

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: July 15, 2019

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Sean O'Brien, Trustee
Carol Pynchon, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Jeff Murray, Code Officer
Leigh Rodriguez, Economic Development

Sally Noble, Clerk/Treasurer
Jim Santimaw, Police Chief
Cara Adams, Deputy Clerk

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of June 17, 2019** – Trustee Pynchon made a motion to approve the minutes of June 17th, 2019; seconded by Trustee Proemm. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Superintendent Hallahan updated the Board that the paving has been completed on Hillside Rd., Woods Dr., and Fairlane. The paving should be completed by 12:00pm tomorrow (July 16, 2019) on Sullivan Drive.

Trustee Pynchon is going to send the brush pick up schedule for Thursday, July 25th and the fall pick up that starts the day after Columbus Day and ends the second Friday in November at 12:00pm to the newspaper.

Trustee Pynchon asked if the Solar Site work is completed? Superintendent Hallahan stated that they are working on the fence and the parking, roadway and landscaping need to be addressed. Trustee Pynchon stated that once it is completed, she would like to inform the community that all of the Village buildings are solar.

Trustee Pynchon asked about the two pedestrian crossings on Park St. Superintendent Hallahan stated that the poles are set and should be completed next week.

Recreation Director Putman informed the Board that the drawings have been removed at Bend in the River. There have been issues at Taylor Park with the toilets being clogged and the water pump being turned off. The Water Plant found the issue and Dave Ragan fixed the issue.

Recreation Director Putman stated that swimming and tennis lessons have begun.

Trustee Pynchon asked if anything has been set up with Patty Ritchie with Bend in the River and an article done to get people using the park. Mayor Dalton stated that it has not been set up yet.

Police Chief Santimaw said that the two newest Officers have completed their field training and are doing fantastic. Chief Santimaw stated that he has confirmed the reaccreditation and the Village of Canton Police Department is the only one in St. Lawrence County besides the NYS Troopers. The accreditation is to see if the Department is up to New York State Standards.

Trustee Pynchon asked about Ryan Cole attending narcotics investigation course. Chief Santimaw stated that he attended to fill a void after Officer Flint retired.

Recreation Director wanted to thank Chief Santimaw and the EMS for the help last week.

Code Officer Murray did not have anything to add to his report.

Trustee Pynchon asked if the building on Riverside Dr. was taken down and if they had a demo permit? Code Officer Murray stated that they had a permit and the building is down. The owner of the property will haul the building away.

Trustee Pynchon asked Code Officer Murray about the concerns from the neighbors about the retention pond by Appleton Arena. Code Officer Murray stated that they did not wait enough time for the job to be completed. The retention pond is to control the storm water from the asphalt parking lot. The pond will direct the storm water to the river.

Trustee Pynchon asked Code Officer Murray about the various illegal signs that were referenced in his report. Code Officer Murray stated that the owners will be invited and addressed at the next Planning Board meeting.

Treasurer Noble did not have anything to add.

Economic Developer Rodriguez informed the Board that she is working on the following:

- CFA Application.
- Final monitoring questionnaire closing out the Main Street Grant.
- Submitted the last reimbursement for the Micro Enterprise Grant.
- Interviewing three consultants for the Step 2 of the Brownfield Grant.
- Presentation of the DRI was completed on June 21st.
- Submitted the reimbursement for the Comp Plan.
- Mid-year reports due.

COMMITTEE REPORTS:

Trustee Pynchon stated that they are going to get started with River Street on the zoning audit. Attorney Ducharme has suggested a couple of changes to the contract.

COMMUNICATIONS AND INFORMATION:

Trustee Pynchon stated that Assembly Walczyk will be holding an Open House at his Canton office on Thursday, July 18, 2019.

PUBLIC COMMENT:

NONE

OLD BUSINESS:

- a. **EV Charger Update-** Trustee Proemm stated that he has heard back from three vendors. One of the vendors Apex is installing EV chargers like the ones that the Village will have in Malone. They are working with National Grid and NYSEERDA. RFP's are due by July 31st at 3:00pm.

- c. **Rental Registration-** Trustee Pynchon told Code Officer Murray that she will be speaking with him to provide feedback on the Rental Registration.

- b. **Ethics-** Trustee Pynchon said that at the Joint Town/Village Meeting in June the Boards that the disclosure statement was not well received. The Boards suggested taking the disclosure statement out and to not include it in the law. The suggestion was not well received by the Ethics Committee. Trustee Pynchon referenced the Town of Woodstocks' Disclosure Statement. After discussion the Board agreed that the disclosure statement would be better and to have the disclosure statement referred to in the law as an attachment.

