

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: May 21, 2018

Board Present:

Michael Dalton, Mayor
Sean O'Brien, Trustee
Beth Larrabee, Trustee

Carol Pynchon, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Jim Santimaw, Chief of Police

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Economic Developer

PUBLIC HEARING: Mayor Dalton opened the Public Hearing to discuss extending terms of office of the Mayor, Trustees and Clerk Treasurer to four-year terms at 6:15pm.

Mayor Dalton read the Legal Notice:

PLEASE TAKE NOTICE that the Canton Village Board of Trustees will hold a public hearing on Monday, May 21, 2018, commencing at 6:15pm in the Boardroom of the Municipal Building at 60 Main Street, Canton, New York 13617, to receive public comment on a proposed local law which would (a) extend the term of office of mayor and all trustees from two years to four years, commencing with the official year following the 2018 village election, and (b) provide that general village elections shall be held biennially in odd numbered years, commencing with 2019. Public comment will also be received on a proposed local law that would extend the term of office of the Village's clerk and treasurer from two years to four years. The proposed local laws may be viewed on the Village's website, and copies may be obtained from the Village Clerk's office.

Mayor Dalton stated that if the local laws are adopted it would be by permissive referendum and could be challenged by a percentage of voters by petition.

Mayor Dalton opened the hearing for Public Comment.

Gerard Tozzi, 12 E. Main St. asked what is the problem that is trying to be solved by doing this?

Trustee Pynchon answered by stating that with four years you can plan, design projects and initiatives that can be seen to completion in the four years.

Mayor Dalton stated that it provides continuity with the process and it jives with the Town of Canton and two other surrounding Villages.

Trustee Larrabee said it gives stability to learn the Committees and learn where the Village stands on projects.

Gerard Tozzi asked how often people turn over? The Mayor replied stating that they can turn over every two years.

Mayor Dalton stated it gives some consistency and you are able to follow a plan through easier. He stated that it is up to the Public.

Mr. Tozzi suggested to put it on the ballot and ask the Public.

Mayor Dalton stated that this is the process, holding a Public Hearing and going through the permissive referendum process.

Mayor Dalton stated that the elections would be every odd year.

Mary Ann Ashley, 1 East Drive fully supports this change. She thinks that there should be longer time to work on projects and running for elections is a distraction.

Charles Rouse commented that he supports the local law.

Attorney Ducharme explained that anyone running for the 2018 election will hold a three-year term and run in 2021 and anyone running in 2019 will hold a four-year term, for an election every odd year.

Mayor Dalton closed the Public Hearing at 6:30pm.

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of April 16, 2018-** Trustee Pynchon made a motion to approve the minutes of April 16, 2018; seconded by Trustee O'Brien. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee O'Brien made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Superintendent Hallahan informed the Board that brush pick up is now complete. They extended the pick up by a week. Trustee Pynchon is going to do publicity on the pick up being the last Thursday of the month. Superintendent Hallahan asked if the Tree Committee could do some publicity on the website about the emerald ash borer. Trustee Pynchon told Superintendent Hallahan that Deputy Clerk Cara or herself will be able to put the information on the website.

Recreation Director Boreyko stated that the new dock was delivered and should be in the water next week. She held a lifeguard meeting to lay out the changes. Summer brochures are out. Mayor Dalton asked if there were any outstanding ice bills. She stated that they are currently missing one outstanding bill.

Trustee Pynchon asked Recreation Director Boreyko if she wanted to share how the meeting with Minor Hockey went. Recreation Director Boreyko shared that that they were short about \$8,000 from Minor Hockey compared to the year before. When she spoke with them they stated that this was the first year that they did not hold any tournaments. Minor Hockey asked what they need to do next year to make up for the hours that were lost and will be bringing back tournaments. She stated that they are willing to fill in those hours where they are expected to be.

Superintendent Hallahan contributed that they touched based on the concession stand.

Trustee Pynchon thinks it is great that Recreation Director Boreyko will be at the Dairy Princess Parade for registration for the Summer programs. Press release will be submitted with the three registration dates.

