

**Village of Chester  
Board of Trustees Meeting Minutes  
September 9, 2019**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, September 9, 2019.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O’Neill, Attorney for the Village Henry Christensen Jr., Village Police Chief Peter J. Graziano Jr., Village Water Commissioner Gary A. Green Jr., and Village Code Enforcement Officer John Orr. Village Street Superintendent Charles Bono was absent.

Mayor John Thomas Bell welcomed everyone to the September 9, 2019 Village monthly meeting.

Mayor John Thomas Bell opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor John Thomas Bell noted that the audit of the August 2019 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of August 2019, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly Meeting and Public Hearing on August 12, 2019.

A motion to approve the Monthly Meeting and Public Hearing on August 12, 2019, was made by Deputy Mayor Christopher Battiato second by Trustee Brian J. Boone. Motion unanimously passed.

**TREASURER’S REPORT:** Treasurer Angela O’Neill read Treasurer’s report as follows:

**CASH BALANCES ENDING AUGUST 31, 2019**

<b><u>Fund/Bank Account</u></b>	<b><u>Deposits</u></b>	<b><u>Disbursements</u></b>	<b><u>Interest</u></b>	<b><u>Ending Balance</u></b>
<b><u>General Fund</u></b>				
Savings (Sterling National; Bank)	--	--	1,653.22	3,201,441.38
Checking (Orange County Trust)	86,119.72	618,122.05	31.44	277,497.55
<u>Savings (Orange County Trust)</u>	1,461.23	--	1461.10	3,442,414.00
<b><u>Water Fund</u></b>				
Capital Checking	--	--	12.83	114,064.47
Checking	28,649.67	35,817.17	21.08	405,721.93
<b><u>Sewer Fund</u></b>				
Checking	252,523.21	620.00	21.38	632,412.18

**Cumulative Fiscal Year Interest Earned by Fund 06/1/19 – 05/31/2020**

General Fund	\$	5,919.07
Water Fund	\$	97.49
Sewer Fund	\$	66.80

**Treasurer's Discussion:**

**STATEMENT OF REVENUE & EXPENDITURES:** Please see attached.

**2019-2020 COLLECTION:** Collection of Village Property Taxes and Sewer are underway. Sewer Installment #2 is due by 9/30/19.

**2019-2020 BUDGET UNPAID TAX NOTICE:** Notices of unpaid 2019-2020 Village Property Tax will be mailed on Wednesday, 9/11/19. Village Property Tax is due by 10/31/19.

A motion to accept the Treasurer's report, was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr read his report as follows:

22 Maple Ave  
Project progressing.

69 Brookside Ave. Nail Salon  
Final inspection completed.

69 Brookside Ave restaurant/bar  
Final inspection completed.

87 Brookside Ave.  
Work well underway.

Carpenter Road.  
Two of three almost complete.

40 Greycourt Ave.  
Framing underway.

Whispering Hills  
Issued permit for the reconstruction of the building.

Larkin's Green Amphitheater  
Final work underway.

It's that time of year again for conventions and training. I would like to attend NYSBOC meeting on September 19-20 in the White Plains area, ICC conference and code hearings October 18-24 in Clark County Nevada and the Tri-County training conference November 12-14 in Kingston NY.

Mayor John Thomas Bell asked the Board of Trustees if anyone had any question for Building Inspector/Code Enforcement Officer, John Orr.

**Deputy Mayor Battiato** asked Building Inspector/Code Enforcement Officer, John Orr, what is the status with 33 Meadow Ave and its over grown grass.

**Village Code Enforcement Officer John Orr** stated that the grass was mowed.

A motion to authorize Building Inspector/Code Enforcement Officer, John Orr, to attend conferences and trainings, was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed

A motion to accept the report of the Building Inspector/Code Enforcement Officer as read, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano, read his report as follows:

**1. Personnel:**

- Congratulations to Officer Thomas Maslanka for graduating from the Police Chiefs Association of Orange County Police Academy. Officer Maslanka will be entering field training tomorrow.
- Officer Angela Acierno is nearly finished with her field training and is doing well. She should be released on her own soon.

**2. Citizen Issues:**

- No Issues.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- Patrols have been monitoring school bus stops and buses in the opening days of school.
- We have been working with the District Attorney's Office regarding the new bail/discovery laws signed by Governor Cuomo. The laws take effect 1 January 2020. All arrest materials will now have to be digitized and transmitted to the DA's Office to meet the new 15-day timeline to turn over the materials to the defense. This will mean many changes in the way we collect the required materials which will require more time spent on everyone's part per arrest.

**4. Facilities:**

- No issues.

**5. Equipment:**

- 3 tasers have been ordered to replace the ones that are unrepairable.

**6. Vehicles:**

- Bids for a replacement vehicle are in and attached. No changes to vehicle specs, but the price has increased approximately \$2000.

**7. Other:**

- No issues.

