



c/o Association Services, Inc.
1110 Park Place, Suite 101
Coeur d'Alene, ID 83814
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Board of Directors Meeting
12/11/2018

1110 Park Place – 1st Floor Conference Room
Coeur d'Alene, ID 83814

Board Members Present:

Michael Quinn
Diane Fineo
Shannon Sicilia
Bruce Bengé
George Silva

Management:

Ben Weaver – ASI

1. Meeting was called to order by President Michael Quinn at 2:32pm.
2. Minutes from the November 13, 2018 Board meeting were reviewed. George motioned to approve the minutes as presented, Diane seconded, motion passed unanimously.
3. Common Area Maintenance Report – Ben Reported on common area items:
 - a. Gutter at north side of 4449 having issue will be addressed this year, was outside of the initial scope of work with gutter company.
4. Financial Report – Bruce gave a financial summary based on the October financials. Bruce to work with Ben to get CD's setup for the reserve fund to earn better interest.
5. Committee Reports
 - a. ACC Committee – Draft charter was reviewed for the ACC committee. Suitable exterior light fixture replacements were also reviewed, several matching the original style seem to be available, two were selected to be pre-approved.
 - b. Landscape Committee –
 - i. Recommendation to add rock around the curb cuts into the grass area – Ben to contact RootsUp to review scope.
 - c. Newsletter – 2nd edition of new newsletter has been published, good amount of copies seem to have been taken from boxes, which is encouraging.
6. Old Business
 - a. Snow removal was reviewed at a recent site walk with vendor – RootsUp. Performance will be monitored as snowfall starts.
 - b. 2019 Landscaping Vendor – Decision was deferred for the 2019 contract to next meeting, or February.
7. New Business

- a. Novelty Lights – Ben to draft novelty light definition – beyond multicolored Christmas lighting, the interpretation as rules currently presented is too broad.
 - b. Ring Doorbell Guidelines – Many units seem to be installing ‘Ring’ or similar video doorbells. No current guidelines in place for such device, Ben to draft policy stating – “1 unit in addition to original doorbell, ACC Committee to approve location of installation, beside the door or on the door glass. If the original is removed, hole must be covered appropriately and the owner will be responsible to replace or repair any damage.”
 - c. The 2019 ASI Service contract was reviewed and discussed. George made a motion to approve the contract, Diane seconded, and the motion passed unanimously.
 - d. Head In Parking – While head in parking is already in rules a few specific spaces are specifically troublesome for plant damage- signs for these spaces will be ordered to see if it helps to prevent shrub/plant damage from vehicle bumpers and exhaust.
8. Diane made a motion to enter executive session at 3:31pm, George Seconded and the motion carried unanimously.
 9. Executive session was adjourned at 3:44pm
 10. Board meeting schedule was adopted for the upcoming months:
 - a. 1/15 2:30pm
 - b. 2/19 2:30pm
 - c. 3/19 2:30pm
 - d. 4/16 2:30pm
 11. Meeting was adjourned at 3:46pm

Respectfully submitted by ASI