Trustee O'Brien stated that the social media posts are great.

Clerk/Treasurer Noble informed the Board that they now have the .gov domain and the .gov alias has been set up for the people who have the .us e-mail. The next step is to go into each account to set it up to show that the e-mail is coming from a .gov. Dustin from Clear Data Solutions will be coming in to help set up the .gov alias. After the Village is set up. Clerk Noble will start to work on the Town of Canton's e-mail.

Trustee Pynchon thanked Clerk Noble for setting this up.

Mayor Dalton informed the Board that the service provider has been changed for the new phone system. The Police Department is not set up yet but will be set up soon.

Chief Santimaw informed the Board that the Police are going to start helping at Taylor Park to unlock and lock the gate. He stated that the Police are trying to help with the traffic issue due to the construction and blocking the box (intersection) at Main St./Court St./Park St.

Trustee Larrabee wanted to reiterate the she will urge St. Lawrence University Administration to connect and make sure the new parents that are bringing the kids in for orientation know about the bridge. Trustee Larrabee suggested that Trustee O'Brien bring it back to SUNY Canton.

Mayor Dalton checked with Fire Chief McClusky to see if there has been issues with getting across the bridge. Fire Chief McClusky responded that there have not been any issues.

Economic Developer Rodriguez updated the Board that she is working on narrowing in on what CFA applications and other applications they are going to be considering this year. Downtown Revitalization Initiative is underway and is due June 1st. The more hype the better they want to see Community Support for a successful applicant. The Comprehensive Plan Meeting on Thursday, there will be a Special Board at the meeting where people can give suggestions for the DRI. Brochures have been posted on social media and has been sent to the Economic Steering Committee. Economic Developer Rodriguez informed the Board that she received the last piece and hopefully it can be pushed through the budget for the \$50,000 SAM grant for the golf course. The Bend in the River Park financing has been approved and now legislators have to vote on it. This was for the \$100,000 work that at was done. The next step will be to receive reimbursement after the vote.

Mayor Dalton added the date for the Consortium Meeting will be on June 7, 2018 at 3:00pm. He will send an e-mail.

Trustee Pynchon sent an e-mail to the Board and Department Heads with the flier for the Downtown Revitalization Initiative.

Economic Developer Rodriguez provided an update on the Main Street Grant. She stated that the Microenterprise Review Committee to score the requests submitted. She will stay in close contact with Clerk Noble regarding the disbursement of funds.

COMMITTEE REPORTS:

Mayor Dalton gave an update on the Solar Project. The permit has been issued and awaiting payment.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton received a letter from a fifth grader from Jacksonville, Arkansas. It was part of a geography class. She wrote to the Mayor about the school, research about Canton and asked a few questions about Canton. He is going to respond.

Mayor Dalton informed the Board that the Chamber of Commerce is working on the possibility of doing a foot race and maybe using one of the parking lots off Hodskin St. They would start and finish in the parking lot. They have discussed bringing in some vendors and help support the businesses located there. They have discussed maybe doing it on a weekend in October with an Octoberfest theme. The Mayor will pass on the information when he receives it.

Mayor Dalton informed the Board that the Mayor's Dinner is being hosted at The Club at 6:00pm on June 7, 2018. If anyone is interested in attending please let the Mayor know.

Mayor Dalton discussed the following:

- VFW Buddy Poppy Proclamation and the Zonta 100 Day Proclamation (on file in the Clerk's Office).
- VFW is having the Annual Memorial Day Parade on May 28, 2018. Trustee Larrabee will attend in the Mayor's place.

PUBLIC COMMENT:

Trustee Pynchon received an e-mail from a resident regarding a three way stop at Farmer and Judson. Trustee Pynchon is sending it to Complete Streets Committee to discuss.

OLD BUSINESS:

a. Ethics Code- Trustee O'Brien stated they are still working on the draft. They should have a draft completed for the June meeting.

