

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506
Charles A. Kane Building, Room 202Q**

**February 22, 2019
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:
www.riversidegccca.com

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:39 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams 510 S Forest Ave, Tempe, AZ 85281	___X___	_____
Maria Maness	_____	___X___
Jill Marks	___X___	_____
Mark Pedersen	___X___	_____
Debra Postil	___X___	_____
Lois Tomlinson	___X___	_____
Joan Wells	___X___	_____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for January 2019-pg.4-7
- B. Approval of Claims Paid Activity Report for January 2019- pg.8

It is recommended that the Board approve Consent Agenda Items A and B.			Motion: ___X___	Action: ___
			Second: X	Vote: X
Ruth Adams			X	
Maria Maness				
Jill Marks				
Mark Pedersen	X		X	
Debra Postil			X	

Lois Tomlinson		X	X		
Joan Wells			X		

IV. ITEMS SCHEDULED FOR ACTION

A. Amendment of RGtC ECHS Bylaws -pg.9-24

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u>	Second: <u> X </u> Vote: <u> X </u>
Ruth Adams	X		X	
Maria Maness				
Jill Marks				
Mark Pedersen		X	X	
Debra Postil			X	
Lois Tomlinson			X	
Joan Wells			X	

The proposed amendment of the RGtC ECHS Bylaws is in response to the California Attorney General's December 2018 decision regarding charter school transparency rules. Section 3.5 of the bylaws detailing rules around board membership for "interested persons" was amended to read that "no interested persons shall serve on the board." The amended language was developed by a work group consisting of Debra Postil and Ruth Adams and Miguel Contreras. The Executive Director will work with members to clarify any questions this change may have brought up.

B. Approval of Director's Personnel Actions

Name	Position	FTE
Morgan Jensen	Instructional Aide	.625
Jesse Rodriguez	Instructional Aide	.625

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u>	Second: <u> X </u> Vote: <u> X </u>
Ruth Adams			X	
Maria Maness				
Jill Marks				
Mark Pedersen		X	X	
Debra Postil	X		X	
Lois Tomlinson			X	
Joan Wells			X	

Miguel Contreras let the Board know that personnel changes were due to two previous employees moving on to other employment opportunities. The new employees stood out from a deep pool of applicants. Morgan Jensen is a 2012 Gateway graduate and is currently a college student and Jesse Rodriguez is a Cal Poly Pomona psychology student interested in teaching.

C. Bank of America Authorized Signers Update –pg.25

It is recommended that the Board approve Agenda Item C.			Motion: <u> X </u> Action: <u> </u>
			Second: <u> X </u> Vote: <u> X </u>
Ruth Adams	X		X
Maria Maness			
Jill Marks			
Mark Pedersen		X	X
Debra Postil			X
Lois Tomlinson			X
Joan Wells			X

Miguel Contreras discussed changing signers on the RGtC ECHS Bank of America account with members of the board. Miguel recommended that Michael Wright be removed as a signer and Samantha Di Salvio be added in his place.

D. Low-Performing Students Block Grant Expenditures –pg.26-27

It is recommended that the Board approve Agenda Item D.			Motion: <u> X </u> Action: <u> </u>
			Second: <u> X </u> Vote: <u> X </u>
Ruth Adams			X
Maria Maness			
Jill Marks			X
Mark Pedersen	X		X
Debra Postil		X	X
Lois Tomlinson			X
Joan Wells			X

Miguel Contreras discussed the one-time low-performing student block grant with members of Board. The plan presented intends to use the funds for student support services with an emphasis on increasing or improving math and science supplemental support. The staff recognizes the need for this additional support and will be happy to have the additional resources.

V. ITEMS SCHEDULED FOR INFORMATION

E. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

1. Financial report- pg.28-31

Current financials were presented to the Board by Miguel Contreras.

2. Enrollment report

Miguel Contreras provided the Board a handout with a week- to- week enrollment report.

3. Form 700 reporting

Form 700 was handed out to Board members in attendance. The form is due April 1st to Gateway staff.

F. Planning Committee Report

1. Governance and Expansion

i. MVC Expansion Update

Board president Joan Wells gave a report on the recent meeting and site visit by MVC administrators to GCCA. The report included notes from the student panel portion of the visit.

ii. RCC Facilities Master Plan Visioning Session with RCC VP of Business Services, Dr. Chip West.

RGtC ECHS Board members and Gateway staff met with RCC VP of Business Services, Chip West for a discussion on the design of future GCCA facilities on the RCC campus.

VI. ADJOURNMENT

Board adjourned at 9:35 A.M.

The next regular Board Meeting is scheduled for Friday March 15, 2019 at 7:30 am.