

The May Court Club of Ottawa

APPLICATION FOR FUNDING

All correspondence to be sent to:

The Chair of the Grants Committee

The May Court Club of Ottawa
114A Cameron Avenue
Ottawa, Ontario K1S 0X1

Phone: (613) 733-4681
www.maycourt.org

Fax: (613) 733-5197
e-mail: secretary@maycourt.org

TERMS OF REFERENCE

Purpose:

Our aim is to provide assistance to smaller organizations in the local community who may not have access to professional fundraising resources.

Grants are awarded from funds accumulated through fundraising projects such as special events, and from the Club's endowment and investment income.

Eligibility Criteria:

The May Court Club of Ottawa supports social services, education and health-related issues with particular emphasis in the following areas:

- High risk children and teens
- Literacy
- Nutrition
- Palliative and respite care
- Services for the disabled
- Services for seniors
- Single mothers and their children
- Women's health

Grants are made to organizations recognized by Canada Revenue Agency as registered charities. Organizations must be based in Ottawa or the projects must benefit residents of the local Ottawa community.

Restrictions:

Please note that the Club is unable to consider requests for:

- Deficit reduction
- Fundraising events
- Grants to Individuals
- Operating expenses such as rent, salaries and fees
- Partisan political or religious activities

Application Procedure and Deadline:

Please direct your application in writing to the address above.

Applications are reviewed two times a year and must be received no later than 3 p.m. on the deadline dates of March 15th and September 15th. **Faxed or emailed applications are not accepted.**

For further information please contact the Club.

The May Court Club of Ottawa Funding Application Form

PLEASE PRINT

Section 1: Organization

Organization Name: _____

Address: _____
(Street address) (City) (Province) (Postal code)

Telephone Number: (____) _____ Fax Number: (____) _____

Charitable Registration Number: _____

Website: _____

Has your organization received funding from The May Court Club of Ottawa in the past? (Y/N) _____

Section 2: Contact Information

Title/Position in the organization: _____

Name: _____

Address: _____
(Street address) (City) (Province) (Postal code)

Telephone Number: (____) _____ Fax Number: (____) _____

Email Address: _____

Section 3: Project Description

Name of Project: _____

Is this Project new or continuing? New _____ Continuing _____

Amount of Funding Sought: _____ Total Budget for Project: _____

Please provide a brief description of your project, including its main objective(s):

Please include with your application form any further information that may assist the Club in assessing your application.

If your request is granted, in full or in part, the May Court Club of Ottawa will require a full accounting of the monies spent and will also request that, if your organisation has a web site, the Club's donation to this project is acknowledged there.