

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: July 17, 2017

Board Present:

Michael Dalton, Mayor
Dwight Stevenson, Trustee
Beth Larrabee, Trustee

Carol Pynchon, Trustee
Sean O'Brien, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Caitlin Boreyko, Rec. Director
James Santimaw, Police Chief
Cara Adams, Deputy Clerk
Rusty Lawrence, Code Officer

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Village Econ. Dev.
Brien Hallahan, Superintendent
Linda Casserly, Historian

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

Mayor Dalton moved the following items from Old Business:

- b. Thank Retiring Recreation Director John Taillon-** Mayor Dalton recognized retiring Recreation Director John Taillon on his years 30 years of service and commitment to the Village/Town of Canton as the longest serving Recreation Director for the Town/Village of Canton and in St. Lawrence County. John was hired in July 1987 and is retiring on July 19, 2017. The Board congratulated John on his retirement.
- a. Swear in Probational Police Officer Garrett Fries-** Clerk Noble swore in Probational Police Officer Garrett Fries as Probational Police Officer with a start date of July 19, 2017 and rate of pay specified in the contract.
- a. Approve minutes of June 19, 2017-** Trustee O'Brien made a motion to approve the joint meeting minutes and regular board meeting minutes of June 19, 2017; seconded by Trustee Stevenson. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Historian Linda Casserly informed the Board that the County Home Cemetery Project is completed. She stated that she interviewed Dorien Cornell Lord who grew up in Canton and is 100 years old.

Code Officer Rusty Lawrence informed the Board that he will be attending the Energy Code Training on July 26th and will be on vacation August 14-26.

Trustee O'Brien asked Code Officer Lawrence what he wanted to alter in the code for the temporary tent sales. Code Officer Lawrence stated that he is suggesting that they pay more.

Mayor Dalton stated that this will be a topic of discussion for shared services with the Village and Town.

Superintendent Hallahan stated that the water test came back on the production well with good water and adequate supply.

Police Chief Santimaw informed the Board that the department is at full staff. Officer Ashley Coffey has finished training and is now out on her own. Garrett Fries will be completing Phase 2 in Watertown at the Police Academy.

Chief Santimaw gave kudos to Recreation Director Boreyko regarding the Police Adventure Class.

Trustee O'Brien asked about vehicles passing the school bus issues.

Chief Santimaw stated that they are doing what they can do and are issuing tickets.

Clerk Noble updated the Board on the new utility billing system.

Economic Developer Rodriguez told the Board that she will e-mail her report. She stated that the \$10 million grant has been submitted. She informed the Board that she has an SLU Intern starting the week of June 26th. The intern will also be working with the IDA one day a week.

Recreation Director Boreyko said that different programs were starting which included swimming and Adventures in Learning. She stated that the Adventures in Learning instructors are working with Dr. Stoian with Canton-Potsdam Hospital to learn how to integrate health within their daily interaction with the children in hope that they will become health advocates for their own families.

The lifeguards have guard suits and shirts to wear while on duty.

Economic Developer Leigh Rodriguez added that the micro enterprise is rolling out soon.

COMMITTEE REPORTS:

Website Committee- Trustee Pynchon stated that she will send an e-mail with the date and time to get the Village employees pictures done for the new website.

COMMUNICATIONS AND INFORMATION:

Repurpose of Senator Ritchie Grant- Mayor Dalton stated that the \$50,000 Senator Ritchie Grant will go towards purchasing a new sidewalk plow. Cost of the plow is \$130,000.

Workers Comp- Mayor Dalton informed the Board that the Workers Comp increased. Clerk Noble explained that the workers comp has been changed and is now based on experience and payroll numbers and no longer on property assessment.

Family Paid Leave Act- Mayor Dalton explained that the Family Paid Leave Act policy needs to be discussed. The funding would come from the employee not the employer. Unions would have to negotiate to add the policy. It is a group policy for a small amount of money. Clerk Noble stated that she will set up a time for the Insurance Broker to come in and discuss the policy with the employees. If the Board chooses to offer it, the Policy would go into effect in January 2018.