Mayor Dalton is going to contact NYCOM to receive some Ethics Code sample policies.

b. Discuss and Take Action on a Local Law Regarding the Length of Terms for Village Office(s) - Attorney Ducharme stated that if the Local Laws for the Offices are passed it is Permissive Referendum and the last day to file a petition is June 20, 2018. If a petition is not filed then it would be effective June 20, 2018 and the Local Law will be filed. After further Board discussion, Trustee Pynchon made a motion extending the terms of office of Mayor and all Trustees from two years to four years and providing that general Village elections shall be held biennially in odd numbered years. Trustee O'Brien seconded the motion. All voted in favor. Motion carries. Trustee Pynchon wanted it noted the Trustee Proemm was in support of the law but was absent from the meeting.

Trustee Pynchon made a motion extending the terms of office of Village Clerk and Treasurer from two years to four years. Trustee Larrabee seconded the motion. All in favor. Motion carries. Mayor Dalton stated that Trustee Proemm was in support of the law.

- c. **Discuss and Award Bids for the Sewer Blower Project-** Superintendent Hallahan stated that he distributed the bid analysis to the Board. He summarized the base bid is one blower and the boiler at \$162,161, already committed \$11,900 for engineering firm and the National Grid fee will be approximately \$15,000. If the Village does the whole project the alternative blower would be \$109,255. The total for the whole job is \$300,000. The budgeted amount is \$125,000 with \$100,000 being from a grant. Superintendent Hallahan stated that they have no other choice but to do the project because they would be in violation and are spending thousands of dollars a year in repairs but the question is how is this going to be paid for? Superintendent Hallahan suggested a few options:
1. First option is to take out a BAN for \$175,000 renewable to extend for two years and then next year during the budget process for 2019-2020 appropriate the money to pay for it.
 2. Second option would be the same approach for a BAN out for the year and raise the sewer rate \$.48 per thousand for two years would generate enough income to pay for the project.
 3. Third option is to take out a BAN for two years, do the project, look for additional grants and budget the project in next years budget. After two years bond the remaining balance.

Trustee Larrabee stated that she wants to do the best for the tax payer. After further discussion the Mayor decided to do more research on the financing and discuss options with Clerk Noble. The funding recommendation will be discussed at the Year-End Meeting.

Trustee Larrabee made a motion to award the total base bid and the alternate bid to Continental Construction and a bid from Watson Electric for the electrical to replace both sewer blowers at a total cost for the project of \$271,416. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract #12 of 2017-2018. Trustee O’Brien seconded the motion. All voted in favor. Motion carries.

General Fund	\$148,633.77	Golf Course	\$16,958.49
Water Fund	\$38,064.72	Joint Activity	\$14,475.19
Sewer Fund	\$32,068.42		

- b. **Approve Fire Department Member- Rachael Madore-** Trustee Larrabee made a motion to approve Fire Department Member Rachael Madore. Trustee O’Brien seconded the motion. All voted in favor. Motion carries.
- c. **Approve Recreation Employees-** Mayor Dalton added the following to be hired at the Golf Course Nathan Aldous and Franklyn Viafara at a rate of \$10.50 an hour.

Recreation Department Employees to be Approved:

Lifeguards:

Mirna (Mimi) Husinec (3rd summer, Leader, \$12/hr)
Elizabeth (Liza) Collins (3rd summer, Leader, \$12/hr)

Emma Rosser (3rd summer, Guard, \$11/hr or Leader Substitute, \$12/hr)
Emma Bentley-Hicks (3rd summer, Guard, \$11/hr)
Abigail (Abby) Warner (2nd summer, Guard, \$10.50/hr)
Bailey King (2nd summer, Guard, \$10.50/hr)
Kristen Farr (3rd summer, Substitute, \$11/hr)
Lyndsey Aldous (2nd summer, Substitute, \$10.50/hr)
Brianna Larrabee (1st summer, Substitute, \$10.40/hr)
Zachary Frank (1st summer, Substitute, \$10.40/hr)
Elizabeth Burke (1st summer, Substitute, \$10.40/hr)
Alexandra Heinemann (1st summer, Substitute, \$10.40/hr)

Summer Adventures:

Nina Purkiss (Leader, \$2,500)
Courtney LaBeau (Assistant Leader, \$2,000)
Isabelle (Izzy) Newman (Counselor, \$1,500)
Megan Howard (Counselor, \$1,500)
Rachel Huntley (Substitute Counselor, \$50/day)
Emma Trulock (Substitute Counselor, \$50/day)

Junior Golf Clinic

Zachary Frank (Assistant, \$100)
Andress (Andy) Downs (Assistant, \$100)

Tennis Clinic

Carla Wentworth (Leader, \$200)
Vacancy (Assistant, \$100)

Volleyball Clinic

Rob Brown (Leader, \$200)

Paddling Clinic

Charles (Chuck) Bolesh (Leader, \$200)

Speed & Conditioning Clinic

Jacob (Jake) Fredericks (Leader, \$200)
Natalie DiSalvo (Volunteer Assistant, possibly \$100)

Tumbling Clinic

Courtney LaBeau (Leader, \$200)
Alexandra Heinemann (Assistant, \$100)
Cyera McNamara (Assistant, \$100)

Theater Clinic

Jennifer Thomas (Leader, \$250)

Trustee Pynchon made a motion to approve the recreation employees for hire at the rate specified. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- d. Accept Chelsea Kroger Resignation-** Trustee Pynchon made a motion to accept Chelsea Kroger's resignation as Economic Development Assistant with thanks. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- e. Review Zoning Board Recommendations per GD Memo of April 19th (June)-** Mayor Dalton removed this item from the agenda. The topic will be discussed at the June meeting.
- f. Discuss Extending Constellation New Energy Contract-** Mayor Dalton stated that the that the supplier and the delivery have to be on the same bill to receive the remote new metering credit. Constellation has to go onto the National Grid bill in preparation for the solar project. The rates have come down. The 12-month contract rate is .04570 kwh and the 24-month is .04598 kwh. Mayor Dalton suggested the 24-month contract. Superintendent Hallahan stated that the new rate will take into effect on January 2019.

Trustee O'Brien made a motion to enter into a 24-month Constellation New Energy Contract at a rate of .04598 kwh. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- g. Appoint Sally Noble to the Housing Authority Board-** Trustee Pynchon made a motion to appoint Sally Noble to the Housing Authority Board. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- h. Discuss Next Step in the SRO Position at CCS-** Mayor Dalton stated that the school budget passed and the Board will need to discuss the next steps in the SRO position. The school is fully funding the SRO Position. There might be a little exposure for the Village based on the benefit package. Pending approval from our Labor Attorney, they will ask the current Officer's if there is any interest and then there will be an interview process and an interview with the School Superintendent.

Trustee Pynchon asked Chief Santimaw if there is any interest in the force. Chief Santimaw stated that there is one person who has expressed interest. Mayor Dalton stated that there needs to be a process set up. If the person is currently in the force, a new officer will be hired. The position is a 12-month position. The School Board funded \$85,000 for the position.

After Board discussion the Mayor is going to move forward with the next step in the SRO Position.

- i. Discuss NYS SALT Fix Proposal-** Attorney Ducharme stated that this is a State initiative and has not been approved Federally. Anything that is donated can be used as a deduction at 95%. They are not sure if the IRS will acknowledge the donations. After discussion the Board decided to discuss the proposal at a later time.
- j. Set End of Year Meeting-** The Board set the End of Year Meeting for June 1, 2018 at 8:30am.

PUBLIC COMMENT:

Trustee O'Brien suggested a concern about people crossing the road during the Dairy Princess Parade. He suggested a ribbon to keep people from crossing the road or inform the Officers. Chief Santimaw stated that he will speak with the Officers regarding the concern.

Executive Session -Trustee O'Brien made a motion to enter into executive session at 7:58 PM for a purpose as identified in Public Officers Law §105(1) (e). Trustee Larrabee seconded the motion. All in favor. The motion carries.

Trustee O'Brien made a motion to come out of executive session at 9:07M. The motion was seconded by Trustee Pynchon. All voted in favor. The motion carries.

Trustee Pynchon made a motion to adjourn the meeting at 9:08PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk