

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex L4
4800 Magnolia Avenue
Riverside, CA 92506**

**October 20, 2017
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at 7:49 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	<u> X </u>	<u> </u>
Michele Gracia	<u> X </u>	<u> </u>
Maria Maness	<u> X </u>	<u> </u>
Jill Marks	<u> X </u>	<u> </u>
Mark Pedersen	<u> </u>	<u> X </u>
Debra Postil	<u> X </u>	<u> </u>
Joan Wells	<u> X </u>	<u> </u>

II. COMMUNICATIONS

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Board Meeting Minutes for July 2017- pg.4-9
- B. Approval of Board Meeting Minutes for September 2017- pg.10-14
- C. Approval of Special Meeting Minutes for September 2017- pg.15-17
- D. Approval of Claims Paid Activity Report for September 2017- pg.18

It is recommended that the Board approve
Consent Agenda Item A-D.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Michele Garcia					
Maria Maness			X		
Jill Marks			X		
Mark Pedersen					
Debra Postil		X	X		
Joan Wells			X		

No discussion pertaining to consent agenda items A-D was had.

IV. ITEMS SCHEDULED FOR ACTION

A. Annual Certification of Signatures-pg.19-21

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Michele Garcia					
Maria Maness			X		
Jill Marks			X		
Mark Pedersen					
Debra Postil	X		X		
Joan Wells			X		

Miguel Contreras let the members of the Board know the certification of signatures was an annual process with Riverside County Office of Education. New Board members and staff were added to this year's document and will be submitted to RCOE.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report- This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.22-25

Miguel Contreras gave the Board an update on current financials. He explained that enrollment is up compared to what was originally budgeted for. No budget adjustments are needed at this time. Updates to the budget taking actual enrollment into account will be communicated in the first interim financial report in December.

ii. School Updates

Updates on current enrollment were given by Miguel Contreras. Gateway currently has an enrollment total of 186 students. Miguel explained that current bridge enrollment is a lot higher this semester than in any previous semesters and a possibility that a waitlist for Spring 2018 will need to be started. Discussion was made by the members of the Board regarding the possible waitlist and ways to accommodate students who are applying. In addition to school enrollment, Miguel gave the Board an update on events Gateway staff and students had and will be taking part in this fall.

iii. RCC Update

Miguel Contreras gave members of the Board an update on RCC activity, specifically the development process for the facilities master plan for the college, slated to be completed by the Fall of 2018. Board members would like to have the VP of Business attend a future meeting to provide more details.

iv. Fiscal Operations

No discussion was made on fiscal operations.

B. Strategic Planning Taskforce Report-

i. YMC Charter/Governance Discussion

A discussion with Jerry Simmons concerning the governance structure of the organization as it relates to strategic positioning and the upcoming charter renewal petition to RCOE. Members asked specific questions about potential options for developing the organization. The issue of moving forward with expansion plans was discussed as a potential vulnerability to being approved for renewal by RCOE. Board members and staff committed to exploring the issue immediately.

ii. YMC Governance Workshop

A general training session on governance structure, board member roles and responsibilities and conflict of interest laws was presented by Jerry Simmons. Board members had their specific questions and concerns addressed.

VI. ADJOURNMENT

Meeting adjourned at 11:40 AM.

The next regular Board Meeting is scheduled for Friday, November 17, 2017 at 7:30 am in the RCC Lovekin Complex L4.