**8. Department Activity YTD:**

<b>Call Type</b>	<b>2019</b>	
Calls for Service	<b>1611</b>	
Criminal Cases	<b>242</b>	
Arrests	<b>129</b>	
Traffic Accidents	<b>272</b>	

A motion to accept Police report as read by Mayor John Thomas Bell, made by Deputy Mayor Christopher, second by Trustee Brian J. Boone. Motion unanimously passed.

**STREET REPORT:** Street Superintendent Charles Bono was absent no report submitted.

**WATER REPORT:** Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Weekly mowing of the facilities.
- 4) Worked with contractor when they were crossing our water main on Carpenter Rd., with sewer main for the Bell Way subdivision.
- 5) Changing water meters continues. We are focusing on Whispering Hills at the moment.
- 6) Late notice and collection of past due May water bills.
- 7) Assisted leak repair on water service for 125 Main St.
- 8) Monthly samples were taken to lab for testing
- 9) Marking out of water lines for Dig safe N.Y.
- 10) Change hot water heater at Village Hall.
- 11) Repaired 2 service line leaks at 15 and 17 Kerner Dr., and installed a new curb stops with new boxes. Moodna Basin Joint Commission assisted us with the help of their vacuum truck.

Water Commission mentioned that they repaired a water leak at Village Hall 47 Main St. in the records retention room.

A motion to accept the report of the Water Commissioner's report as read was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**PARK & RECREATION:** No Park & Rec member present. Mayor John Thomas Bell read email as follows:

Today, Sunday was Grandparents' Day, we hope all our grandparents had a great day.

We are so excited, such great things going on within our Chester Parks and Recreation Departments.

Great things happen when departments work together and have the support of our Supervisor and Town Board. We are an awesome community.

Chester Community Day is this Saturday, September 14th from 9am - 2pm. Siren free hour is between 9 and 10am.

We are so excited about the Grand Opening of our Sugar Loaf Performing Arts Center on September 21st.

If you haven't bought your tickets yet don't delay! What an awesome line up for our grand opening

The Sugar Loaf Performing Arts Center is excited to welcome Bobby Collins on October 19 at 8pm! Bobby is one of the funniest guys in the business. Treat yourself to some fun and let's pack this theater on Oct 19th. The NEW Website is [sugarloafpacny.com](http://sugarloafpacny.com) For information on the SLPAC please contact Walter Popailo at [wpopailo@thetownofchester.org](mailto:wpopailo@thetownofchester.org) or Kristin Palmer at [kpalmer@thetownofchester.org](mailto:kpalmer@thetownofchester.org) or call 610-3485.

I'm sure you all know but do your neighbors, friends, and children's friends' parents know. Share the word and please let them know.

Basketball registration is going to be online this year. Please remind your neighbors and friends to create an account online and to add their family members as members on their account so when registration opens in October, they are all set.

Our Sail/Rail New England Trip leaves on September 15th, we are getting very excited; anyone going on this trip an email with all the final details will be out by Thursday this week.

Our Christmas in Cape May trip is completely sold out! I am absolutely thrilled with the over whelming response to the trips. Thank you all for embracing what we are bringing to the community. Anything is possible and there are great things to come.

I am happy to tell you that we have a trip to Hershey Park Candy Cane Lane coming up on November 16th. What an awesome way to kick off the holiday season with that special someone or with the family. Relax, enjoy and leave the driving to us. The cost is \$57.75 and includes round trip motor coach transportation, admission to the park. (Oh, what fun it is to ride! Enjoy holiday thrills on your favorite rides and coasters including Laff Trakk, Sidewinder, sooperdooperLooper®, Wild Mouse, Wildcat, and Cocoa Cruiser, just to name a few) More than 4 million lights deck the halls of Hershey park® in celebration of the season! Get in the holiday spirit with a choreographed light show, festive live entertainment, and more. And before we depart Hershey to head home ... A winter wonderland awaits at Hershey Sweet Lights! Enjoy nearly 600 illuminated, animated displays from the comfort of our motor coach as we drive through 2 miles of wooded trails. If you are interested please call 469-7000 ext. 332 or email: [mdeshler@thetownofchester.org](mailto:mdeshler@thetownofchester.org)

Halloween at the Enchanted Forest (Chester Commons) will take place on October 27th, we are finalizing the details, in the meantime get your costume thinking caps on.

The Senior/Rec Center is always looking to do great things, if there is anything that you would like us to consider, let us know. [mdeshler@thetownofchester.org](mailto:mdeshler@thetownofchester.org)

Coming up this week at the Senior/Rec Center:

Monday 9/9:

Chair Yoga 9-10 am  
Yoga 6-7 pm

Tuesday 9/10:  
Line Dancing 6-7pm

Wednesday 9/11:  
Chair Yoga 9-10am  
Yoga 6-7pm  
Chess Club 730-10pm

Thursday 9/12:  
Osteo Exercise 1030-1130am

Friday 9/13:  
Quilting Club 830-1130am  
Yoga 12-1pm

Hope everyone has a great week, and don't forget to make plans to attend all the great things we have happening here in the Town of Chester.

Just a reminder monthly fitness fees are required to attend classes at the Senior/Rec Center, and be sure to sign in for all classes. If you need assistance please call 469-7000 ext. 332.

Interested in using our beautiful fields? Interested in renting one of our Pavilion's? Looking for information on the PAC, Call Kristin Palmer at 610-3485 or email [kpalmer@thetownofchester.org](mailto:kpalmer@thetownofchester.org)

***Coming up this week at the Senior/Rec Center:***

**Monday 8/12:**

Chair Yoga 9-10am  
Yoga 6-7pm

**Tuesday 8/13:**

Line Dancing 6-7pm

**Wednesday 8/14:**

Yoga 6-7pm  
Chess Club 730-10pm

**Thursday 8/15:**

Osteo/Exercise 1030-1130am

**Final Payment for Sail/Rail New England due**

**Friday 8/16:**

Yoga 12-1pm

**NO Quilting Club this week**

**OLD BUSINESS:** No old business to address.

**NEW BUSINESS:**

**19- 30 DOWNTOWN MUNICIPAL PARKING RESOLUTION**

WHEREAS, the project for the Downtown municipal parking lot in the Village of Chester, PIN 8762.29 (the Project") is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT); and

WHEREAS, a sum not to exceed \$165,000 in Program Funding is available to progress the project.

WHEREAS, the Village of Chester desires to advance the Project by making a commitment of 100% of the State share of the costs of the (preliminary engineering, right-of-way incidentals, right-of-way acquisition, and construction.)

NOW, THEREFORE, the Chester Village Board, duly convened does hereby

RESOLVED, that the Chester Village Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Chester Village Board hereby authorizes the Village of Chester to pay in the first instance 100% of the cost of preliminary engineering, right-of-, way incidentals, right-of-way acquisition, and construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$165,000 is hereby appropriated from the General Fund Balance and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that in the event the full state share costs of the project exceeds the amount appropriated above, the Chester Village Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor of the Village of Chester thereof, and it is further

RESOLVED, that the Mayor of the Village of Chester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the Village of Chester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's/Sponsor's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a Certified Copy of this resolution be filed with the New York State Commissioner of Transportation of the State of New York by attaching it to any necessary Agreement in connection with the Project between the Village of Chester and the State of New York; and it is further

RESOLVED, this Resolution shall take effect immediately.

Introduced By: Trustee Brian J. Boone

Seconded By: Trustee Elizabeth A. Reilly

On a vote of 5 to 0, the resolution was adopted

For

Against

Abstain/Absent

Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**18-31 Resolution rescheduling the October 2019 Village Board Meeting.**

WHEREAS, the October 2019, meeting of the Board of Trustees of the Village of Chester is currently scheduled to be held at 7:00 p.m. on October 14, 2019 at the Village Hall.

NOW, THEREFORE, be it hereby

RESOLVED, that the Board of Trustees of the Village of Chester, New York will hold its October 14, 2019, meeting on October 7, 2019 at 7:00 p.m. at the Village Hall; and be it further;

RESOLVED, that the Village Deputy Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee Elizabeth A. Reilly  
 Seconded By: Deputy Mayor Christopher Battiato  
 On a vote of 5 to 0, the resolution was adopted

By Roll Call

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

Gina Stafford owner of Meadow Blue Coffee would like permission to create sidewalk art in front of the café located at 3 Winkler Place.

A motion to authorize the sidewalk art in front of the café located at 3 Winkler was made by Deputy Mayor Christopher Battiato, second by Trustee Alan Battiato. Motion unanimously passed.

Clayton Delaney’s requesting a 30-day waiver for renewal of Liquor license.

A motion to waive Clayton Delaney’s 30-day waiver for renewal of Liquor License was made by Trustee Brian J. Boone, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**CALENDAR:**

- Chester Kiwanis will hold 911 Memorial ceremony on September 11, 2019 at 6:45, location Chester Community Park, also known as Carpenter field



- Proposed Comprehensive plan meeting September 19, 2019
- Quarterly commercial water bills will be mailed on October 1, 2019.
- Village of Chester will be CLOSED on October 14, 2019, Columbus Day.
- Village Board Monthly Meeting is scheduled for October 7, 2019.

**PUBLIC COMMENTS:** Mayor John Thomas Bell asked if there were any more comments from the public:

Leslie Smith - made mention of the Place making tour taking place on October 5, 2019 at 9:30 am at the Rustic Wheelhouse

Trustee Brian J. Boone thanked everyone that came together to help and make the music series a success.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:32 p.m. and go into executive session to discuss personnel matters, with no further business after, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato.

Respectfully submitted,

Rebecca Rivera  
Village Clerk