

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: September 16, 2019

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Sean O'Brien, Trustee
Carol Pynchon, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Jeff Murray, Code Officer
Leigh Rodriguez, Economic Development

Sally Noble, Clerk/Treasurer
Jim Santimaw, Police Chief
Cara Adams, Deputy Clerk
Jim Putman, Recreation Director

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of August 26, 2019** – Trustee Proemm made a motion to approve the minutes of August 26th; seconded by Trustee O'Brien. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Proemm. All voted in favor. Motion carries.

Code Officer Murray did not have anything to add to his report.

Chief Santimaw informed the Board that the three-day accreditation went very well.

Trustee Pynchon shared that she received a letter from an elderly friend stating she's appreciative of how kind and thoughtful the Police Officer was when he went to check on her when her life line went off.

Mayor Dalton stated that he has heard that people are happy with the parking tickets that are being given in certain areas.

Treasurer Noble stated that if anyone would like to attend the Local Government Conference to please let the Clerk's Office know.

Trustee Pynchon joined Treasurer Noble in thanking the Canton Fire Department for 150 Years of Service.

Mayor Dalton stated that they had a great event, fireworks and a great crowd.

Economic Developer Rodriguez did not have anything to add to the report.

Trustee Pynchon asked how the Consortium Meeting went?

Mayor Dalton stated that it went well but the biggest discussion is a money decision that he will discuss with Supervisor Ashley.

Recreation Director Putman informed the Board that the Recreation Committee will be meeting Tuesday at 3:00pm.

Recreation Director Putman informed the Board that he has been dealing with vandalism at Taylor Park and Bend in the River.

Mayor Dalton stated that they may accelerate installing cameras.

Trustee Pynchon asked Economic Developer Rodriguez if the \$1,000 for the Remington Festival will be paid to the SLC Art Council, since they are handling the event? Economic Developer Rodriguez stated yes. The last time she spoke with Maggie at SLC Art Council they were doing the press release. Trustee Pynchon suggested discussing the money for next year at a later date.

Superintendent Hallahan reminded Mayor Dalton to add the following to the agenda:

1. Permanent Appointment of Brandon Wood
2. Snow and Ice Agreement

Superintendent Hallahan stated that Mayor Dalton and himself met with the Contractor and Tesla at the Solar site for review on August 28th. He stated that they are making progress with taking care of the road and then brush hogged the area that needed to be mowed. They still have a list of things to do. Grasse River will be doing the paving tomorrow.

Trustee Pynchon asked if a ribbon cutting should be done at the Solar site. Mayor Dalton stated that something will be done when the work is completed.

Trustee Pynchon asked Superintendent Hallahan if he has learned anything about the crosswalks with the flashing lights? Superintendent Hallahan stated he called them back again but has not heard back.

COMMITTEE REPORTS:

Recreation Committee- Trustee Pynchon stated that the Committee is having a meeting on September 17th to discuss the budget, summer wrap up and winter program planning.

Golf Committee- Trustee Pynchon suggested doing a wrap up with Tim Bacon, with Bacon Brothers.

Information and Technology Committee- Trustee Pynchon stated that they are working on a Computer Usage Policy that will safeguard the employee and the municipality.

Sustainability Committee- Trustee Pynchon stated that on behalf of the Board she wrote a letter of support to ANCA for the Heat Smart Grant application for renewables.

The Committee held a meeting this past week, they had 16 people attended. Focusing on food and ag, energy & transportations and recycling textiles.

Economic Development- Trustee Pynchon informed the Board that the Brownfield Consultant for the BOA Grant will be here Thursday.

Trustee Pynchon and Economic Developer Rodriguez will be reviewing applications for her assistant.

Comp Plan- Trustee Pynchon informed the Board that St. Lawrence County Planning Board approved the Comp Plan with suggestions. The Town of Canton and Village of Rennselaer Falls are holding their Public Hearing tonight. They will be having a conversation regarding the waterfront overlay with Rennselaer Falls. The SEQR has been done. The Town of Canton and Village of Canton will be holding their Public Hearing tomorrow (September 17, 2019).

Fire Summit- Trustee O'Brien shared with the Board that the Fire Summit consisted of elected officials and Fire Department Members of Canton, Pyrites, Rennselaer Falls and Morley. The Goals that they had in mind were fire safety and services. On August 5, 2019 five recommendations were issued to the Fire Departments. One of the Fire Departments has not been participating. Trustee O'Brien made a motion that the Village of Canton Fire Department respond to the five recommendations which are:

1. Improve financial distribution of the money available.
2. The departments meet on a quarterly or semi-annual basis that includes an elected official or with the safety committee, or other committee- might hold more accountability.
3. Enhance Communication
4. Shared resources across all four departments:
 - Grant opportunities
 - Grant applications
 - Inventory or equipment
 - Scheduled equipment inspections
5. Four Departments coming together to coordinate an annual fundraiser with proceeds going to operational costs.

Mayor Dalton stated that a response was submitted from Chief Crowe to the Town Supervisor.

Trustee O'Brien made a motion to receive a response from the Village or receive the response that was submitted to Supervisor Ashley. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

Trustee Pynchon asked why the Fire Chief or a Representative has not attended the Board Meetings. Mayor Daltons stated that it is probably because of his schedule, but he will speak with him.

Judson Street Study- Trustee Proemm stated that the study for the Judson Street will be done for the October Meeting. Eric Backus will be attending to give his report and recommendations.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton stated that the topic at the Mayor's meeting was sales tax and the distribution of sales tax. The County has started discussions meeting with the City of Ogdensburg.

The County is looking to take as much money back, as they can. The plans are in motion to start to speak with our representatives at the County level, to see where they stand.

Mayor Dalton stated that they are trying to put together a Joint Meeting with Town Supervisors and Village Mayor's.

The sales tax distribution would not take affect until 2021 and it would be a 10-year contract and the County has plans for the money.

Mayor Dalton stated that the County supported the 8% sales tax.

PUBLIC COMMENT:

NONE

OLD BUSINESS:

- a. **EV Charger Update-** Trustee Proemm stated that the plans are finished and sent to NYSEDA. They are close to starting the installation. Trustee Pynchon asked how much the cost would be for a charge, the cost will be between \$4-\$7 a charge.
- b. **Ethics-** Trustee Pynchon stated that a draft has been sent to the Board. The Ethics Committee responded with their reactions and they were taken into consideration. The topic will be discussed at the Joint Meeting tomorrow (September 17, 2019).
- c. **Discuss location change for NYS DMV Road Tests-** Mayor Dalton updated the Board that the New York State DMV has not responded to the SLC Clerk yet, this will be discussed at a later date.
- d. **Joint Meeting and Joint Public Hearing-** Mayor Dalton stated that that Joint Public Hearing will be held on September 17th, 2019 at 6:00pm and the Joint Meeting will immediately follow with the following agenda:
 1. Joint Ethics Code Discussion
 2. Discussion on the transfer of several sections of Town roads to the Village
 3. Zoning Audit
 4. Discuss Argent Annexation
 5. Any other item added to the special meeting agenda at least 24 hours prior to the start of the meeting

Mayor Dalton added the following item to the agenda:

- e. **Resolution and Order of Annexation of Sullivan Drive Property -**

RESOLUTION

WHEREAS, there has been filed with the Office of the Clerk of the Town of Canton, New York and Office of the Clerk of the Village of Canton, New York a petition requesting the annexation into the Village of Canton of property owned by Argent Developments, LLC (described in deed recorded with the St. Lawrence County Clerk on May 14, 2014 at Instrument #2014-6215, and at Exhibit "A" attached to the petition). The said property is located on Sullivan Drive in the Town of Canton, and is further described as Tax Parcel #74.004-7-13.11. The Canton Town Board and the Canton Village Board of Trustees held a joint public hearing on the matter on July 30, 2019, at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, it is hereby

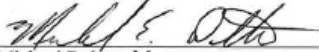
RESOLVED, that the petition substantially complies in form and content with the provisions of Article 17 of the General Municipal Law. The Petitioner is Argent Developments, LLC. Attached to the petition is the Certification of the Town Assessor, showing that the Petitioner is the owner of the majority of the assessed valuation of the territory proposed for annexation. The petition was authenticated as provided by General Municipal Law §703(2); and it is further

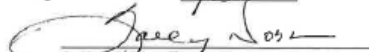
RESOLVED, that the proposed annexation of the subject property is deemed to be in the overall public interest. No written objections to the annexation have been filed with the Village Clerk. The Village Board has considered the Environmental Assessment Form submitted by the Petitioner, and has issued a Negative Declaration, determining that there are no substantial adverse environmental impacts associated with the annexation. All real or personal property and rights therein, if any, owned by the Town and located upon the subject property shall become the property of the Village as of the date of such annexation. The Town has no indebtedness or contract or other liabilities relative to the subject property; and it is further

RESOLVED, that a written Order shall be prepared and signed concerning this determination, and copies thereof shall be filed, together with this resolution and the petition, the notice of public hearing, the testimony and minutes of the July 30, 2019 public hearing, and the minutes of the Board's meeting of August 26, 2019 and the of the meeting at which this resolution is passed, in the office of the Clerk of the Town of Canton and in the office of the Clerk of the Village of Canton; and it is further

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call:

Mayor Michael Dalton	voting	<u>Yes</u>
Trustee Carol Pynchon	voting	<u>Yes</u>
Trustee Elizabeth Larrabee	voting	<u>Yes</u>
Trustee Sean O'Brien	voting	<u>Yes</u>
Trustee Klaus Proemm	voting	<u>Yes</u>


Michael Dalton, Mayor
Dated: Sept. 16, 2019


Sally Noble, Clerk
Dated: Sept. 16, 2019

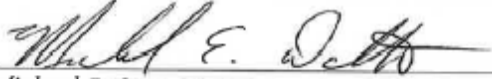
ORDER
Annexation of Property Owned by Argent Developments, LLC

WHEREAS, there has been filed with the Office of the Clerk of the Town of Canton, New York and Office of the Clerk of the Village of Canton, New York a petition requesting the annexation into the Village of Canton of property owned by Argent Developments, LLC, described in deed recorded with the St. Lawrence County Clerk on May 14, 2014 at Instrument #2014-6215, and at Exhibit "A" attached to the petition. The said property is located on Sullivan Drive in the Town of Canton, and is described as Tax Parcel #74.004-7-13.11. The Canton Town Board and the Canton Village Board of Trustees held a joint public hearing on the matter on July 30, 2019, at which time all interested parties were given an opportunity to be heard. The proposed annexation was discussed at an open meeting of the Canton Village Board of Trustees on August 26, 2019 the Board of Trustees adopted a resolution determining the annexation petition complies with the provisions of Article 17 of the General Municipal Law, and that it is in the over-all public interest to approve the proposed annexation.


NOW, THEREFORE, pursuant to General Municipal Law §711, it is hereby

ORDERED that the Canton Village Board of Trustees approves the annexation to the Village of Canton, New York of the real property owned by Argent Developments, LLC, described in deed recorded with the St. Lawrence County Clerk on May 14, 2014 at Instrument #2014-6215. Said property is located on Sullivan Drive in the Town of Canton, and is described as Tax Parcel #74.004-7-13.11.

Date: 9/16/19


Michael Dalton, Mayor

Date: 9/16/19


Sally Noble, Village Clerk

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds-** Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds # 4 of 2019-2020. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

General Fund	\$148,356.47	Golf Course	\$46,976.03
Water Fund	\$46,603.54	Joint Activity	\$12,824.71
Sewer Fund	\$34,880.96		

- b. **Discuss Funding of Water Project to Maple Hill Subdivision-** Mayor Dalton stated that they received the Letter of Commitment from Community Bank with the approval to borrow up to \$1,250,000 for the Water Project to Maple Hill Subdivision. Interest rate of 1.5%. Any grant money received would be put against the loan. After three years the balance would be bonded. After Board discussion they decided to add the topic to the meeting tomorrow to take action on the Letter of Commitment.
- c. **Add John Kennedy to the Complete Streets Task Force-** Trustee Proemm made a motion to add John Kennedy to the Complete Streets Task Force. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- d. **Discuss Animal Control Position-** Mayor Dalton informed the Board that the Town of Canton discussed wanting to advertise for an Animal Control Position. The Animal Control Officer is a Village employee. Topic will be discussed at a later date.
- e. **Approve Golf Course Employee Tyler Woods-** Trustee O'Brien made a motion to approve Tyler Woods as a Golf Course Employee. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

Mayor Dalton added the following to the agenda:

- f. **Approve Economic Developer Rodriguez to Attend a Conference -** Trustee Pynchon made a motion to approve Economic Developer Rodriguez to attend the Radically Rural Conference in Keene, NH. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- g. **Approve Brandon Wood for a Permanent Position-** Trustee Larrabee made a motion to approve Brandon Wood for a Permanent Position. Trustee O'Brien seconded the motion. All voted in favor. Motions carries.
- h. **Approval of Snow & Ice Contract-** Trustee O'Brien made a motion to approve the annual Snow & Ice Contract with St. Lawrence County. Trustee Proemm seconded the motion. All voted in favor. Motions carries.

PUBLIC COMMENT:

NONE

EXECUTIVE SESSION- Trustee Proemm made a motion to enter into executive session at 7:20PM for a purpose as identified in Public Officers Law §105(1) (h). Trustee Proemm seconded the motion. All in favor. The motion carries.

Trustee O'Brien made a motion to come out of executive session at 8:00PM. The motion was seconded by Trustee Proemm. All voted in favor. The motion carries.

Trustee O'Brien made a motion to adjourn the meeting at 8:02PM. Trustee Proemm seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk