

Village of Canton, New York

VILLAGE BOARD MEETING Meeting Minutes: April 20, 2020

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Carol Pynchon, Trustee
Anna Sorensen, Trustee

Others Present:

Gerald Ducharme, Village Attorney

Sally Noble, Clerk/Treasurer

Brien Hallahan, Superintendent
Cara Adams, Deputy Clerk
Leigh Rodriguez, Economic Developer
Linda Casserly, Historian

Jim Putman, Recreation Director
James Santimaw, Police Chief
Kevin Maginn, Golf Pro.

ORDER OF BUSINESS: Mayor Dalton opened the meeting up at 6:35pm via Zoom.

- a. **Approve minutes of March 30 and April 13, 2020-** Trustee Pynchon made a motion to approve the minutes of March 30 and April 13, 2020. Trustee Sorensen seconded the motion. All voted in favor. Motion carried.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Sorensen made a motion to accept the Department Head Reports. Trustee Proemm seconded the motion. All voted in favor. Motion carried.

Superintendent Report- Superintendent Hallahan added that Mayor Dalton, Trustee Pynchon and himself had a meeting with St. Lawrence University regarding Miner Street. He stated that there was a good response and the project will move forward. Superintendent Hallahan thanked Trustee Pynchon for setting up the meeting.

Trustee Pynchon informed the Board that Complete Streets has been working on how to deal with a portion of Miner Street from Maple Street/Clark Street to the Town line. She stated there are a lot of safety issues. Trustee Pynchon said that they are planning to resurface the road this Spring/Summer to make it safer. She stated there was good cooperation and the team has some more work to do.

Mayor Dalton asked Superintendent Hallahan if he spoke with Rev. Mike regarding the Fountain?

Superintendent Hallahan stated that he received a proposal from a contractor for the fountain repair. He has not spoken with Rev. Mike yet. Superintendent Hallahan is going to meet with Jeff and the contractor to speak with them regarding the proposal. He needs to receive a high comfort level.

Recreation Report- Recreation Director Putman stated that they have moved outside. They are cleaning up Bend in the River Park. They plan to remove the broken boards to the outside rink. They will be working with Canton Minor Hockey to remove the boards.

Trustee Pynchon asked Recreation Director Putman if it was a grant for National Grid? Recreation Director Putman stated it is not a grant. He stated it is a proposal for the costs for lights, lift rentals and wages. National Grid will reimburse up to 60%. He stated he spoke with Superintendent Hallahan to give him a heads up.

Trustee Pynchon suggested to see if a grant is available for the remaining 40%.

Trustee Sorensen stated that she saw that the Stakeholder meeting was postponed until fall. She asked if they could hold the meeting sooner via zoom?

Recreation Director Putman said that Canton Minor Hockey was not receptive to the idea.

Trustee Pynchon stated she is going to speak with the Recreation Committee.

Police Report- Police Chief Santimaw stated he reached out to St. Lawrence University and they helped out with hand wipes. He thanked the Fire Department Members for helping to fit test the Officers for masks.

Treasurer's Report- Clerk Noble stated that the Office continues to work from Home and in the Office. The quarterly reporting will be done on time even though it has been extended. She stated that she and the Mayor spoke with someone about cleaning the building.

Trustee Larrabee thanked Clerk Noble and her team for the Budget and hardwork.

Mayor Dalton stated that Clerk Noble has been working hard getting masks.

Clerk Noble stated that she has had a hard time getting Lysol spray but she called Coakleys and they had some. She stated to shop local.

Code Officers Report- Code Officer Murray stated that he is receiving questions of who can work and who can't work which is changing daily. He stated it is tough telling people they can not work. Most people agree with him but there are a few who just want to work. Code Officer Murray stated that they will have a Planning Board and ZBA Meeting. Trustee Sorensen will help him set them up.

Economic Development Report- Economic Developer Rodriguez stated that she has been busy getting everything reported up to date. Resources are coming available and they are working through the glitches. She has been moving the information to the businesses.

Mayor Dalton asked if any of the small businesses have received money?

Economic Developer Rodriguez stated that she is not sure?

Trustee Pynchon asked if Independent Contracts can receive funding? Economic Developer

Rodriguez stated that they can apply for unemployment and SBA. Trustee Pynchon suggested that Code Officer Murrery directed the contractors to the website to apply and look at the good resources.

Economic Developer Rodriguez stated that more funding is hopefully coming since everything is on hold.

Town Councilperson Washo thanked Economic Developer Rodriguez for sewing masks for the Town Highway Department.

Trustee Sorensen asked about the dates being pushed back for Willow Island Park. Economic Developer Rodriguez stated that the Grant starts in May 2020. Trustee Sorensen asked how the Tip Jar was going. Economic Developer Rodriguez said she wasn't sure, she hadn't checked it lately.

Trustee Pynchon stated that this is a Town Grant that starts on May 1, 2020 for 5 years.