Trustee O'Brien stated that he likes the flexibility in the form and the law needs to specify what employees/elected/appointed will need to complete the disclosure statement.

Trustee Proemm asked if volunteer boards would be included?

Trustee O'Brien stated that there are a lot of people that have been working with the Village for a long time. He stated that this needs to be a partnership and built on trust.

After further discussion the Board agreed they liked the Town of Woodstock's format.

Trustee Pynchon is going to share the discussion with Councilperson Washo and Supervisor Ashley.

- d. **Argent Annexation Public Hearing-** Joint Town/Village Public Hearing will be held on July 30, 2019 at 7:00pm.

- e. **Set Joint Public Hearing to Accept the Comprehensive Plan-** The Board set a Joint Public Hearing with Town of Canton, Village of Canton and Village of Rensselaer Falls for July 30, 2019 at 6:30pm to accept the draft Comprehensive Plan.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds-** Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds # 2 of 2019-2020. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

General Fund	\$110,712.45	Golf Course	\$65,664.79
Water Fund	\$14,360.68	Joint Activity	\$10,175.33
Sewer Fund	\$68,467.00		

- b. Discuss and Approve a Resolution to Participate in a Joint LWRP Grant Application with the Town of Canton for Miner Street Road & Canton Island Park-** Mayor Dalton stated that the Town of Canton approved the Resolution at their last meeting. Economic Developer Rodriguez has the updated plans. The updated plans has the project scaled back from \$1 million to \$400,000.

Trustee Pynchon made a motion to approve the Resolution to Participate in a Joint LWRP Grant Application with the Town of Canton for Miner Street Road & Canton Island Park. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

**RESOLUTION BY THE VILLAGE OF CANTON
ENDORING AN APPLICATION TO NYS DEPARTMENT OF STATE FOR FUNDING
UNDER THE 2019 LOCAL WATERFRONT REVITALIZATION PROGRAM**

Motion By: Pynchon
Seconded By: Proemm

WHEREAS, \$15,000,000 in Environmental Protection Fund funding is available in 2019 through the Local Waterfront Revitalization Program (LWRP) to advance the preparation or implementation of strategies for community and waterfront revitalization; and

WHEREAS, the Department of State is soliciting applications through the web-based New York state Consolidated Funding Application from eligible villages, towns, cities and counties located along New York's coasts or designated inland waterways; and

WHEREAS, a Canton Grasse River Waterfront Revitalization Plan was completed in 2010 and updated in 2018; and

WHEREAS, the Town of Canton intends be the lead in an application to the Department of State LWRP to implement components of the Canton Grasse River Waterfront Revitalization Plan including 1) creation of a bike/pedestrian trail along Miner Street Road from the Village to Jingleville Road connecting the municipal recreation area at Taylor Park, and 2) enhancement of Willow Island to create an art focused park including features such as an outdoor performance space, natural playscape, and landscaping; and

WHEREAS, the Canton Office of Economic Development is able to provide necessary administrative services for the work to be performed as part of this grant initiative to both prepare the application and administer the grant program, upon award, for the duration of the project; and

WHEREAS, the grant application requires that the applicant obtain the endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Canton:

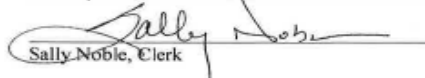
1. That the Board of Trustees of the Village of Canton approves and endorses the 2019 Local Waterfront Revitalization Program application to be prepared and submitted by the Town of Canton;
2. That the Village of Canton agrees that it will fund a portion of the 25% share of the project through a collaboration with the Town of Canton, the terms of which will be outlined in a Memorandum of Understanding;.

Passed by the following vote of all Board of Trustee Members voting in favor thereof:

Affirmative Board Members:

Affirmative: 5
Negative:
Abstain:

I, Sally Noble, do hereby certify that this resolution was passed at a meeting of the Village of Canton Board of Trustees held on July 15, 2019 and is incorporated on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.


Sally Noble, Clerk

Date July 17, 2019

[Official Seal]

c. Discuss and Approve a Resolution Authorizing a Climate Smart Grant Application(s) for a Back Up Generator and Culvert Replacement-

Trustee Proemm made a motion to approve a Resolution Authorizing a Climate Smart Grant Application for a Culvert Replacement. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

**RESOLUTION BY THE VILLAGE OF CANTON
APPROVING AND ENDORSING AN APPLICATION TO
NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION
UNDER THE 2019 CLIMATE SMART COMMUNITIES GRANT PROGRAM**

