

**REGULAR MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
Lovekin Complex L4  
4800 Magnolia Avenue  
Riverside, CA 92506**

**September 15, 2017  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.thinkbeyonddiploma.org](http://www.thinkbeyonddiploma.org).

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board Chair at 7:43 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams	<u>  X  </u>	<u>      </u>
Michele Gracia	<u>  X  </u>	<u>      </u>
Maria Maness	<u>  X  </u>	<u>      </u>
Mark Pedersen	<u>  X  </u>	<u>      </u>
Debra Postil	<u>  X  </u>	<u>      </u>
Joan Wells	<u>  X  </u>	<u>      </u>

**II. COMMUNICATIONS**

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Board Meeting Minutes for July 2017- pg.5-9

B. Approval of Claims Paid Activity Report for July and August 2017- pg.10-11

It is recommended that the Board approve Consent Agenda Items A		Motion: <u>  X  </u> Action: <u>  X  </u> Second: <u>  X  </u> Vote:			
	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>					
<b>Michele Garcia</b>	<b>X</b>				
<b>Maria Maness</b>					
<b>Mark Pedersen</b>		<b>X</b>			
<b>Debra Postil</b>					
<b>Joan Wells</b>					

*Consent Agenda Item A has been tabled due to lack of quorum of members who attended July meeting. Item will be brought back in October.*

It is recommended that the Board approve Consent  
Agenda Items B

Motion:   X   Action:       
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			<b>X</b>		
<b>Michele Garcia</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>					
<b>Joan Wells</b>					

*Members of the Board discussed and had questions regarding several larger payments.*

#### IV. ITEMS SCHEDULED FOR ACTION

##### A. 2016-17 Unaudited Actuals Report- pg.12-30

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action:       
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Michele Garcia</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Mark Pedersen</b>			<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>					

*Miguel Contreras presented the 2016-2017 Unaudited Actuals Report. The annual report is submitted to Gateway's charter authorizer, Riverside County Office of Education, for review then forwarded to the California Department of Education. Board members asked for clarification on what were believed to be fatal errors, which staff were able to explain.*

##### B. Designation to the Board of Directors: Jill Marks - pg.31-37

It is recommended that the Board approve  
Agenda Item B.

Motion:   X   Action:       
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			<b>X</b>		
<b>Michele Garcia</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		

<b>Joan Wells</b>					
-------------------	--	--	--	--	--

The nomination for membership to the Board of Directors for Jill Marks was brought forth for the Board's consideration. Jill Marks comes with a deep background with Gateway and has graciously expressed interest in serving on the Board.

C. Approval of Director's 2017-2018 Personnel Actions

Name	Position	Start Date	FTE
<u>Certificated Full Time</u>			
Mozhan Irani	Counselor	07/17/17	1.0

It is recommended that the Board approve Agenda Item C.	Motion: <u>  X  </u> Action: <u>      </u> Second: <u>  X  </u> Vote: <u>  X  </u>
--	---

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Michele Garcia</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Mark Pedersen</b>			<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>					

Miguel Contreras let the Board know that due to a current employee leaving for a new position, Mozhan Irani was hired to take his place as a counselor. Discussion pertaining to current HR policies and procedures was had and direction to explore adopting formal policy was given to staff.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report- This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.38-42

Miguel Contreras and the members of the Board discussed all financial reports for the months of July and August.

ii. Fiscal Operations Options- SavantCo and Edtec proposals

During the July Board meeting it was decided that Miguel Contreras would bring back consulting options to fill Gateways current fiscal operations void since the retirement of Michael Wright. To fulfill Boards request Miguel brought forth two potential options that Gateway could use. Discussion was had on the different services both companies could provide and whether consulting would be beneficial to Gateway. Board requested that a representative from SavantCo join the next meeting to get more information on services.

iii. Charter Renewal Update

Miguel Contreras informed the Board that the initial draft of the Charter has been completed by

Young, Minney and Corr. The draft is currently being reviewed by the Gateway team. A second review with YMC will take place in the next two weeks then the draft will be opened up to the Board and RCC's Vice Presidents for feedback. Plans are to have a hearing with the Riverside County Office of Educations Board by the end of the year.

- iv. State Board of Education Revisions to ASAM

Gateway started the ASAM process in the spring of 2017, but with recent changes at the State level the ASAM system has now turned into the DASS system. The deadline to apply for DASS is October 6, 2017 and Gateway already has staff working to insure the deadline is met.

- v. Local/State DACA Repeal Responses

An update on statewide and local responses to the recent repeal of DACA was given. Maria Maness informed everyone about an opportunity for a RCC scholarship being offered to help students and community members renew their DACA status.

- vi. Fall 2017 Kick-off Week and Welcome Week

An update on the activities during the Fall 2017 Kick-off Week and Welcome Week for the students. Staff members met for pre-semester strategy meetings and new students enjoyed food and activities during the first week of the semester.

- vii. RCC Report

- a. Correction- Chancellor Burke will retire at the end of the year

The search is on its way for the replacement for Chancellor Burke.

- b. Great California Shakeout in October

A campus wide evacuation is being set up for October by RCC. This will be the second year RCC has joined the Great California Shakeout.

- c. Demolition of Old Administration Building/Parking lot expansion

No information has been released about when demolition will take place.

- d. Old Life Sciences Building may be re-opened

No information has been released on the Life Sciences Building being re-opened.

## B. Strategic Planning Taskforce Report

- i. Governance workshop in October? (approximately 2 hours)

Members of the Board discussed having Young Minney and Corr come to the October Board meeting for a governance workshop. The potential for an extended meeting in October to accommodate the workshop was discussed. Staff will verify YMC availability before proceeding with scheduling.

## VI. ADJOURNMENT

Meeting adjourned at 9:14 A.M.

The next regular Board Meeting is scheduled for Friday October 20, 2017 at 7:30 am in the RCC Lovekin Complex L4.