

# Village of Canton, New York

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## VILLAGE BOARD MEETING

Meeting Minutes: November 20, 2017

### **Board Present:**

Michael Dalton, Mayor  
Sean O'Brien, Trustee  
Klaus Proemm, Trustee

Carol Pynchon, Trustee  
Beth Larrabee, Trustee

### **Others Present:**

Gerald Ducharme, Village Attorney  
Brien Hallahan, Superintendent  
Linda Casserly, Historian

Sally Noble, Clerk/Treasurer  
Cara Adams, Deputy Clerk  
James Santimaw, Police Chief

**PUBLIC HEARING:** The Mayor opened the Public Hearing at 6:25pm.

Mayor Dalton read the Resolution:

**RESOLUTION:  
PENALTIES FOR VIOLATION OF PARKING REGULATIONS  
SET FORTH AT ARTICLE I (General Traffic Regulations)  
OF VILLAGE CODE CHAPTER 312**

**WHEREAS**, Canton Village Code §312-20 provides that regulations concerning the parking of vehicles within the Village of Canton, including prohibitions, limitations, penalties and other governance thereof, shall be determined by resolution of the Board of Trustees and maintained upon public file in the Office of the Village Clerk; and

**NOW, THEREFORE**, pursuant to the authority of Canton Village Code §312-20, and upon consideration by the Board following a public hearing convened at 6:25pm on November 20, 2017, it is hereby

**RESOLVED**, as follows:

- A. Each violation of any the following provisions of Article I (*General Traffic Regulations*) of Chapter 312 of the Canton Village Code, shall be punishable by a fine of Twenty Five Dollars (\$25):

<u>Code Section</u>	<u>Title</u>
Code §312-5	Parking Regulations and U-Turns
Code §312-6	Parking Prohibited on Certain Streets
Code §312-7	Parking Limited on Certain Streets
Code §312-8	Parking and Standing on Sidewalks
Code §312-9	Parking Restricted to Certain Vehicles
Code §312-10	Parking Prohibited Between Curb and Sidewalk
Code §312-11	Parking Prohibited On Front Yards
Code §312-13	Loading Zones

- B. This resolution shall take effect immediately. This resolution shall be filed with the Office of the Canton Village Clerk, and shall be published once in the official newspaper of the Village of Canton.

Mayor Dalton stated that the fines would increase from \$10.00 to \$25.00.

Mayor Dalton opened the floor for comment.

Charles Rouse, 3 Jay St. stated that he would like the code enforced on E. Main St.

Chief Santimaw informed Mr. Rouse that that tickets have been given out and that there have been no more issues.

Tim Danehy, asked Chief Santimaw about the protocol with repeat tickets.

Chief Santimaw stated after five (5) tickets they can impound the vehicle.

Trustee O'Brien made a suggestion to have an annual rate to park at a meter.

The Board decided to discuss the ideas of a kiosk parking tickets and flat fee for the year for a parking ticket at a later date.

Public Hearing was closed at 6:32pm.

**ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:33pm.**

- a. **Approve minutes of October 16<sup>th</sup> and November 2<sup>nd</sup>, 2017-** Trustee Pynchon made a motion to approve the minutes of October 16<sup>th</sup> and November 2<sup>nd</sup>; seconded by Trustee Proemm. All voted in favor. Motion carries

**ACCEPTANCE OF DEPARTMENT HEAD REPORTS:**

Trustee O'Brien made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Mayor informed the Board that the Department Head Reports will be posted on the new website.

Mayor Dalton reported that four (4) AED's were purchased; three (3) for the Police Department and one (1) for the Pavilion.

Superintendent Hallahan made a correction to his report. The electrical switch over is going to be completed on 11/21/17.

He stated that North Route Development came in at \$31,500 for MR. Bell's. He has done some research and they are going to hire a subcontractor to do the abatement. The bid has not been awarded yet.

Chief Santimaw informed the Board that he has hired a part-time crossing guard for the morning. He is still trying to find someone for the afternoon.

The training on the AED's is going to be held on December 11<sup>th</sup> & 12<sup>th</sup> at the Fire Department.

Trustee Pynchon asked Superintendent Hallahan how much money was received from the vehicles sent to auction. Superintendent Hallahan stated that they received \$2,385 from the sales.

Village of Canton Board Meeting 11/20/2017 3

Trustee Pynchon asked Superintendent Hallahan about the new Bath House. Superintendent Hallahan stated that the bathhouse has been winterized. There are a few hours of work to be completed in the spring. The ribbon cutting should be done in the spring.

Clerk Noble wanted to highlight that the online payment for utility payments is up and running and will be added to the new website.

Trustee Pynchon asked Clerk Noble how much it is for a food truck permit. Clerk Noble stated that the Hawking Permit is \$25 a month or \$100 for the year.

**COMMITTEE REPORTS:**

No committee reports.

**COMMUNICATIONS AND INFORMATION:**

Mayor Dalton stated that proposed Half-Way House at the Episcopal Church is with the Planning Board. Charles Rouse stated for them to proceed they have to have an agreement regarding parking with the neighbor.

Mayor Dalton announced that the water falls at Grasse Heritage Park has been officially named Cascade Falls.

Mayor Dalton is going to circulate a letter to the Board regarding traffic issues on E. Main St.

**PUBLIC COMMENT:**

No public comment

**OLD BUSINESS:**

- a. **Discuss and Possibly Take Action on Parking Fines-** Trustee Proemm made a motion to approve the Penalties for Violation of Parking Regulations Resolution. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

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The question of adoption of the foregoing resolution was duly put to a vote, as follows:

Mayor Michael Dalton	<i>VOTING</i>	_____ Aye
Trustee Carol Pynchon	<i>VOTING</i>	_____ Aye
Trustee Elizabeth Larrabee	<i>VOTING</i>	_____ Aye
Trustee Sean O'Brien	<i>VOTING</i>	_____ Aye
Trustee Klaus Proemm	<i>VOTING</i>	_____ Aye

The resolution was thereupon declared duly adopted.

  
Sally Noble, Village Clerk

The date of the increase in parking fees will be announced at the December 4, 2017 meeting.

Resolution will be posted on the website.

- b. **Rental Registration-** Trustee Pynchon stated she has been working with Attorney Ducharme to discuss incorporating changes from the last Public Hearing. After further discussion the Board decided to table Rental Registration until a new Code Officer is hired for their input.

Attorney Ducharme added that they are looking at the self-certification form, reviewing to make sure there is no contradictory statements and will complete a draft to receive further comment.

- c. **Ethics Code-** Trustee O'Brien will report on the Ethics Code at the December meeting.

- d. **Comprehensive Plan Update-** Trustee Pynchon stated that the website is all loaded with the Comp Plan. The Committee will meet at the beginning of December to put together the input from the Public Workshops. They are in the beginning stages of the envisions and goals.

Website is: [cantonnycomprehensiveplan.com](http://cantonnycomprehensiveplan.com)

They are working on ways to be able to receive input from everyone.

- e. **SOLAR Update-** Mayor Dalton stated that they have started the environmental permitting process and are moving forward.
- f. **30 Riverside Drive/MR. Bell's-** Superintendent is going through the background process on the bid. Attorney Ducharme has been in contact with the County and DEC. There are considerable number of questions that need to be answered before moving forward.

Attorney Ducharme stated that nothing has been resolved yet and no final determinations have been made by the SPILL fund or DEC regarding this property. The property is just one of several properties that have been identified by the Riverside Renaissance Project. The taxes have not been paid and the County can take title. There is an environmental lien on the property. The Town/Village will be part of the process. The Village has been approached to take title and proceed with the clean up on the property. The extent of the clean-up that will need is unknown. The questions are still being worked out. There is a possibility that the County could do the clean-up but there might be contributions from the Town and Village. Nothing has been nailed down yet. There is great deal of appreciation that the Village is stepping up to assume the willingness of the demolition of the building. More specific information will be provided to the Board. It needs intermunicipal cooperation for funding.

Mayor Dalton stated that his matter is ongoing.

