

Admission Agreement

I/We the undersigned parents/legal guardian(s) of _____ do hereby agree to abide by the following terms and conditions:

do hereby agree to abide by the following

My child will attend:

5 Days

3 Days

2 Days

5 1/2 Days

Pay tuition at a rate of \$ _____ (You will be notified at least 30 days in advance of a rate change).

Prepay all tuition due on the first of each month. If tuition is not paid by the fifth of the month you will be charged a \$20 late fee per week.

Pay a \$25 charge on all returned checks due to insufficient funds.

Pay a non-refundable annual registration fee of \$100.00. This fee is due upon registration and every year your child is enrolled.

Give 30 days' notice in writing regarding the termination of enrollment of my/our child. Failure to give such notice will result in a charge of two weeks' tuition.

Agree to escort my child to and from the school or notify the school in writing of another adult authorized by me/us to do this. The child will be delivered to the Director or other designated person from the facility.

Agree to sign in with my full name when the child is brought into the facility and to sign out when the child is taken out from the facility, on the sign in/out sheet provided. Failure to do so will be in violation of Section 1596.81 of the Health and Safety Code.

Agree to be responsible for the payment of tuition on time. Failure to do so will subject my child to removal from the school.

Agree that any absences do not result in a reduction of tuition, other than the vacation time specified in the operating policies and procedures handbook.

Agree to send lunch or purchase hot lunch for my child daily. Tuition covers snacks Monday-Friday.

Agree to notify the Director or classroom teacher if I wish to celebrate my child's birthday at least one week in advance.

Sign a permission form and pay for any optional field trips that I wish my child to attend.

Pursuant to Title 22 of the California Administrative Code, I am aware that the Department of Social Services or agencies authorized by State or Federal Laws, whichever apply have the right to interview the child, school staff, and to inspect and audit all records maintained by the school without securing prior consent. The department has the right to observe the physical conditions of the child including the conditions indicating abuse and neglect and to have licensed medical professional examine the child.

A child may be terminated from the school if it is deemed to be in the best interest of the child or if the school policies and procedures are violated.

Refund Policy:

There will be no refund for days not attended. A refund of prepaid tuition will be made, provided 30 days written notice of intent to withdraw is given.

Parents will be notified 30 days in advance of any rate change.

I/We acknowledge receiving a copy of the Admission Agreement and the Parent Handbook containing the policies and procedures of this school. I/We further acknowledge having read, understood and fully agree to be bound by the terms of the Admission Agreement and by the rules and regulations found in the Parent Handbook.

Authorized School Representative

Date

Parent(s) or legal Guardian(s)

Date

Facility Licensing # 197415306 / 7