Town Councilperson Washo stated that the Supervisor Ashley signed off on the Grant.

Economic Developer Rodriguez thanked Part-Time Clerk Jeni Reed for all of her work keeping things updated.

Historian Report- Historian Casserly stated that Renice calls for work every other day. She is a go getter! She has been in contact with Connie Molnar and Stephen with the research on the Spanish Flu in 1918.

Historian Casserly suggested support North Country Now since they are losing money because of lack of ads.

Golf Course Report- Golf Pro Maginn stated that he has been reading about Golf Courses on the Empire State Development website and seeing what can be done safely. Economic Developer Rodriguez stated that if he has any questions to email them to her and she will get clarification from Empire State Development.

Golf Pro Maginn asked the Board when can the golf course open?

Mayor Dalton stated that he will get the Golf Committee together to discuss and will have a decision in a day or two.

Trustee Larrabee thanked Golf Pro Maginn on keeping them updated.

COMMITTEE REPORTS

Trustee Pynchon told Clerk Noble to upgrade the Zoom Account and the cost will be split with the Town of Canton.

COMMUNICATIONS AND INFORMATION

Mayor Dalton stated that the Census is important. Trustee Sorensen and Trustee Pynchon will

put up the Census information on the website and social media.

Trustee Larrabee updated the Board that Mayor Dalton, Police Chief Santimaw and the Fire Department held a Zoom meeting to discuss support and equipment.

OLD BUSINESS

- a. **Zoning Audit Update-** Attorney Ducharme informed the Board that Monica sent over new proposed definitions and included new definitions that they might want to consider. Attorney Ducharme stated that Monica had a few questions regarding the plan for the Railroad from Park Street to the River and the height requirements in the C1 Zone. Attorney Ducharme stated that after a couple more meetings he will put everything together and will send it to the Board. They have a few more things to hash out.

- b. **Discuss and Approve Police Department/Court Agreement-** Trustee Pynchon made a motion to approve the Police Department/Court Agreement. Trustee Larrabee seconded the motion. All voted in favor. Motion carried.

*INTERMUNICIPAL AGREEMENT
CANTON TOWN CONSTABLE / PEACE OFFICER*

THIS AGREEMENT is made by and between the Village of Canton, New York (*hereafter referred to as the "Village"*) and the Town of Canton, New York (*hereafter referred to as the "Town"*), each with offices at 60 Main Street, Canton, New York 13617.

WHEREAS, the Town employs a Town Constable / Peace Officer (*hereafter referred to as the "Officer"*), to provide security for the Town of Canton Court (*hereafter referred to as the "Town Court"*), and

WHEREAS, the Town needs to provide for the training and equipping of the Officer, and to arrange for secure storage of police equipment that will be used by the Officer in the performance of his/her duties, and

WHEREAS, the Village of Canton Police Department (*hereafter referred to as the "Village Police Department"*) is a New York State Division of Criminal Justice Services (*NYS-DCJS*) accredited policy agency, and maintains its policies, training, and facilities to the highest standards required by *NYMIR* and *NYS-DCJS*, and

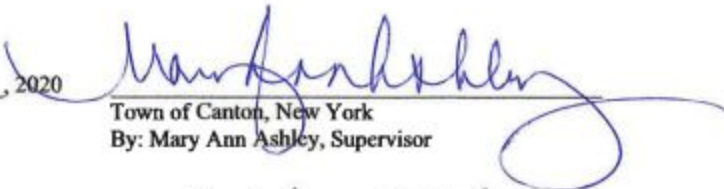
WHEREAS, the Village is willing to cooperate with the Town to provide support for the Officer and thereby help ensure the security of the Town Court;

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter expressed, the parties agree as follows:

1. The Town shall supply the Town Court with a Town Constable/Peace Officer, hereafter referred to as the "*Officer*," utilized only for Town Court purposes. The Officer's position shall be considered a "*Town Constable*" for the Town, and shall annually take an oath of office. The Town shall register the position with the New York State Division of Criminal Justice Services in accordance with Executive Law §845. The Officer shall be an accredited peace or police officer recognized by the New York State Division of Criminal Justice Services, or shall complete a certified Peace Officer curriculum, or Police/Peace officer refresher curriculum, prior to taking the oath of office.
2. The Officer shall provide armed security for the Town Court Justices, Court personnel, and visitors to the courtroom and court office areas only. The Officer will keep order in the courtroom while the Town Court is in session and shall enforce the Town Court's rules and provide other duties as set forth by the Town Court Justices and New York State Office of Court Administration. The Town Court Justices shall have direct supervisory authority over the Officer.
3. The Town shall be responsible for all employment records and payroll and benefits for the Officer.
4. The Town shall be responsible for the cost of provision, and any needed maintenance, repair, and replacement, of the equipment required for the Officer to perform his/her duties, including the Officer's uniform, ballistic proof vest, baton, duty belt, and radio.

