

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: August 15, 2016

Board Present:

Michael Dalton, Mayor
Dwight Stevenson, Trustee
Sean O'Brien, Trustee

Carol Pynchon, Trustee
Beth Larrabee, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Leigh Rodriguez, Village Econ. Dev.
Linda McQuinn, Town Comm. Dev.
Rusty Lawrence, Code Officer

Sally Noble, Clerk/Treasurer
Cara Adams, Deputy Clerk
John Taillon, Rec. Director

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

Mayor Dalton added the following items:

Old Business:

- c. SUNY Canton Lift Station

New Business:

- h. Second Notice Fee Resolution

ORDER OF BUSINESS:

Approve minutes of July 18, 2016 and July 22, 2016- Trustee Stevenson made a motion to approve the minutes of July 18, 2016 and July 22, 2016; seconded by Trustee Larrabee. All voted in favor. Motion carries.

DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee O'Brien. All voted in favor. Motion carries.

Mayor Dalton welcomed the new Police Chief, Jim Santimaw.

Trustee Pynchon asked Clerk Noble for clarification on Officer Cole and Officer Latimer's overtime hours. Clerk Noble explained this was due to Out of Title Pay based on their contract. Clerk Noble is going to separate this on the report for the next meeting.

Trustee Larrabee stated that the businesses are happy that the Officers are stopping.

Code Officer Rusty Lawrence stated that he did a walk through at the new Pizza Hut. The final walk through will be completed on August 16, 2016. The new Pizza Hut will be open in a few weeks.

Mayor Dalton thanked Town Community Developer Linda McQuinn for all of her work over the years. This is Linda's last meeting.

Mayor Dalton stated the Northern Border Regional Grant Commission that Economic Developer Leigh Rodriguez applied for has been awarded in the amount of \$250,000. This grant will be paired up with some other grants for infrastructure upgrades and will hopefully help with the housing situation.

Economic Developer Leigh Rodriguez stated that the Village received \$25,000 from River Valley Redevelopment Agency in 2015 towards this project. A CFA through Empire State Development Corporation has been sent in for another piece. There are maximum amounts that can be applied for and have to hit several sources and leverage them against each other. A notification was sent to the Co-Chairs of the Regional Council and Regional Director of Empire State Development to let them know that confirmation of the NBRC award has been received and that portion of the financing has been secured.

Recreation Director John Taillon added that the Annual Yankee Baseball Trip was this past weekend. He stated it was a great trip. A total of 54 people attended the trip.

Clerk/Treasurer Sally Noble added the Chief Santimaw turned in the Bike Auction money in the amount of \$271.00.

COMMITTEE REPORTS:

Mayor Dalton introduced Fire Chief Bob Crowe. Chief Crowe discussed the Canton Fire Department and Rescue Squad 2016 Report.

- The Department recently completed an ISO review. They received a good rating which will have a positive impact on the fire insurance rates for the responding areas.
- Rescue Squad increased the paid staff for coverage due to students being gone and vacations.
- Received a \$25,000 Recruitment and Retention Grant through NYS Office of Fire Prevention and Control.
- Purchased a pickup truck to be used to help with traveling to and from training.

Challenges:

- Main challenge is personnel. To have manpower available during the workday.

Long Range Planning:

- Continue to replace turnout gear when they reach 10 years of age.
- Replacing all sixty (60) SCBA tanks in 2018. Cost will be about \$900-\$1,000 for each tank. Continue to apply for grants to help with the costs.

Mayor Dalton asked Chief Crowe how much in Grant money has been awarded to the Fire Department. Chief Crowe responded with approximately \$400,000.

Mayor Dalton stated that the Department is supported and is important to the Village.

SolarCity Update- Mayor Dalton stated that the New Project Manager Chip Shultz has been in contact. A meeting with Mr. Shultz is scheduled for August 24, 2016. SolarCity is waiting for some interconnection reports from National Grid.

Website Committee- Trustee Pynchon updated the Board that they have received several proposals that need to be reviewed. A discussion has taken place with Mark Mende who is currently maintaining the website. He has offered to help the Committee look through the proposals.

