

**REGULAR MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
Lovekin Complex L4  
4800 Magnolia Avenue  
Riverside, CA 92506**

**January 19, 2018  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.thinkbeyonddiploma.org](http://www.thinkbeyonddiploma.org).

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 7:44 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams	_X_	_____
Michele Gracia	_X_	_____
Maria Maness	_X_	_____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	_X_	_____
Mark Pedersen	_X_	_____
Debra Postil	_X_	_____
Joan Wells	_X_	_____

**II. COMMUNICATIONS**

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Meeting Minutes for December 2017-pg.4-9

B. Approval of Claims Paid Activity Report for December 2017- pg.10

It is recommended that the Board approve Consent Agenda Items A-B.	Motion: <u>X</u> Action: _____ Second: <u>X</u> Vote: <u>X</u>
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	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Michele Garcia</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		

<b>Mark Pedersen</b>			<b>X</b>		
<b>Debra Postil</b>		<b>X</b>	<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		

#### **IV. ITEMS SCHEDULED FOR ACTION**

##### **A. Amendment of Riverside Gateway to College ECHS Bylaws *-pg.11-30***

It is recommended that the Board approve Agenda Item A.			Motion: <u>  X  </u> Action: <u>      </u>		
			Second: <u>  X  </u>	Vote: <u>  X  </u>	
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>			<b>X</b>		
<b>Michele Garcia</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Mark Pedersen</b>	<b>X</b>		<b>X</b>		
<b>Debra Postil</b>		<b>X</b>	<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		

*Staff reviewed for the Board all proposed amendments to the bylaws of RGTC ECHS and took final feedback. The members gave direction for minor edits or clarification in the conflict of interest, principal location and board meeting times sections. The amended bylaws were approved with the final changes.*

##### **B. Resolution Adopting Revisions to Learning and Leading: Our Pathway to Excellence, Strategic Plan 2016-2020. *-pg.31-43***

It is recommended that the Board approve Agenda Item B.			Motion: <u>  X  </u> Action: <u>      </u>		
			Second: <u>  X  </u>	Vote: <u>  X  </u>	
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Michele Garcia</b>			<b>X</b>		
<b>Maria Maness</b>			<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		

*Given the ongoing work on the petition for charter renewal, the Planning Committee found it necessary to update Strategy Four, Goal 1 to include a third objective, which reads, "Engage RCC leadership to convene an integrated strategic planning process to clarify and optimize the relationship between the college and school and to plan for school expansion to other RCCD"*

*college campuses. The strategic plan document will also be edited to list new members and show dates of service for recent departing members.*

C. 2017-18 1st and 2<sup>nd</sup> Quarter Uniform Complaint Procedures Reports -pg.44-46

It is recommended that the Board approve Agenda Item C.			Motion: <u>  X  </u> Action: <u>      </u>		
			Second: <u>  X  </u>	Vote: <u>  X  </u>	
	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Michele Garcia</b>			<b>X</b>		
<b>Maria Maness</b>		<b>X</b>	<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Mark Pedersen</b>			<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		

*The quarterly UCP reports for 2017-18 were submitted for approval showing no complaints filed for the first two quarters of the year.*

**V. ITEMS SCHEDULED FOR INFORMATION**

A. Charter petition update and renewal timeline- pg.47-165

a. Special meeting

*Staff and members of the Planning Committee reviewed the potential next steps in the development and approval of the GCCA petition for charter renewal. A deadline of February 9<sup>th</sup> was set for submission of the completed petition and application packet to the Charter Schools Department at RCOE. The February 9<sup>th</sup> deadline will require a special meeting of the Board for final approval of the petition. It is anticipated that submission by that date will result in a March public hearing and a decision from the County Board in April; ahead of the June 30, 2018 charter expiration. The most current draft petition was shared to gather feedback from all members.*

B. Director's Report

i. Financial Report-pg.166-169

*The Director reviewed the most recent financial reports for the school. Revenue is meeting projections and expenses are closely tracking budgeted amounts.*

ii. RCC Report

a. Interim President

*It was announced that Dr. Irving Hendrick will serve as Interim President given the recent appointment of former RCC President Isaac as Chancellor of RCCD. Dr. Hendrick is very*

familiar with RCCD and its colleges, having served as interim president at two of the colleges and as interim chancellor for the district.

C. Planning Committee Update

- a. December 2017 and January 2018 meetings- pg. 170-174

The minutes from the recent Planning Committee minutes were shared with the full board.

Michele Gracia announced her intention to resign from the Board of Directors after a long and distinguished term. She expressed her need to resign and members gave their gratitude for her service and commitment to the mission of the school. Michele offered to assist with the search for a replacement with a similar professional expertise.

**VI. ADJOURNMENT-** meeting adjourned at 9:15 a.m.

The next regular Board Meeting is scheduled for Friday, February 23, 2018 at 7:30 am in the RCC Lovekin Complex L4.