**NEW BUSINESS:**

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds for abstract #6 of 2017-2018. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

General Fund	\$161,520.76	Golf Course	\$22,574.09
Water Fund	\$19,931.13	Joint Activity	\$22,748.65
Sewer Fund	\$32,396.95		

- b. **Subdivision Request at University Shopping Center-** Mayor Dalton stated that they have received a request to subdivide the old Key Bank property. The property is being sold to United Helpers. He stated that it meets that standard of what is required. A Public Hearing and SEQRA will need to be completed. The Subdivision Request is going to be sent to the County Planning Board to review prior to the Public Hearing. Public Hearing has been set for December 18<sup>th</sup> at 6:20pm.

c. **SLC- State Snow and Ice Agreement-** Trustee Larrabee made a motion to approve the St. Lawrence County State Snow and Ice Agreement. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

d. **Animal Control Concerns-** Trustee Pynchon introduced Susan Krammer to share some concerns regarding the Animal Control Officer. She stated she is a resident of the Town of Canton and is a Volunteer at the Potsdam Animal Shelter. She expressed the following concerns regarding Animal Control Officer Jim Pipher.

- He has refused to pick up dogs.
- Picks up animals and then lets them out when he gets around the corner.
- Will not return phone calls or returns them days later.
- Concerned what is happening to the stray animals in the Town/Village.
- She wanted the Village to consider to have a contract with one of the shelters in the area.

Trustee Pynchon thanked Ms. Krammer for coming in and stated that this will be discussed as a shared service.

e. **Open Container Fine Concerns-** Trustee O'Brien stated he was approached by a resident with concern with the number of open container tickets and the amount of the fines in the August and September. The resident is concerned that this shows that Canton is not a College friendly town and it could affect enrollment at SUNY Canton and St. Lawrence University.

Trustee Pynchon commended the Chief of Police with watching out for the students.

Mayor Dalton stated that the first ticket the fee is \$250.00 and the second ticket fee is \$500.00

Chief Santimaw stated the following:

- Open container has been enforced for many years.
- Posters are delivered to the Colleges.
- Discussed at orientation.
- Heavily enforced when school is in session for the first few weeks.

f. **Planning Board Appointment of Jessica Prody-** Trustee Pynchon made a motion to appoint Jessica Prody to the Planning Board to fill the unexpired term of Klaus Proemm. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

g. **Review of Purchasing Policy/Bid Requirements-** Removed from the agenda.

h. **Approve Fire Department Member's Abigail Brennan & Jerome Saliba-** Trustee Larrabee made a motion to approve Abigail Brennan and Jerome Saliba to the Fire Department. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

i. **Approve Crossing Guard Elanor Harradine-** Trustee Pynchon made a motion to hire Elanor Harradine as morning Crossing Guard at \$11.00 an hour. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

- j. Approve Advertising for a Laborer for the Recreation Department-** Trustee Larrabee made a motion to approve advertising for a Laborer for the Recreation Department. Trustee Proemm seconded the motion. All in favor. Motion carries.

**PUBLIC COMMENT:**

Mary Ann Ashley invited the Board and Public to the Town of Canton's meeting on January 3<sup>rd</sup>, 2018 at 6:00pm.

Mayor Dalton showed everyone the Village of Canton pin that was designed by Richard Cassara and Linda Casserly. He thanked everyone for their work on the pin.

Mayor Dalton reminded the Public about the Annual Meeting on December 4, 2017 at 6:00pm.

**Executive Session** -Trustee Proemm made a motion to enter into executive session at 7:49 PM for a purpose as identified in Public Officers Law §105(1) (e. negotiations). Trustee O'Brien seconded the motion. All in favor. The motion carries.

Trustee Pynchon made a motion to come out of executive session at 9:05 PM. The motion was seconded by Trustee Larrabee. All voted in favor. The motion carries.

Trustee Pynchon made a motion to adjourn the meeting at 9:05PM. Trustee Larrabee seconded the motion. Everyone voted in favor. The motion carries.

Respectfully submitted,

Cara Adams  
Deputy Clerk