Economic Steering Committee- Trustee Pynchon stated that they are working on a proposal regarding the structure and roles for the Steering Committee and Consortium. The Steering Committee is putting final touches on the proposal. The proposal will be available for the Consortium to review on August 29, 2016 at their next meeting. The Steering Committee is making some recommendations to the Consortium regarding the direction and the role of the Town Community Development and Village Economic Development.

Recreation Committee- Trustee Pynchon stated that they are currently working on the Recreation Budget. Recreation Director John Taillon has put in his notice to retire next summer. They are currently working out his leave time. To fill the Recreation Directors position there is a Civil Service requirement. The sign-up to register to take the test is due by September 7th, the test is scheduled in October and has to be taken in St. Lawrence County. The Committee is working to get the word out locally and to upcoming College graduates. There are potentially three (3) Recreation Director positions opening up; Massena, Canton and Potsdam.

Trustee Larrabee suggested advertising for the upcoming Civil Service Test.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton introduced Reverend Mike. Reverend Mike thanked the Village Board for all of the time and effort for everything they do. Reverend Mike discussed the Village Green Park, he stated that the large Christmas Tree had to be taken down and has been replaced with a smaller Christmas Tree. A monument that was funded entirely by the VFW will be placed in the Park to honor Law Enforcement. The dedication will take place on Sunday, September 11, 2016 at 1:00pm. The Village and Church will maintain the monument.

Reverend Mike discussed the issues with the Fountain in the Park. He stated that the Fountain cannot be repaired and will have to be re-done. He proposed forming a fundraising committee to help with donations for the Fountain and the pavers for the walkway. The estimated cost would be \$225,000 to redo the fountain, brick pavers and tree work.

Mayor Dalton suggested prioritizing the project. The big project is the fountain. Mayor Dalton stated that the Board will discuss and continue the conversation at a later date.

Mayor Dalton shared with the Board the following communication:

- Invite to St. Lawrence Students in your Neighborhood. Respond by August 22nd to the President's Office.
- Invite to St. Lawrence County Conference of Mayors meeting on September 15 at Fobare's. Let Mayor Dalton know if you will be attending. Trustee Pynchon will be attending.
- Letter from Ruth Doyle and John Burke regarding the parking situation for the upcoming Hillary Trial/Jury Selection.

Chief Santimaw is meeting on Wednesday, August 17, 2016 with Chief Crowe to discuss the parking situation. He will respond back to the Board with details.

Mayor Dalton asked Attorney Ducharme how to lift the no parking areas in the Village? Attorney Ducharme stated that a Resolution would have to be voted on.

The upcoming jury selection is scheduled to begin on September 7, 2016.

PUBLIC COMMENT:

Richard Grover, Railroad Ave. discussed the e-mail he sent to Mayor Dalton with photo's regarding his concerns with CSX spraying herbicides along the railroad tracks through the Village. He stated that Asplundh informed him that they would be spraying on Railroad Ave. They are spraying the boxelders, trees, shrubs and wild flowers. Mr. Grover's concerns are:

1. Public Health
2. Wild life and environmental impacts in general. The environment has changed. There have been no frogs or tadpoles the last three years. Mr. Grover stated that CSX wiped out the Cedar trees along Railroad Ave.
3. Herbicide use. Making the trees on the roadside dead/brown.

Mayor Dalton stated that he will contact CSX, St. Lawrence County and New York State DOT regarding the use of the herbicide.

Trustee Pynchon stated that public health, environmental and aesthetics of the Village is a huge issue.

Mr. Grover suggested contacting neighboring communities that has the railroad going through the community to see how they are dealing with this issue.

OLD BUSINESS:

a. Review Rental Registration Proposal- Trustee Pynchon stated that the proposal has gone back and forth. More questions have been raised after meeting with landlords Adam Todd, Richard Todd and Dan Fay. Trustee Pynchon is going to compile those questions and send them to Attorney Ducharme for review. After the questions are reviewed the Committee is going to meet to review the questions and discuss the proposal.

Mayor Dalton stated that it is important that the Community understands what the Board is trying to accomplish with the Rental Registration. Input on this issue is important.

Public Information Meeting will be scheduled at a later date to receive input.

b. Window and Door Bids- Mayor Dalton informed the Board that Superintendent Brien Hallahan has reached out to the lowest bidder to break out the costs for each side of the building. The important side of the building is the wind side and the front of the building.

c. SUNY Canton Lift Station- Mayor Dalton stated that there was a miscommunication regarding the SUNY Canton Lift Station. SUNY Canton's understanding is that the Village will do the work and that SUNY Canton will reimburse the Village. Mayor Dalton stated when Superintendent Brien Hallahan returns from vacation the Board will discuss moving forward with the engineering report for the new basket and crane. Depending on the cost of

the project, the project might have to go out for bid. Mayor Dalton explained the cost share issue with the lift station. Clerk Noble sent a FOIL request to SUNY Canton for the agreement between the Village and SUNY Canton regarding the lift station. Attorney Ducharme will confirm with SUNY Canton's Attorney Geraldine Gauthier.

NEW BUSINESS:

- a. Authorize payment of vouchers & transfer of funds** – Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract #3 of 2016-2017. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

General Fund	\$234,404.42	Golf Course	\$28,172.49
Water Fund	\$29,643.74	Joint Activity	\$14,960.26
Sewer Fund	\$41,367.60		

- b. Approve Matt Randi & DANC Tree Inventory Contract-** Mayor Dalton stated that Matt Randi was the lowest bidder. Mr. Randi started the job on August 1st. The Grant was for \$17,000. The cost for DANC is \$11,320 and Mr. Randi is \$5,000.

Trustee Larrabee made a motion to approve Matt Randi and DANC Tree Inventory Contract. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

- c. BikeFixtation Grant-** Klaus Proemm discussed the BikeFixtation Grant for two do-it-yourself bicycle repair stations. The two proposed locations for the stations are in the Village Green Park and near the Canton Central Schools or at the trail head of the Remington Trail.

Klaus Proemm stated that the Complete Streets Committee will complete the Grant Application to Canton Community Fund. The application will be submitted as a hard copy and electronically to Mayor Dalton.

Trustee Pynchon made a motion to approve the Complete Streets Committee completing the BikeFixtation Grant with the Village of Canton being the grantee. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

- d. Authorization to Advertise for Part-Time Crossing Guard-** Trustee Pynchon made a motion to advertise for part-time crossing guard. Trustee Stevenson seconded the motion. All in favor. Motion carries.

- e. Approve Kennel Contract-** Trustee Pynchon made a motion to approve the Kennel Contract with Dan Moyer. Trustee Stevenson seconded the motion. All in favor. Motion carries.

- f. Approve the Sale of Surplus Equipment for CPD and DPW -** Mayor Dalton stated that the Police Department and DPW has requested to sell some surplus equipment.

The list of items for DPW:

- International Truck
- Dodge Pick-up
- Nissan Car
- International Snow blower

The list of items for Police Department:

- Old Portable Radio
- Base Radio

Clerk Noble stated that the sale of the surplus equipment money will go back into the fund where the equipment was purchased.

Trustee O'Brien made a motion to approve the Sale of Surplus Equipment for CPD and DPW. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- g. Alternates for Complete Streets Committee: Colleen Logan and Brian Gardam-** Trustee Pynchon made a motion to appoint Colleen Logan and Brian Gardam as alternates to the Complete Streets Committee. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- h. Approval of Second Notice Resolution-** Trustee Pynchon made a motion to approve the penalty of zero (\$0.00) dollars to be charged against each parcel requiring this second notice for unpaid Village Taxes for 2016-2017. Trustee O'Brien seconded the motion. All voted in favor. The motion carries.

PUBLIC COMMENT:

Klaus Proemm thanked the Village Board.

Executive Session – Trustee O'Brien made a motion to enter into executive session at 8:15PM for a purpose as identified in Public Officers Law §105(1) (e. negotiations). Trustee Pynchon seconded the motion. All voted in favor. The motion carries.

Trustee Pynchon made a motion to come out of executive session at 9:48PM. Trustee Stevenson seconded the motion. All voted in favor. The motion carries.

Trustee Larrabee made a motion to adjourn the meeting at 9:49PM. Trustee Stevenson seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk