

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: August 26, 2019

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Sean O'Brien, Trustee
Carol Pynchon, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Jeff Murray, Code Officer
Leigh Rodriguez, Economic Development

Sally Noble, Clerk/Treasurer
Jim Santimaw, Police Chief
Cara Adams, Deputy Clerk
Linda Casserly, Historian

PUBLIC HEARING:

Mayor Dalton read the following Legal Notice: The Board of Trustees will hold a Public Hearing at 6:25pm on August 26, 2019, at the same location, to receive public comment related to the environmental significance of the proposed annexation by the Village of property owned by Argent Developments, LLC located on Sullivan Drive in the Town of Canton (Tax Parcel #74.004-7-13.112).

Mayor Dalton opened the Public Hearing for Public Comment.

No Public Comment

Mayor Dalton closed the Public Hearing at 6:27pm.

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of June 10th, July 15th & July 30th** – Trustee Pynchon made a motion to approve the minutes of June 10th, July 15th & July 30th; seconded by Trustee Proemm. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Larrabee made a motion to accept the Department Head Reports; seconded by Trustee Proemm. All voted in favor. Motion carries.

Superintendent Hallahan did not have anything to add to the report.

Historian Casserly informed the Board that Bill Porter and Jake Newman would like to highlight High School Sports. Historian Casserly showed the Board an old paper that was done by the school called "The Wash." Historian Casserly will be meeting with Mr. Porter at the school to discuss.

Historian Casserly stated that she will have a column under Opinion on North Country Now.

Chief Santimaw added that the men's lockers are installed. He thanked Mayor Dalton and Superintendent Hallahan and DPW for updating the locker room.

Mayor Dalton informed the Board that there was a high-speed chase over the weekend. Village Police Department was not involved in the chase but did put the stop sticks down to end it. The protocol was reviewed after the chase and everything was done according to the protocol.

Trustee Larrabee wanted to publicly thank all three agencies for working together.

Code Officer Murray did not have anything to add to his report.

Recreation Director Putman reminded that Board that Taylor Park is open this weekend and Labor Day.

Treasurer Noble added that the Local Government Conference is coming up in October. If the Board would like to attend please e-mail Deputy Clerk Cara Adams.

Economic Developer Rodriguez stated that DRI award will be announced soon and she is currently searching for an assistant.

COMMITTEE REPORTS:

Solar Committee- Mayor Dalton informed the Board that they will be meeting Wednesday morning at the solar site with Tesla. The Village is receiving credits on the bills but they have not received a bill for production yet.

LED Street Lights- Mayor Dalton stated that he has started the process with National Grid regarding switching the street lights to LED.

Fire Summit- Trustee O'Brien will send the recommendations from the Fire Summit to the Board to be discussed at the next Board meeting.

Comp Plan- Trustee Pynchon stated that there will be a Joint Village and Town of Canton Public Hearing on September 17th.

Trustee Pynchon stated that she is working with Monica Ryan from River Street regarding the Zoning Audit. They are trying to figure out how to coordinate with the Town of Canton. Trustee Pynchon stated it would be great if the Town of Canton would work with River Street.

Recreation Committee- Trustee Pynchon stated that they worked on the Recreation Budget today. The Town rep on the Committee is trying to get the budget equalized.

The Committee discussed the Summer Programming and how to work with the school and other programs that are around and how to work with them cooperatively.

Sustainability Committee- Trustee Pynchon stated that they are trying to find the right

receptacle for the compost project. Once the new smaller receptacle is installed, they will do more public awareness. There will be an intern starting to work on the public awareness. They have a new coordinator.

Trustee Pynchon informed the Board that DANC can do an education on composting if anyone is interested.

Consortium Committee- Trustee Pynchon stated that they will be having a meeting on September 4th.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton received a letter from Lenore Vanderzee and Maggie McKenna , SLC Arts Council regarding the Remington Arts Festival. The SLC Arts Council will be holding the event this year on September 28th. The letter was looking for support from the Village of Canton in the amount of \$1,000. Clerk Noble stated that the money is in the budget.

Mayor Dalton received a notice from Manger Government Affairs who made contact with him letting him know that Liberty Utilities will be taking over for Enbridge soon.

Trustee Larrabee informed that Service Day will be held on October 19th, she asked the Board to start thinking about things that could be done by the students..

Historian Casserly informed the Board that she will be attending the Historian Conference from September 9th-11th.

Trustee O'Brien received a letter from the New York State Museum. Clerk Noble sent the Pride Flag that was flown for Pride Day and the speech from Trustee O'Brien and the Town Supervisor Ashley. The items will be in the Museum collection. Trustee O'Brien is very grateful for Clerk Noble sending these items to the Museum.

Trustee Pynchon stated she will send it to the local paper for a press release.

PUBLIC COMMENT:

NONE

OLD BUSINESS:

a. EV Charger Update- Trustee Proemm stated the contract for the installation of the EV Charger has been signed with Apex. He will be meeting with Apex on Thursday at 9:30am at the charging location on Hodskin Street. Superintendent Hallahan and Electrician David Ragan will be at the meeting. Trustee Proemm is working with National Grid and NYSERDA on the grant funding.

b. Ethics- Mayor Dalton stated that a note was sent to the Committee with the requested changes and nothing has been received back from the Committee. They will be moving forward with completing the Ethics Code.

Trustee O'Brien asked for clarification stating that 9 months ago the Ethics Code was taken away from elected officials and given to a committee and now it is coming back to the elected offices to complete? Mayor Dalton answered yes.

Trustee Pynchon suggested waiting for a response since a lot of the Committee members are busy with the schools starting back up.

- c. **Complete SEQRA for Annexation of Sullivan Drive Property-** Mayor Dalton asked the Board the questions on the SEQRA part 2 and 3 for Annexation of Sullivan Drive Property. Part I was completed by Argent Development. After the SEQRA review was completed, Trustee Pynchon made a motion to pass a Negative Declaration. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

Attorney Ducharme will be preparing the written negative declaration for the September meeting.

- d. **Discuss and Take Action on Annexation of Sullivan Drive Property-** Attorney Ducharme stated that a decision will have to be made by October 28, 2019. He wanted the Board to consider prior to Annexation to discuss that taxes will not be collected until June 2021. After Board discussion, the Board agreed to move forward with the annexation with the understanding the Village would be collect taxes in 2020.

Trustee Pynchon made a motion to approve the Annexation of Sullivan Drive Property. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

- e. **September 17th Joint Public Hearing and Meeting-** The Board set the Joint Public Hearing and Meeting for September 17, 2019 at 6:00pm.
- f. **River Street Contract-** Trustee Pynchon made a motion to authorize Mayor Dalton to sign the River Street Contract. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds-** Trustee Proemm made a motion to authorize payment of vouchers & transfer of funds # 3 of 2019-2020. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

General Fund	\$209,581.78	Golf Course	\$35,954.39
Water Fund	\$14,116.45	Joint Activity	\$5,321.84
Sewer Fund	\$21,674.24		

- b. **Award BOA Contract-** Trustee Pynchon made a motion to award the BOA Contract to C&S Engineers. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- c. **Designate Certifying Officer for the Dairy Queen CDBG Grant-** Trustee Larrabee made a motion to designate Mayor Dalton as the Certifying Officer for the Dairy Queen CDBG Grant. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

**RESOLUTION
August 26, 2019**

**VILLAGE OF CANTON
COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC FACILITIES PROGRAM
DESIGNATION OF CERTIFYING OFFICER**

WHEREAS, the Village of Canton has received funding from the New York State Office of Community Renewal (OCR) in the amount of \$195,000 through the Community Development Block Grant (CDBG) Economic Development Program to provide assistance to Audrey Guthrie Inc. d/b/a Dairy Queen for them for the purchase equipment for their facility at 51 Gouverneur Street, Canton NY; and

WHEREAS, projects that include CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 (NEPA) and the related authorities listed at 24 CFR Part 58; and

WHEREAS, the Village of Canton, as awardee, must designate a certifying officer responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project number 175ED927-19;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Canton does hereby does designate the Mayor as certifying officer responsible for environmental activities related to the aforementioned project; and

BE IT FURTHER RESOLVED that, the Board of Trustees of the Village of Canton does hereby authorize the Mayor to sign the necessary documentation, upon approval of counsel, and to engage in requisite activities related to environmental determination for the grant as may be required.

The question of the adoption of the foregoing resolution was put to a vote, as follows:

Mayor Michael Dalton	voting	<u>yes</u>
Trustee Carol Pynchon	voting	<u>yes</u>
Trustee Elizabeth Larrabee	voting	<u>yes</u>
Trustee Sean O'Brien	voting	<u>yes</u>
Trustee Klaus Proemm	voting	<u>yes</u>

State of New York)
County of St. Lawrence)

I, Sally Noble, Clerk of the Village of Canton, New York do hereby certify that I have compared the foregoing resolution with the original resolution passed by the Board of Trustees of the Village of Canton, at a regular meeting held on the 26th day of August 2019, on file as part of the minutes of such meeting, and that the same is a true copy of the whole of such original. I further certify that the full Board of Trustees consists of five members (including the Mayor), and that a quorum of the Board's membership was present at such meeting, and that the votes of the members present are as stated in the resolution. In witness whereof I appear to set my hand and seal of the Village of Canton, New York on this 27 day of August 2019.


Sally Noble, Clerk

- d. Discuss Location Change for NYS DMV Road Tests-** Mayor Dalton stated that he received a request from the St. Lawrence County Clerk and DMV Office requesting to change the NYS DMV Road test location from Judson Street to Court Street. After Board discussion, Mayor Dalton will speak with the St. Lawrence County Clerk's Office and DMV Office, then a Public Hearing will be set up.
- e. September Mayor's Meeting-** Mayor Dalton informed the Board that the Mayor's Meeting will be held on September 5th at 6:00pm at the Partridge Run Golf Course. Trustee Proemm will be attending the meeting.
- f. No Fee for Second Notice on Taxes Resolution-** Trustee Pynchon made a motion to approve the No Fee for Second Notice on Taxes Resolution. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

RESOLUTION

WHEREAS, Section 987 of the Real Property Tax Law provides for the Tax Collector to mail a notice to each owner of real property upon which taxes remain unpaid on the current tax roll to which his/her warrant relates, and

WHEREAS, the governing body of the Village of Canton must adopt a resolution setting the fee for the mailing of such notice. The additional penalty can be set at zero (\$0.00) dollars but not more than two (\$2.00) dollars to be charged against each parcel requiring this second notice.

NOW, THEREFORE BE IT RESOLVED that the Village of Canton does hereby approve the penalty of zero (\$0.00) dollars to be charged against each parcel requiring this second notice.

Motion made by Trustee Pynchon and seconded by Trustee Proemm to approve the above resolution. All voted in favor. The motion carries.

AYES 5 NAYS 0


Sally Noble, Village Clerk

August 26, 2019

Date

- g. Debra Crayford Request-** After Board discussion, the Board approved Debra Crayford's vacation request.
- h. Road Transfers-** Mayor Dalton stated that the Town of Canton is interested in giving the Village the following roads:
 - 1. Judson Street from the Village limits to SH 310.
 - 2. State Street from the Village limits to SH 310.
 - 3. Miner Street from the Village limits to the County bridge.

Superintendent Hallahan informed the Board if the road transfers go through the increase in the roads will increase the CHIPS funding and the Village can change speed limits and weight limits.

After further discussion, the Board is interested in the Road transfers. Attorney Ducharme will continue to work with the Town Attorney.

PUBLIC COMMENT:

Trustee Larrabee wanted to publicly thank Police Chief Santimaw and Superintendent Hallahan for making accommodations for the Farmers Street Block Party.

Trustee O'Brien informed the Board that the Canton Chautauqua brought in between 300-450 people. The Festival might become an annual event.

EXECUTIVE SESSION- Trustee Proemm made a motion to enter into executive session at 7:49PM for a purpose as identified in Public Officers Law §105(1) (h). Trustee Larrabee seconded the motion. All in favor. The motion carries.

Trustee Pynchon made a motion to come out of executive session at 8:11PM. The motion was seconded by Trustee O'Brien. All voted in favor. The motion carries.

Trustee Pynchon made a motion to adjourn the meeting at 8:15PM. Trustee O'Brien seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk