A. 2018-19 Notice of the Governing Board’s Intention to Provide for an Audit.–pg.10-22

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action:         
Second:   X   Vote:   X  

<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>					
<b>Mark Pedersen</b>	<b>X</b>		<b>X</b>		
<b>Debra Postil</b>					
<b>Lois Tomlinson</b>		<b>X</b>	<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		

*Miguel Contreras reported to the Board that Gateway is entering year three of its three year agreement with VTD for annual independent financial auditing services. After this year’s audit Gateway’s staff and Board members will discuss whether to stay with VTD or look for another auditing firm. Staff will send RCOE the required annual notice to provide for an audit following today’s meeting.*

B. 2018-19 2nd Interim Financial Report –pg.23-33

It is recommended that the Board approve  
Agenda Item B.

Motion:   X   Action:         
Second:   X   Vote:   X  

<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>					
<b>Mark Pedersen</b>	<b>X</b>		<b>X</b>		
<b>Debra Postil</b>					
<b>Lois Tomlinson</b>			<b>X</b>		
<b>Joan Wells</b>		<b>X</b>	<b>X</b>		

*Miguel Contreras summarized the 2<sup>nd</sup> interim financial report for the Board. Staff plan to monitor and study enrollment trends to ensure that fall 2019 projections are well aligned to next year’s budget. Mark Pedersen asked questions regarding Gateway’s current reserve balances and suggested exploring options for better utilizing those resources.*

C. GCCA Grade Level Assignment Policy –pg.34-35

It is recommended that the Board approve  
Agenda Item C.

Motion:   X   Action:         
Second:   X   Vote:   X  

<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>					
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>					
<b>Lois Tomlinson</b>			<b>X</b>		
<b>Joan Wells</b>	<b>X</b>		<b>X</b>		

*Miguel Contreras let the Board know that the proposed policy will allow GCCA to better fit within the state’s new alternative schools accountability system and on-line dashboard. The new policy will allow counselors to more accurately track which students will be counted toward the school’s DASS graduation rate and college and career readiness indicator.*

**V. ITEMS SCHEDULED FOR INFORMATION**

D. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

1. Petty cash report- pg.36

*Petty cash expenditures and deposits were reviewed with members of the Board.*

2. Enrollment report

*Gateway has an enrollment count of 141 as of March 12, 2019. Foundation window has closed so new students will enter program in Bridge.*

3. Form 700 reporting

*Miguel Contreras reminded the Board that the form 700 has an April 1 deadline and if any help is needed to please reach out to him or his staff.*

E. Planning Committee Report

1. Governance and Expansion

*Joan Wells gave an update regarding expansion and planning with Moreno Valley College. She made suggestions on potential topics and activities for this year’s May Board planning meeting. The item will be discussed further within the Planning Committee and further updates will be provided at the April regular meeting.*

**VI. ADJOURNMENT**

Board adjourned at 8:32 A.M.

The next regular Board Meeting is scheduled for Friday April 19, 2019 at 7:30 am.