Friends of the Canton Trail- Mayor Dalton read a letter that he received from the Friends of the Canton Trail. Copy of the letter is on file at the Clerk's Office.

PUBLIC COMMENT:

No Public Comment

OLD BUSINESS:

- c. **County Shared Services Update-** Mayor Dalton informed the Board that a meeting is scheduled for Wednesday. The topics are shared DPW/fuel services and court.

He will share more when he knows more.

- d. **Rental Registration Update-** Attorney Ducharme stated that he is prepared to put the Rental Registration in final form for public comment. The Board decided on the following fee schedule to be added to the forms and law: Registration Fee \$25.00 and Permit Fee- \$10.00. The inspection fee will stay at \$20.00, for now.

The Clerk's Office will collect the forms and fees. A database will be completed with the information from the forms and will be shared with the Code Office, Police and Fire Departments.

The Board set the Public Hearing for, August 21, 2017 at 5:00pm

- e. **Special Meeting Reminder Set for July 24th at 4:00pm-** Mayor Dalton reminded the Board that the Special Meeting is set for July 24th at 4:00pm with DANC regarding the Asset Management Report.
- f. **Fountain Update-** Mayor Dalton updated the Board on the Fountain in the Park. He stated that they have found some funding from the St. Lawrence River Valley. The estimate cost for the fountain is \$90,000. Mayor Dalton stated that the cost is \$3,500 to hire a firm to receive plans and specifications for the fountain.

Trustee Pynchon made a motion to approve spending \$3,500 for plans and specifications for the fountain. Trustee Stevenson seconded the motion. All in favor. Motion carries.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds –** Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract #2 of 2017-2018. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

General Fund	\$152,107.83	Golf Course	\$44,184.28
--------------	--------------	-------------	-------------

Water Fund	\$12,168.82	Joint Activity	\$23,958.90
Sewer Fund	\$27,857.11		

- b. Approve Fee Schedule for Unified Solar Permit-** Trustee Pynchon made a motion to approve \$100.00 fee for Unified Solar Permits. Trustee Stevenson seconded the motion. All voted in favor. The motion carries.
- c. Approve Fire Department Members–** Trustee Stevenson made a motion to approve new Fire Department members Garrett Fries, Jacob Leonard and Lisa Newcomb. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.
- d. Day use and Extended Season at Taylor Park –** The Board approved extending the season of Taylor Park from April 1 through October 31. The gate will be locked at dusk by the Police Department. New signs for Taylor Park and the Beach are currently being finalized. Lifeguard hours will stay the same.
- e. Review Ethics Code-** Mayor Dalton that the Ethics Code needs to be updated. The Ethics Committee needs to be reinstated. Two people on the committee are no longer in the area. The committee needs volunteers from the community and a board member.

Attorney Ducharme is going to send the Board the St. Lawrence County Ethics Law.

Trustee O'Brien stated that he is willing to be on the committee.

Trustee Pynchon said that the Board will think of community members and will share them with the Board.

PUBLIC COMMENT:

Amber Davis, resides at 7 College Court and owns 8 College Court that is a rental. She agreed with the Rental Registration Law. She stated that landlords should be responsible for trash, parties and students living in the houses. She wanted to protect the neighborhood. She stated that she will be out of town for the Public Hearing.

Mayor Dalton told her that the Rental Registration Law and Forms will be e-mailed to her. Trustee Pynchon is going to sit down and review with her.

Executive Session – Trustee O'Brien made a motion to enter into executive session at 8:16PM for a purpose as identified in **Public Officers Law §105(1) (f. personnel)**. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Trustee Larrabee made a motion to come out of executive session at 8:35PM. Trustee O'Brien seconded the motion. All voted in favor. The motion carries.

Trustee Stevenson made a motion to adjourn the meeting at 8:36PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,
Cara Adams
Deputy Clerk