5. The Officer shall be using weapons, including a handgun, pepper spray, taser, and such other weapons as the Village Police Chief and the Town Court Justices identify as necessary for the Officer's proper performance of his or her duties. Said weapons shall be provided by the Village Police Department, and the costs of same shall be reimbursed by the Town. All such weapons shall be stored and secured with the Village Police Department. The Village Police Department shall maintain and repair said weapons, and the costs of such maintenance and repair shall be reimbursed by the Town.
6. The Officer shall follow the Use of Force policy provided by the Village Police Department. The Officer shall satisfactorily complete recurrent training required, approved, and provided by the Village Police Department, the cost of which shall be borne by the Town. Such training shall be in accord with §2.30 of Article 2 of the New York Criminal Procedure Law, and shall include instruction in the use of deadly physical force, defensive tactics, and training in firearms and other weapons. The Village Police Department shall be responsible for maintaining and submitting any and all records for the Officer which may be required by *NYS-DCJS*.
7. The Town shall indemnify and hold the Village and the Village Police Department, and all officers and employees thereof, harmless from any and all claims, actions, damages, losses, expenses, and costs of every nature arising out of the Officer's actions or conduct during training and the performance of his/her duties.
8. The Village Mayor, Town Supervisor, Town of Canton Court Justices, and Village Chief of Police shall meet, as any of them may request, from time to time to review this Agreement, to ensure the needs of all parties are being met, and to identify any revisions which may be needed. Each party shall have the right to withdraw from this Agreement upon providing at least thirty (30) days written notice to the other party. Notice to the Town may be provided to the Town Supervisor or Town Clerk. Notice to the Village may be provided to the Mayor or the Village Clerk.

IN WITNESS WHEREOF, the Village and Town have executed this agreement on the dates shown below.

Date: 4/22/2020, 2020 
 Town of Canton, New York
 By: Mary Ann Ashley, Supervisor

Date: April 20, 2020 
 Village of Canton, New York
 By: Michael E. Dalton, Mayor

c. Update on Proposal to Construct a Cell Tower on Village Property- Mayor Dalton stated the Attorney Ducharme sent comparative language to the Board for review. The contract is similar to the AT&T contract. Mayor Dalton asked the Board if they had any questions with the proposed contract? The Board did not have any questions. Mayor Dalton and Attorney Ducharme will move forward with the proposal and will let the Board know when the contract needs to be signed.

NEW BUSINESS

a. Authorize payment of vouchers & transfer of funds- Trustee Larrabee made a motion

to authorize payment of vouchers & transfer of funds for abstract # 11 of 2019-2020. . Trustee Sorenson seconded the motion. All voted in favor. Motion carried.

General Fund	\$45,617.23	Golf Course	\$13,534.80
Water Fund	\$7,013.02	Joint Activity	\$6,667.74
Sewer Fund	\$12,180.86		

- b. **Approve Golf Course Maintenance Hires-** Trustee Pynchon made a motion to approve the following Golf Course Maintenance Hires at a rate of \$11.80 an hour. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

Bonnie Jacob
Gil Bishop
Joe Furnia
Bill Hayes
Mike LaPoint
Walt Rexford
Frank Viafara
Mark Bickelhaupt

Trustee Pynchon informed the Board that Skip Wason sent over protocols and procedures with the safe social distancing to adhere to the protocols.

- c. **Authorize sending Unpaid Water/Sewer Bills to SLC to be added to Taxes-** Trustee Proemm made a motion to authorize sending Unpaid Water/Sewer Bills to SLC to be added to Taxes. Trustee Pynchon seconded the motion. All voted in favor. Motion carried.

RESOLUTION

On a motion by Trustee Proemm, seconded by Trustee Pynchon, it was:

Resolved: That the Village of Canton Board of Trustee authorizes the Village Clerk/ Treasurer to add the following to the 2020 – 2021 Village taxes:

Sewer	\$49,301.94
Water	\$44,805.27
Service Fee	<u>\$30.00</u>
Total Relevy	<u>\$94,137.21</u>

Duly adopted this 20th day of April, 2020, by the following vote:

Mayor Michael Dalton	voting	_____ Aye _____
Trustee Carol Pynchon	voting	_____ Aye _____
Trustee Beth Larrabee	voting	_____ Aye _____
Trustee Klaus Proemm	voting	_____ Aye _____
Trustee Anna Sorenson	voting	_____ Aye _____

Mayor Dalton added the following item:

d. **Argent Development Subdivision-** Mayor Dalton stated that Chris from Argent Development asked him about how to do a subdivision. Mayor Dalton informed him that the Subdivision comes to the Village Board. Argent Development is looking to subdivide for single family homes. Mayor Dalton will send him the information to get the process started.

PUBLIC COMMENT

None

Trustee Proemm made a motion to adjourn the meeting at 7:21PM. Trustee Larrabee seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams

Deputy Clerk