

# *Village of Canton, New York*

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## **VILLAGE BOARD MEETING**

Meeting Minutes: January 16, 2018

### ***Board Present:***

Michael Dalton, Mayor  
Sean O'Brien, Trustee  
Klaus Proemm, Trustee

Carol Pynchon, Trustee  
Beth Larrabee, Trustee

### ***Others Present:***

Gerald Ducharme, Village Attorney  
Linda Casserly, Historian  
Leigh Rodriguez, Econ. Dev.

Sally Noble, Clerk/Treasurer  
James Santimaw, Police Chief  
Cara Adams, Deputy Clerk

### **ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.**

- a. **Approve minutes of December 18, 2017-** Trustee Pynchon made a motion to approve the minutes of December 18<sup>th</sup>; seconded by Trustee Proemm. All voted in favor. Motion carries.

### **ACCEPTANCE OF DEPARTMENT HEAD REPORTS:**

Trustee O'Brien made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Clerk Noble informed the Board that we have been receiving credit card payments, online payments and e-mailing the water/sewer bills. She addressed the current credit card fees and stated in a few months they might have to be adjusted.

Chief Santimaw informed the Board that he received the grant money from the Police Protective Grant in the amount of \$9,515.88. The Chief thanked Matt Kroeger for doing the AED training.

Superintendent Hallahan was not present at the meeting. Mayor Dalton informed the Board that the water main break on Howe Blvd. went very well and that they were able to fix it without shutting off water.

Trustee O'Brien asked who was responsible for the cross-walk buttons. He stated that the button was frozen at Main and Park St. Trustee Larrabee asked about the light by the school.

Economic Developer Rodriguez stated that the extension has been filed on the New York Main Street Grant until September 2018. The Micro Enterprise underwriting should be completed February 9. She is completing the end of year reporting on the grants.

Historian Casserly stated that they are coming up with ideas on a walking tour. Trustee Pynchon stated that she will send her the walking tour they used for the Remington Festival.

Trustee Pynchon stated the Department Head Reports will be posted on the new website. Please have the reports to Cara Adams by close of business on Tuesday prior to the meeting.

**COMMITTEE REPORTS:**

Solar- Mayor Dalton updated the Board stating that the design changes are with National Grid. They are on track to start in the late spring. Tesla has started to request quotes from contractors.

Sustainability Committee- Trustee Pynchon stated that Hogan Dwyer would like to speak with the Board regarding support on the carbon fee. He will be invited to the next Board meeting.

Trustee Pynchon stated that they are working with Potsdam on the Climate Smart Communities. They are meeting on Saturday, March 10<sup>th</sup>.

**COMMUNICATIONS AND INFORMATION:**

Mayor Dalton stated that they received the following:

- Memo from the Town Supervisor regarding canvas letters are being set out for the Code Officer position.
- \$50,000 SAM Grant will be used for improvements at the Golf Clubhouse.
- NPR will have flags on Main St. for their 50<sup>th</sup> Anniversary.
- AT&T cell tower is moving in the right direction. Tower will be located at SUNY Canton.

Trustee O'Brien asked Mayor Dalton about the Sprint tower. Mayor Dalton stated that Sprint rents a space and that will continue. AT&T will be renting the top of the space.

**PUBLIC COMMENT:**

No public comment

**OLD BUSINESS:**

**a. Ethics Code-** Trustee O'Brien stated that the Town Supervisor is interested in doing the committee together. The committee is looking at the following:

- State Comptroller template
- St. Lawrence County Ethics
- Canadian Best Practices
- Addressing the 1970's Ethics Policy
- Updating the Ethics Code
- Create an Ethics Board.

**b. Comprehensive Plan Update-** Trustee Pynchon stated consultants are reviewing current plans and reviewing the information that was received. A meeting will be held in February.

- c. **30 Riverside Drive/MR. Bell's** - After further discussion, the Board decided to move forward with taking title of the property.
- d. **Set Website Launch Date-** Trustee Pynchon stated that the public launch of the website will be at end of January.
- e. **Set Date Village Parking Fines Take Effect-** After further discussion the Board decided to set February 1, 2018 as the date the new parking fines take effect.
- f. **Rental Registration-** Trustee Pynchon stated that they are still continuing to work on Rental Registration and are waiting for the new Code Enforcement Officer.

Trustee Pynchon made a suggestion to add the topic of increasing Trustee term from two (2) years to four (4) years to the February Agenda.

**NEW BUSINESS:**

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds for abstract **#8 of 2017-2018**. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

General Fund	\$75,635.69	Golf Course	\$1,515.38
Water Fund	\$40,236.47	Joint Activity	\$11,772.04
Sewer Fund	\$5,158.99		

- b. **Authorize Bidding for Fountain Reconstruction-** Trustee Pynchon made a motion to authorize bidding for the Fountain Reconstruction. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- c. **Approve Canton Fire & Rescue Contract's-** Trustee Pynchon made a motion to approve the Canton Fire & Rescue Contract's. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- d. **Approve Fire Department Member's Zoe Barnhart & Matthew Denney-** Trustee Larrabee made a motion to approve Zoe Barnhart and Matthew Denney to the Fire Department. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- e. **Appoint Probationary Deputy Treasurer-** Trustee Pynchon made a motion to appoint Probationary Deputy Treasurer Megan Mousaw at the rate of \$16.57 and increase \$.50 after the probation period. Trustee O'Brien seconded the motion.

There was Board discussion about evaluating wages for the Clerk's Office.

All voted in favor. Motion carries.

- f. Housing Authority Opening-** Mayor Dalton stated that they are looking for a replacement for the Housing Authority Board to replace Barbara King. He requested that the Board send him some suggestions.
- g. Planning Board Opening-** Mayor Dalton stated that the Planning Board has an opening for an alternate. Suggestions can be sent to Mayor Dalton.
- h. Establish Budget Calendar-** After discussion the Board agreed to the Budget Calendar.
- i. Bike Shelter-** Trustee Proemm asked the Board if they were interested in sending in a letter of intent for a bike rack/shelter that would be located in the alley by Community Bank. The cost of the bike rack/shelter would be \$3,600. Trustee Proemm is working with Economic Developer Rodriguez. Trustee Proemm is going to apply for a \$1,000 grant through the North County Community Foundation. For Economic Developer Rodriguez to apply for the grant through People for Bikes the Village would have to kick in a match amount. After discussion the Board decided to move ahead with the letter of intent that is due on Friday, January 19, 2018.

**PUBLIC COMMENT:**

No Public Comment

**Executive Session** -Trustee O'Brien made a motion to enter into executive session at 7:36 PM for a purpose as identified in Public Officers Law §105(1) (f.). Trustee Larrabee seconded the motion. All in favor. The motion carries.

Trustee O'Brien made a motion to come out of executive session at 8:58 PM. The motion was seconded by Trustee Pynchon. All voted in favor. The motion carries.

Trustee Larrabee made a motion to adjourn the meeting at 9:00PM. Trustee Pynchon seconded the motion. Everyone voted in favor. The motion carries.

Respectfully submitted,

Cara Adams  
Deputy Clerk