Motion By: Trustee Proemm
Seconded By: Trustee O'Brien

WHEREAS, \$11.7 million in funding is available in 2019 through the Climate Smart Communities (CSC) grant program for municipalities: to perform inventories, assessments, and planning projects that advance their ability to address climate change at the local level and become certified climate smart communities; for municipal mitigation implementation projects that reduce greenhouse gas emissions from the non-power sector; and for adaptation implementation projects that directly address climate change threats or alleviate hazards in the community exacerbated by climate changes; and

WHEREAS, the Department of Environmental Conservation is soliciting applications through the web-based New York state Consolidated Funding Application from municipalities; and

WHEREAS, the Village of Canton intends to submit an application to the Department of Environmental Conservation Climate Smart Communities Grant Program in the amount of \$35,000 to implement the Canton Culvert Project; and

WHEREAS, the Canton Office of Economic Development is able to provide necessary administrative services for the work to be performed as part of this grant initiative to both prepare the application and administer the grant program, upon award, for the duration of the project; and

WHEREAS, the grant application requires that the applicant obtain authorization from the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Canton:

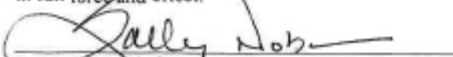
1. That the Board of Trustees of the Village of Canton approves and endorses the 2019 Climate Smart Communities Grant Program application;
2. That the Mayor is the representative authorized to act in behalf of the applicant in all matters related to State assistance for the project. The representative is also authorized to: sign and submit the application; execute the contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit project documentation; and otherwise act for the applicant in all matters related to the project and to State assistance;
3. That the Village of Canton agrees that it will complete the project in a timely manner;
4. That the Village of Canton agrees that it will fund its 50% local match in the amount of \$35,000 through an allocation in Village budget general fund, and through in-kind labor and equipment from the Department of Public Works; and
5. That this authorization take effect immediately.

Passed by the following vote of all Board of Trustees members voting in favor thereof:

Affirmative Board Members:

Affirmative: 5
 Negative:
 Abstain:
 Absent:

I, Sally Noble, do hereby certify that this resolution was passed at a meeting of the Village of Canton Board of Trustees held on July 15, 2019 and is incorporated on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.



 Sally Noble, Clerk

_____ July 17, 2019
 Date

[Official Seal]

Trustee Proemm made a motion to approve a Resolution Authorizing a Climate Smart Grant Application for a Back up Generator. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

**RESOLUTION BY THE VILLAGE OF CANTON
APPROVING AND ENDORSING AN APPLICATION TO
NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION
UNDER THE 2019 CLIMATE SMART COMMUNITIES GRANT PROGRAM**

Motion By: Trustee Proemm
Seconded By: Trustee Larrabee

WHEREAS, \$11.7 million in funding is available in 2019 through the Climate Smart Communities (CSC) grant program for municipalities: to perform inventories, assessments, and planning projects that advance their ability to address climate change at the local level and become certified climate smart communities; for municipal mitigation implementation projects that reduce greenhouse gas emissions from the non-power sector; and for adaptation implementation projects that directly address climate change threats or alleviate hazards in the community exacerbated by climate changes; and

WHEREAS, the Department of Environmental Conservation is soliciting applications through the web-based New York state Consolidated Funding Application from municipalities; and

WHEREAS, the Village of Canton intends to submit an application to the Department of Environmental Conservation Climate Smart Communities Grant Program in the amount of \$26,000 to implement the Municipal Building Backup Generator project; and

WHEREAS, the Canton Office of Economic Development is able to provide necessary administrative services for the work to be performed as part of this grant initiative to both prepare the application and administer the grant program, upon award, for the duration of the project; and

WHEREAS, the grant application requires that the applicant obtain authorization from the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Canton:

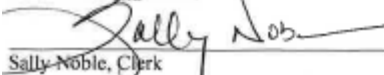
1. That the Board of Trustees of the Village of Canton approves and endorses the 2019 Climate Smart Communities Grant Program application;
2. That the Mayor is the representative authorized to act in behalf of the applicant in all matters related to State assistance for the project. The representative is also authorized to: sign and submit the application; execute the contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit project documentation; and otherwise act for the applicant in all matters related to the project and to State assistance;
3. That the Village of Canton agrees that it will complete the project in a timely manner;
4. That the Village of Canton agrees that it will fund its 50% local match in the amount of \$26,000 through an allocation in Village budget general fund; and
5. That this authorization take effect immediately.

Passed by the following vote of all Board of Trustees members voting in favor thereof:

Affirmative Board Members:

Affirmative: 5
 Negative:
 Abstain:
 Absent:

I, Sally Noble, do hereby certify that this resolution was passed at a meeting of the Village of Canton Board of Trustees held on July 15, 2019 and is incorporated on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.


 Sally Noble, Clerk

July 17, 2019
 Date

[Official Seal]

- d. Discuss the State Street Trail Recreation Trails Grant Program-** Trustee Proemm stated that Eric Backus and the Clarkson group are working on the trails program. Economic Developer Rodriguez stated that there needs to be a serious conversation about what direction the trail needs to go because it is not clear. Trustee Proemm spoke about two critical questions with exactly where the path should be and the budget. He was hoping to receive a better map of the trail from Clarkson, but he did not receive it. Trustee Proemm suggested doing a true engineering study for the path and the costs.

After further Board discussion they agreed that this trail is very important and to move forward with the State Street Recreation Trails Grant Program. Superintendent Hallahan will get the budget of the project together and will speak with St. Lawrence Gas regarding the property on State Street.

Trustee Pynchon made a motion approving and endorsing an Application to NYS Office of Parks, Recreation and Historic Preservation under the 2019 Recreation Trails Program. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

**RESOLUTION BY THE VILLAGE OF CANTON
APPROVING AND ENDORSING AN APPLICATION TO
NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
UNDER THE 2019 RECREATIONAL TRAILS PROGRAM**

Motion By: Trustee Pynchon
Seconded By: Trustee Proemm

WHEREAS, \$1.9 million in funding is available in 2019 through the Recreational Trails Program (RTP) which provides funds to the States to develop and maintain recreational trails and trail-related facilities for both nonmotorized and motorized recreational trail uses; and

WHEREAS, The RTP is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA), administered in New York State by the Office of Parks, Recreation and Historic Preservation (OPRHP) which is soliciting applications through the web-based New York state Consolidated Funding Application from municipalities; and

WHEREAS, the Village of Canton intends to submit an application to the Office of Parks, Recreation and Historic Preservation through the Recreational Trails Program for the to create a State Street Trail connector from Canton Central School to the Remington Recreational Trail; and

WHEREAS, the Canton Office of Economic Development is able to provide necessary administrative services for the work to be performed as part of this grant initiative to both prepare the application and administer the grant program, upon award, for the duration of the project;

NOW, THEREFORE, BE IT RESOLVED, by the Village of Canton:

1. That the Board of Trustees of the Village of Canton approves and endorses the 2019 Recreational Trails Program application;
2. That the Mayor is the representative authorized to act in behalf of the applicant in all matters related to State assistance for the project. The representative is also authorized to: sign and submit the application; execute the contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit project documentation; and otherwise act for the applicant in all matters related to the project and to State assistance;
3. That the Village of Canton agrees that it will complete the project in a timely manner;
4. That the Village of Canton agrees that it will fund its 20% local match; and
5. That this authorization take effect immediately.

Passed by the following vote of all Board of Trustees members voting in favor thereof:

Affirmative Board Members:

Affirmative: 5
Negative: —
Abstain: —
Absent: —

I, Sally Noble, do hereby certify that this resolution was passed at a meeting of the Village of Canton Board of Trustees held on July 15, 2019 and is incorporated on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.


Sally Noble, Clerk

Date July 16, 2019

[Official Seal]

- e. **Accept Rebecca Bliss Resignation-** Trustee Pynchon made a motion to accept Rebecca Bliss resignation from assisting Economic Developer Rodriguez. Trustee Proemm seconded the motion. All voted in favor.

Trustee Pynchon and Economic Developer will be posting an ad to fill the position.

- f. **Approve Ken Planty as New Recreation Employee-** Trustee Pynchon made a motion to approve Ken Planty as a new recreation employee laborer starting at \$15.00/hr. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

Mayor Dalton added the following to agenda.

- g. **Approve Recreation Assistants-** Trustee Pynchon made a motion to approve the hire of Brittney Wilcox and Nikki Husinic as recreation assistants at \$12.00/hr. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

PUBLIC COMMENT:

NONE

Executive Session- Trustee Pynchon made a motion to enter into executive session at 8:04PM for a purpose as identified in Public Officers Law §105(1) (h). Trustee Proemm seconded the motion. All in favor. The motion carries.

Trustee Proemm made a motion to come out of executive session at 8:19PM. The motion was seconded by Trustee O'Brien. All voted in favor. The motion carries.

Trustee O'Brien made a motion for the Village to assume responsibility for the \$10,000 to secure the option on the Midtown Shopping Plaza with Garry Cohen. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

Trustee Pynchon made a motion to authorize Mayor Dalton to negotiate financing terms to move forward with the water project. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

Trustee Pynchon made a motion to move the date of the August meeting from 8/19/19 to 8/26/19. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

Trustee O'Brien made a motion to adjourn the meeting at 8:29PM. Trustee Larrabee seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk